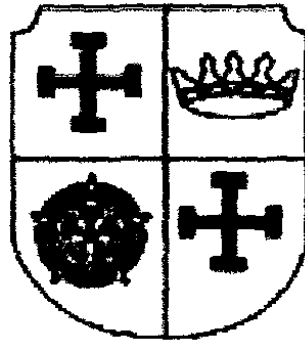


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
Clerk to the Council
10 Chester Place,
Adlington,
PR6 9RP

Tel: 01257 474961

www.whittlelewoodsparishcouncil.org.uk
whittlelewoodspc@yahoo.co.uk

1st February 2016

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 8th February, 2016 at 7.30pm.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Planning matters
- 3) Correspondence
- 4) Ongoing issues
- 5) Projects
- 6) Reports from Representatives
- 7) Clerk's Report
- 8) Maintenance
- 9) Procedural issues around committees and subcommittees
- 10) Wild flower areas
- 11) Lancashire Best Kept Village competition
- 12) Financial Committee meeting
- 13) June newsletter
- 14) CIL Monies
- 15) Parish Councillor Vacancy
- 16) Proposed new Unadopted Road Advisory Committee
- 17) Pension
- 18) Community Bus Service
- 19) Documents for Comment
- 20) Accounts (see following page)
- 21) Councillors' reports
- 22) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 8th February 2016

Pre-meeting Notes:

Apologies: Councillors Newall and Holland

Minutes of the last meeting

2) Planning matters

New

16/0041/MNMA - 10 Bluebell Close - Application for minor non-material amendment to planning application 15/00650/FUL to alter size of upstairs windows, position of ground floor windows, reduction in ridge height of extension and change from hip to gable roof on extension. NO PLANS.

16/00038/FUL - Land rear of 25 Preston Road - Erection of two detached dwellings.

16/00034/NOT - Land on footpath adjacent to 37 Old Worden Avenue, Buckshaw Village - Notice of intention to install 1 BT Openreach broadband cabinet. Granted - see below.

16/00073/FUL - Gelston, Dawson Lane - Conversion of existing garage into a habitable space for D1 use.

16/00078/FULHH - 1 Blossom Grove - Erection of a single storey rear extension.

Amended

15/01185/FUL - Waterstone House, 1A Dark Lane - Proposed erection of two new dwelling houses on land between 1A and 3 Dark Lane. The single storey rear element of Plot 1 has been reduced in length by 2m; Plot 2 - the single storey rear element has been reduced in length by 3.35m and a lower patio area has been created adjacent to no. 3 Dark Lane along with associated revised basement, ground floor, side and rear elevation plans. (Parish Council's original comments only expressed concern regarding materials and appropriate neighbour consultation.)

15/01057/FUL - 145 Town Lane - Proposed dwelling in lieu of existing extensions to be demolished including off-road parking provision for existing and proposed dwelling - The proposed site layout has been amended, including re-positioning of the dwelling and alterations to the parking layout, changes have been made to the site boundaries (the red edge) and additional information regarding the proposed drainage has been provided.

Granted

16/00034/NOT - Land on footpath adjacent to 37 Old Worden Avenue, Buckshaw Village - Notice of intention to install 1 BT Openreach broadband cabinet.

15/01161/FUL - 46 Swansey Lane - Erection of front and rear dormer windows and erection of single storey rear extension.

15/01124/TPO - 5 Dunham Drive - Prune tree in rear garden (amendment to application 15/00940/TPO). Crown raise 3 metres, crown reduction 20% all round.

15/00359/FUL - Rambler Cottage, 86 Preston Road - Conversion of end terraced dwelling into two dwellings including a single storey rear extension, erection of detached dwelling and creation of new vehicular access.

3) Correspondence

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Correspondence stream regarding Hill Top Lane road closure, flooding and lack of resident and Parish Council notification. Also mix ups regarding Town Lane and Dark Lane closures.

C2: Action points from January's flooding meeting - and updates if applicable.

C3: Email from Michael Jackson detailing how Council Tax Base is calculated. This was distributed to Parish Councillors in advance of the meeting. It also mentions the top up grant and why Whittle-le-Woods does not receive one.

C4: War Memorial Committee Balance of Accounts and Estimated Expenditure for 2016/7, together with precept request - see cheque in Accounts section below.

C5: Agenda and previous notes for Neighbourhood Area Meeting on 2nd February.

C6: Notice of temporary closure of Buckshaw Avenue, Buckshaw Village on the 14th February to enable repairs to damaged inspection chamber to take place.

C7: The next Chorley Liaison meeting is to be held on 16th March. Would any Parish Councillor like to request an agenda item? See next item.

C8: The Liaison meeting is to be about play areas. CBC have sent analysis document of our play areas. Does the Parish Council agree with the scores? Is there any incorrect or missing information? Where there's an identified deficit, are there any sites in mind for play areas? What aspirations do you have for play areas etc?

4) **Ongoing issues**

5) **Projects**

6) **Reports from Representatives**

a. Community Hall Trust b. Chorley Civic Society c. War Memorial d. Other meetings.

7) **Clerk's Report**

The Lengthsman would like to request the following dates as annual leave: February 1st to 5th and 15th to 19th, and March 21st to 25th. The Lengthsman's annual leave is calculated in hours. This takes him to 45 hours.

The Clerk would like to request annual leave for the week from 15th February, and one day on the 24th March - completing annual leave entitlement for 2016. She would also like to request the 5 days from 25th-29th July (2016 allowance).

8) **Maintenance**

£1550 is on the 2016/7 budget for footpaths. Chairman Bell has been in discussion with David Hull regarding clearing them before they become too blocked. We need to make a list for David Hull of all the problem footpaths that aren't currently on his list.

9) **Procedural issues around committees and subcommittees**

As recently brought to light by Councillor Marsden.

10) **Wild flower areas**

Suggestions are requested.

11) **Lancashire Best Kept Village competition**

The entry form has now been received. Entry this year? Suggestions?

12) **Financial Committee meeting**

To be held between February and March meetings. To include pension issue - to be agreed and provided to pensions company within three months of set up - see Clerk. The Clerk will send all relevant documents to financial committee following this meeting.

13) **June newsletter**

14) **CIL Monies**

Project proposals for spending of this in 2016-7. The criteria for spending these monies will be brought to the meeting.

15) **Parish Councillor Vacancy**

Notices regarding the vacancy were displayed on relevant noticeboards. No potential candidate has applied to Chorley Borough Council, so the Parish Council are free to co-opt a Parish Councillor.

16) **Proposed new Unadopted Road Advisory Committee**

Following email from Councillor Marsden (plus petition and contact via website), a new advisory committee on unadopted roads is proposed. Councillor Bell has been investigating the cost of resurfacing etc. Could the Parish Council pay for part of the work, if Cheeky Monkeys and the school are willing to also pay?

17) **Pension**

18) **Community Bus Service**

LCC will be removing subsidised bus services as from 11th February. They are suggesting that the Parish Council might take over administering the bus service. Any other ideas.

19) **Documents for Comment**

No documents require comment this meeting.

20) **Accounts (see following page)**

Cheques for signature:

2649 - Employee 2 February wages £270.28

2650 - Employee 1 February wages £687.13

2651 - Councillor Marsden reclaim for Joomla web upgrade £12.46

2652 - Web domain renewal (2 years) £10

2653 - War memorial committee precept £2000

2654 - Gala Lights Christmas lights £228

2655 - Carvers Christmas tree £160

21) **Councillors' reports**

22) **Confidential items**

