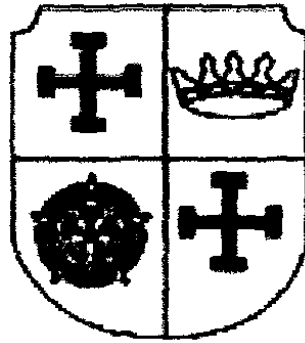


# WHITTLE-LE-WOODS PARISH COUNCIL



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5th January 2016

## Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 11th January, 2016 at 7.30pm. This is a reduced meeting in order to allow additional time to set the budget and decide the precept.

Yours sincerely, Lesley Atherton, Clerk to the Council

## Agenda

*Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.*

## Apologies

- 1) Minutes of the last meeting
- 2) Planning matters
- 3) Correspondence
- 4) Other business
- 5) Setting budget and precept
- 6) Documents for Comment
- 7) Accounts
- 8) Councillors' reports
- 9) Confidential items

## **Whittle-le-Woods Parish Council Meeting Monday 11th January 2016**

Pre-meeting Notes: This meeting will be a bare bones meeting to set the budget and precept for 2016-7.

### **Apologies:**

### **Minutes of the last meeting**

#### **2) Planning matters**

##### **New**

15/01093/FUL - The Whittle Shop, 149 Chorley Old Road - Change of use from dwelling house (class C3b) to children's home accommodating 3 young people with 24 hour care and support provided by 2/3 adults (Class C2). Originally added to December agenda but Planning have agreed to supply further information allowing comments to be sent following this meeting (emailed Adele Hayes 04/01).

15/01202/FUL - Land adjacent to Dolphin Rise, Millstone Close - Proposed new dwelling.

15/01261/FULHH - 178 Chorley Old Road - Erection of part single, part two storey rear extension.

16/00013/FULHH - Grasmere, Moss Lane - Erection of first floor extension to create living accommodation including the formation of two juliet balconies to the front elevation, erection of a first floor rear dormer extension and single storey rear extension following removal of existing conservatory. NO PLANS

15/01226/FULHH - 5 Buckton Close - Erection of a single storey rear extension. NO PLANS

15/01251/FULHH - 17 Lancashire Drive, Buckhaw Village - Replacement tiled roof to existing rear conservatory. NO PLANS

##### **Granted**

15/01104/PDE - 4 Lady Crosse Drive - Proposed single storey rear extension measuring 4.3m in depth, 3.7m in width, 2.4 high to the eaves, and 3.7m maximum height to the ridge.

15/01021/TPO - 2 Dalmuir Place, Buckshaw Village - Mature oak tree to side of property - crown reduction to give 3 metre clearance to the building.

15/01077/DIS - The WAP, Dark Lane - Discharge of conditions (materials and boundary treatment re 12/00210/FUL regarding single-storey extension and rebuilding of derelict store building.

15/01078/DIS - The WAP, Dark Lane - Discharge of conditions 4 (materials), 5 (boundary treatment, 6 (windows and doors), 8 (rainwater goods) and 9 (rooflights) re 13/00004/COU ref change of use from office to dwelling including single storey rear extension.

15/01124/TPO - 5 Dunham Drive - Prune beech tree in rear garden (amendment to 15/00940/TPO) - crown raise 2.5 metres, crown reduction 20% all round.

#### **3) Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Info from Julie Riding regarding bands of properties occupied by two tax payers - 1 CT payer or on benefit or different bands then it doesn't appear. This was a verbal conversation.

C2: Email regarding CIL receipts payable 28th April 2016 - £11,315.43.

C3: Email from CBC proposing works to Heather Hill Cottage and Canal Basin.

C4: Email from Kim Snape regarding road safety on Town Lane.

C5: Email from Gordon France regarding Parish Council representation at Community Bus Services meeting on 20th January.

C6: Proposal to change street name on the Town Lane/Lucas Lane development, from Tuson Lane to The Royals, following visit by Princess Anne.

C7: Resident complaint (via website) about silt being washed down gullies from Hilltop Road site.

4) **Other business**

Anything which cannot be carried over to the February meeting, including flooding at Waterhouse Green.

5) **Setting budget and precept**

The budget and precept documents will be emailed to each Parish Councillor prior to this meeting and will be printed out by the Clerk for use at the meeting.

The Council Tax Base for 2016-7 has been set at £2368.52.

6) **Documents for Comment**

No documents require comment.

7) **Accounts (see following page)**

Cheques for signature:

2644 Town Centre Trees £270

2645 Employee 2 January wages £270.28

2646 Employee 1 January wages £687.13

2647 CBC dog bin emptying £258.44

Bank signatories required to sign direct debit mandate for pension contributions.

8) **Councillors' reports**

9) **Confidential items**



## QUARTERLY REPORT 2015-2016: PAYMENTS

Month	Admin	Sals	War Mem	Loan	Maint	Elections	Grants	Proj/Misc	Sect137	VAT	Total
April	110.00	923.15					125.00				1158.15
May	100.00	910.15			56.20			470.00		94.00	1630.35
June/July	1129.24	2002.79			106.84			174.99		28.90	3442.76
<b>Quarter 1 totals</b>	<b>1339.24</b>	<b>3836.09</b>	<b>0.00</b>	<b>0.00</b>	<b>163.04</b>	<b>0.00</b>	<b>125.00</b>	<b>644.99</b>	<b>0.00</b>	<b>122.90</b>	<b>6231.26</b>
August	2585.74	908.35		2519.98	407.50					121.50	6543.07
September	234.70	1264.34						235.00		56.42	1790.46
<b>Quarter 2 totals</b>	<b>2820.44</b>	<b>2172.69</b>	<b>0.00</b>	<b>2519.98</b>	<b>407.50</b>	<b>0.00</b>	<b>0.00</b>	<b>235.00</b>	<b>0.00</b>	<b>177.92</b>	<b>8333.53</b>
October	70.00	1489.86			40.00						1599.86
November	708.00	966.87						3109.33		621.87	5406.07
December		1348.93			965.24			621.46		193.05	3128.68
<b>Quarter 3 totals</b>	<b>778.00</b>	<b>3805.66</b>	<b>0.00</b>	<b>0.00</b>	<b>1005.24</b>	<b>0.00</b>	<b>0.00</b>	<b>3730.79</b>	<b>0.00</b>	<b>814.92</b>	<b>10134.61</b>
January											0.00
February											0.00
March											0.00
<b>Quarter 4 totals</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Year end</b>	<b>4937.68</b>	<b>9814.44</b>	<b>0.00</b>	<b>2519.98</b>	<b>1575.78</b>	<b>0.00</b>	<b>125.00</b>	<b>4610.78</b>	<b>0.00</b>	<b>1115.74</b>	<b>24699.40</b>

24699.40

## QUARTERLY REPORT 2015-2016: INCOME

Month	Admin	Maint	Interest	VAT	Total	
April	34600				34600	
May	100		1.83		101.83	
June/July	42	343.58	5.55	28.72	419.85	
<b>Quarter 1 totals</b>	<b>34742</b>	<b>343.58</b>	<b>7.38</b>	<b>28.72</b>	<b>35121.68</b>	
August	355	127.5	2.73		485.23	
September	105		2.32		107.32	
<b>Quarter 2 totals</b>	<b>460</b>	<b>127.5</b>	<b>5.05</b>	<b>0</b>	<b>592.55</b>	
October	180	1155.03	2.64		1337.67	
November	50	27.66	2.28		79.94	
December	155		2.33		157.33	
<b>Quarter 3 totals</b>	<b>385</b>	<b>1182.69</b>	<b>7.25</b>	<b>0</b>	<b>1574.94</b>	
January					0	
February					0	
March					0	
<b>Quarter 4 totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Year end</b>	<b>35587.00</b>	<b>1653.77</b>	<b>19.68</b>	<b>28.72</b>	<b>37289.17</b>	Balances with the Itemised Receipts Summary