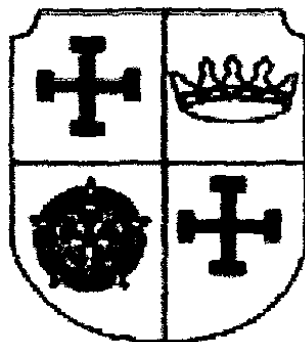


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
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4th December, 2015

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 14th December, 2015 at 7.30pm. This will be preceded by the annual Charities meeting at 7:00pm.
Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Planning matters
- 3) Correspondence
- 4) Ongoing issues
- 5) Projects
- 6) Reports from Representatives
 - a. Community Hall Trust
 - b. Chorley Civic Society
 - c. War Memorial
 - d. Other meetings
- 7) Clerk's Report
- 8) Maintenance
- 9) CIL Monies
- 10) Christmas
- 11) Social media
- 12) Parish Councillor vacancy
- 13) Report from Charities meeting
- 14) Annual contracts
- 15) Future projects
- 16) Newsletter
- 17) Bedding on Waterhouse Green
- 18) Documents for Comment
- 19) Accounts
- 20) Councillors' reports
- 21) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 14th December 2015

Pre-meeting Notes: To be preceded by the annual Charities meeting at 7:00pm.

Apologies:

1) Minutes of the last meeting

2) Planning matters

New

15/01093/FUL - The Whittle Shop, 149 Chorley Old Road - Change of use from dwelling house (class C3b) to children's home accommodating 3 young people with 24 hour care and support provided by 2/3 adults (Class C2).

15/01104/PDE - 4 Lady Crosse Drive - Proposed single storey rear extension measuring 4.3m in depth, 3.7m in width, 2.4 high to the eaves, and 3.7m maximum height to the ridge.

15/01124/TP O - 5 Dunham Drive - Prune tree in rear garden (amendment to application

15/00940/TPO. Crown raise 3 metres, crown reduction 20% all round.

15/01161/FUL - 46 Swansey Lane - Erection of front and rear dormer windows and erection of single storey rear extension.

Appeal

15/00389/CLPUD - Land adjacent to 80 Blackburn Road - Erection of detached outbuilding incidental to the enjoyment of the dwelling house.

Granted

15/00940/TPO - 5 Dunham Drive - Fell lime and oak tree both located in back garden. Remove branch overhanging two back gardens.

15/00956/FUL - 6 Suffolk Court, Buckshaw Village - Erection of single storey rear extension (retrospective).

15/01005/FUL - 1 Poole Avenue, Buckshaw Village - Erection of a single storey rear extension.

15/01065/FUL - Land bounded by Town Lane and Lucas Lane - Change to the house type previously approved on plot 3 to include a single storey rear conservatory (no other changes).

15/00997/FUL - 12 Spring Crescent - Erection of front and rear dormer windows and alterations to existing dwelling.

Councillor Bell regarding enforcement notices recently served on green belt properties.

3) Correspondence

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Confirmation from the Post Office that the move to Jubilee Service Station will be going ahead.

C2: Letter from Milestone Society regarding recent restoration of Gorse Close milestone.

C3: Invitation for Parish Councillors to attend the Mayor's Black & White Charity Ball at Shaw Hill Friday 5th February 2016. Please complete booking form no later than 8th January 2016.

C4: Email from resident asking if the sycamore at the back of 9, The Ridings might be looked at. And other growth in the area too?

C5: Councillor Gordon France email regarding 145 Town Lane planning application.

C6: Agenda items requested for the Chorley Liaison meeting 20th January.

C7: Chorley Borough Council are installing new signage on all play areas - see email.

C8: Notification of temporary road closure - section of Dark Lane from 18th January till 1st February 2016.

4) **Ongoing issues**

Quarry update.

5) **Projects**

6) **Reports from Representatives**

a. Community Hall Trust b. Chorley Civic Society c. War Memorial d. Other meetings

7) **Clerk's Report**

8) **Maintenance**

9) **CIL Monies**

Proposed ideas for CIL projects? Ways forward for public consultation of what they feel the village requires etc.

Additional CIL monies of £27.66 now received. Reason: Additional payment for CIL receipts for Period 1st April - 30th September 2015. Original payment was miscalculated - did not include late payment interest for 13/01211/OUT 15% of total CIL receipts should have been £1182.64 NOT £155.03. Difference = £27.66. See November accounts overleaf.

10) **Christmas**

The Clerk has now informed power company of the differing requirements owing to new lamp wattage on Christmas tree.

Christmas light switch on and trees at Bay Horse and Royal Oak.

11) **Social Media**

Acting on policy and wording for Parish Councillors when using social media.

12) **Parish Councillor vacancy**

Following Councillor Tyrer's resignation.

13) **Report from Charities meeting**

Held at 7:00.

14) **Annual Contracts**

David Hull annual contract - amendments to this? Contract with CBC for playing field grass cutting is rolling contract.

15) **Future Projects**

Consideration of future projects. Those mentioned throughout the year to be considered for 2016/7 budget include additional defibrillator, money for wild flower areas, lamp post baskets (to remain as 2015/6?), Whittle-le-Woods sign, etc.

16) **Newsletter**

17) **Bedding on Waterhouse Green**

Bedding is now in, with tulip bulbs underplanted.

18) Documents for Comment

Comment is invited on the following documents:

- 1) Proposed street name on the land on back of Quarry Hill, Hill Top Lane. Proposed street name is Hill Top View. Information sent to Parish Councillors in advance of meeting.
- 2) Comment on electoral division boundaries is invited for the electoral review of LCC. Comments are requested by 11th January 2016.
- 3) Comment on future electoral arrangements in Lancashire. Comments are requested by 11th Jan 2016.

19) Accounts (see following page)

Cheques to be presented to the December meeting:

- 2631 Newbury Printers - Christmas newsletter £570
- 2632 Employee 1 - December wages £687.13
- 2633 Employee 2 - December wages £288.64
- 2634 Chorley Borough Council - lamp post baskets £3731.20
- 2635 Buckshaw Village Scout Group £25 - see below
- 2636 Chorley Civic Society membership £20
- 2637 SLCC membership £118
- 2638 HMRC September-December £373.16
- 2639 P Higham reimbursement for Christmas refreshments £42.32

The Clerk has rewritten one of the grants cheques for Buckshaw Scouts as it has not been cashed and is now out of date. New cheque 2635. Old cheque 2589 on April's accounts.
Funding assistance for Pensioners' Christmas Party?

20) Councillors' reports

21) Confidential items

