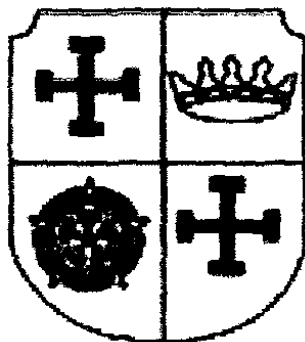


WHITTLE-LE-WOODS PARISH COUNCIL



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3rd May 2016

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 9th May, 2016 at 7.30pm. This will be preceded by the Annual Parish Council Meeting and the Annual Parish Meeting, beginning at 7:00pm.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Change to Declarations of interest
- 3) Planning matters
- 4) Correspondence
- 5) Ongoing issues
- 6) Projects
- 7) Reports from Representatives
 - a. Community Hall Trust
 - b. Chorley Civic Society
 - c. War Memorial
 - d. Other meetings.
- 8) Clerk's Report
- 9) Maintenance
- 10) Newsletter
- 11) Queen's 90th birthday - Picnic on the Polo
- 12) Planters, hanging baskets and lamp post baskets
- 13) Tidy Up day
- 14) Parish Councillor vacancy
- 15) CIL Monies
- 16) Audit
- 17) Documents for Comment
- 18) Accounts
- 19) Councillors' reports
- 20) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 9th May 2016

Pre-meeting Notes: This meeting will be preceded by the Annual Parish Council meeting and the Annual Parish meeting, beginning at 7:00.

Apologies:

1) **Minutes of the last meeting**

2) **Change to Declarations of interest**

3) **Planning matters**

New

16/00304/FUL - 14 Lancashire Drive, Buckshaw Village - Erection of rear single storey kitchen extension and family room.

16/0364/FUL - Bay Horse Hotel, 200 Preston Road - Change of use of seven existing pub car park spaces to a hand car wash and valeting centre including use of a small storage container for the safe storage of washing materials and equipment. **No plans.**

16/00347/PDE - Fairfield, 4 Lea Road - Proposed single storey rear extension measuring 3.6m in depth, 3.3m in width and 2.7m maximum height to the ridge. **No plans.**

16/00344/FULHH - 19 Chorley Old Road - Erection of a single storey rear extension. **No plans.**

16/00389/FULHH - 19 Berry Avenue - Erection of single storey rear conservatory. **No plans.**

Amended

16/00083/FUL - Whittle-le-Woods Dental Practice, 207Preston Road - The size and shape of the extension has been altered (the length has been reduced and the width increased).

Granted

16/00210/TPO - 16 Stamford Drive - Common or English Oak - Crown lift branches growing down to ground by 3m. Reduce branches growing towards property by 1m and away from Common Ash by 1m (TPO 12, WLW, 1992).

16/00190/FULHH - 4 Blossom Grove - Erection of single storey rear extension.

16/00138/FUL - Land on Bank of Quarry Hill, Hill Top Lane - Substitution of approved house type on Plot 3 with an alternative house type.

16/00118/FUL - Gelston, Dawson Lane - Section 73 application to vary condition 8 of planning permission 14/00508/FUL to "no more than 150 children shall be in attendance at the nursery at any one time."

15/01185/FUL - Waterstone House, 1A Dark Lane - Proposed erection of two new dwelling houses on land between 1A and 3 Dark Lane.

Refused

15/01093/FUL - The Whittle Shop, 149 Chorley Old Road - Change of use from dwelling house (class C3b) to children's home accommodating 3 young people with 24 hour care and support provided by 2/3 adults (Class C2).

The applications for determination of conditions for permission 09/98/0049 (for the winning and working of minerals at Clayton Hall landfill site, Dawson Lane) has now been granted.

Response has been received from Caron Taylor in Planning, in response to Parish Council comments on the proposed pizza delivery unit at Low Mill.

4) **Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Response from Clayton-le-Woods Parish Council regarding resurfacing of Factory Lane.

C2: The wildflower beds have now been seeded.

5) **Ongoing issues**

6) **Projects**

7) **Reports from Representatives**

a. Community Hall Trust b. Chorley Civic Society c. War Memorial d. Other meetings.

8) **Clerk's Report**

The lengthsman will be taking annual leave on the week of 16th May, and on the Monday, Tuesday and Wednesday of the following week. This will use 10 hours carried forward from last year, and the rest will come from the 2016/7 allowance.

9) **Maintenance**

10) **Newsletter**

11) **Queen's 90th birthday - Picnic on the Polo**

Date now changed to Saturday 11th June. Posters have now been sent to Parish Councillors.

Councillor Walker wishes to register dismay that decisions made at Parish Council meeting were overturned before full consultation was made.

Councillor Fogarty has contacted scout hut contacts about access to building, toilets etc.

12) **Planters, hanging baskets and lamp post baskets**

These should be in place late May/early June - weather permitting.

13) **Tidy Up day**

Posters and flyers have now been produced. 10am start. Skip will be there early.

14) **Parish Councillor vacancy**

Following the resignation of Councillor Holland, the Clerk has informed Chorley Council and notices have been displayed on noticeboards.

15) **CIL Monies**

Payment of £12,845.44 has now been received by the Parish Council (see Accounts section below), covering the period from 1st October 2015 till 31st March 2016.

As part of the same mailing, the Parish Council has been informed that the following schemes are to be delivered or started by Chorley Council in 2016/7: Union Street play area £19,529.

16) **Audit**

The Clerk has now completed the audit paperwork and meeting with internal auditor is booked for 18th May. The Parish Council is invited to approve the Annual Governance statement, followed by approval of Statement of Accounts.

17) Documents for Comment

There are no documents for comment this meeting:

18) Accounts (see following page)

Cheques for signature:

2672 Employee 2 May wages £340.32

2673 Employee 1 May wages £649.23

2674 Insignia Queen's birthday coins £942.47 (signed before the meeting and sent in advance in order to ensure creation and delivery of bespoke items before the June 11th Queen's Birthday weekend)

2675 Bedrock Landscapes resurfacing Carrwood footpath £648.

The 2016/7 precept of £35608 has now been received.

19) Councillors' reports

20) Confidential items

APRIL ACCOUNTS - TO BE APPROVED AT MAY MEETING				
Accounts				
Budget Monitoring as at 30th April 2016				
	2016/7 Accounts		2015/6 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2016	SPENT
Admin - Admin	6,940.00	-	-	-
Admin - Sals	15,000.00	1,150.77	-	1,150.77
War memorial	2,000.00	-	-	-
Loan	5,040.00	-	-	-
Maintenance	10,030.00	-	-	-
Grants	500.00	150.00	-	150.00
Projects	8,155.03	1,419.25	-	1,419.25
Other costs/misc	3,600.00	-	-	-
CIL	-	-	-	-
VAT	-	265.08	-	-
	51,265.03	2,985.10	-	2,720.02
				<i>Total pmnts year so far</i>
	2016/7 Accounts		2015/6 Accounts	TOTAL
Income	Budget	Actual	Income in 2016	INCOME
Administration	36,808.00	35,733.00	-	35,733.00
Maintenance	220.00	-	-	-
CIL	-	12,845.44	-	-
Bank Interest	50.00	-	-	-
VAT repayment	-	-	-	-
	37,078.00	48,578.44	-	35,733.00
				<i>Total income year so far</i>
Payments presented for authorisation				
	2672 Employee 2 May wages			£340.32
	2673 Employee 1 May wages			£649.23
	2674 Insignia coins for presentation to schools			£942.47 <i>Signed pre-meeting</i>
	2675 Bedrock re Carrwood footpath resurfacing			£648.00
				£2,580.02
Accounts for month ending 30th April 2016				
Receipts		Payments		
Precept	35608.00	Employee 2 April wages		353.36
Right at Home ads	50.00	Employee 1 April wages		649.23
CIL	12845.44	Whittle Primary School grant		50
Cheeky Monkey ad	75.00	St Chads Heritage grant		50
		Musicarama grant		50
		Councillor Walker rockery		93.86
		Insignia medals		942.47
		Bedrock - Carrwood resurfacing		648
		Pension - employer and employee		148.18
Total receipts	48578.44	Total payments		2,985.10
		Current a/c 26th April		1194.28
		Deposit a/c 26th April		82352.46
		Bank balances		83546.74
31st March balance	36533.71	+ Deposits not incl		0.00
+ Receipts	48578.44	- Unpresented cheqs		1419.69
- Payments	2985.10			
30th April balance	82127.05	30th April balance		82127.05