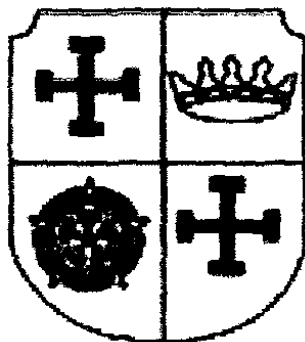


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
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6th December 2016

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 12th December, 2016 at 7.30pm. This will be preceded by the Annual Charities Meeting at 7:15pm.
Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Change to declarations of interest
- 3) Planning matters
- 4) Correspondence
- 5) Projects committee update
- 6) Neighbourhood project priorities
- 7) Reports from representatives
 - a. Community Hall Trust
 - b. War Memorial
 - c. Other meetings.
- 8) Clerk's report
- 9) Maintenance
- 10) Flooding committee update
- 11) Joint 114 bus committee update
- 12) Standing orders review
- 13) Christmas
- 14) Red telephone box consultation/adoption
- 15) Report from Charities Meeting
- 16) Documents for comment
- 17) Accounts
- 18) Councillors reports
- 19) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 12th December 2016

Pre-meeting Notes: **Councillor Partington may be a little late for this meeting.**

Apologies:

1) Minutes of the last meeting

2) Change to declarations of interest

3) Planning matters

New

16/01091/FUL - Lisieux Hall, Dawson Lane - Erection of single storey rear extension.

16/01082/FUL - Brookfield, Kem Mill Lane - Erection of two detached dwellings.

16/01063/FULHH - 6 Dark Lane - Proposed front dormer extension, the addition of Velux windows to the rear and the removal of rear chimney.

16/01030/DIS - Two Corners Residential Care Home, 170 Preston Road - Application to discharge conditions 6 (landscaping), 7 (materials), 9 (drainage details), and 13 (dwelling emission rate).

16/01115/FULHH - 150 Preston Road - Erection of a single storey side and rear extension and the insertion of rear dormer extension.

16/01090/FUL - Kem Mill, Kem Mill Lane - Erection of detached dwelling incorporating a double garage.

16/01046/FULHH - 5 Carr Brook Close - Proposed construction of a two storey side/rear extension and single storey rear extension following demolition of conservatory and garage.

16/01087/FULHH - 22 Harvest Drive - Front and rear single storey extensions.

16/01089/PDE - 3 Hampshire Avenue, Buckshaw Village - Rear single storey extension which will be constructed from brick to match existing house. No part of proposal to project over the party property.

Granted

16/01026/CLEUD - 34 Cross Keys Drive - Application for certificate of lawfulness for side dormer extension.

16/00945/PDE - 9 Stamford Drive - Erection of single storey rear conservatory.

4) Correspondence

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Letters sent to Clerk and Parish Councillors about problem with Chorley Community Housing.

C2: Briefing session held on 5th December regarding funding to retain services.

C3: Questions from resident regarding survey.

C4: Road closure of Copthurst Lane and Birchin Lane on 17th January 2017 for electrical cabling work.

C5: Resident writing regarding state of roads around Woodfit site.

5) Projects committee update

Future projects to be taken into account when preparing budget.

Update on progress of the CIL survey.

6) Neighbourhood project priorities

The Clerk completed the Neighbourhood Project Priorities forms and submitted them in advance of the due date.

7) **Reports from representatives**

a. Community Hall Trust b. War Memorial c. Other meetings

8) **Clerk's report**

9) **Maintenance**

10) **Flooding committee update**

Funding for community survey has been refused, but the funding for grant for work in the community is still awaiting outcome. The Flooding Committee have now submitted additional information required.

11) **Joint 114 bus committee update**

12) **Standing orders review**

The Clerk is in the process of investigating the SLCC and other Parish Councils and their Standing Orders.

13) **Christmas**

The celebrations and switch on ceremony.

The Old Folks party has been given a grant from the Asda Foundation, so no funding is required from the Parish Council this year.

14) **Red telephone box consultation/adoption**

Adoption agreed at last meeting. Progress. Further communications regarding BT's decision to remove phone boxes.

15) **Report from Charities Meeting**

16) **Documents for comment**

There are no documents for comment this meeting.

17) **Accounts (see following page)**

Cheques for signature:

2714 - Chorley Council lamp post baskets	£3,768.50
2715 - Councillor Bell reimbursement for newsletter delivery	£30.00
2716 - Employee 2 December wages	£304.16
2717 - Employee 1 December wages	£649.22

18) **Councillors' reports**

19) **Confidential items**

NOV ACCOUNTS - TO BE APPROVED AT DEC MEETING				
Accounts				
Budget Monitoring as at 30th November 2016				
	2016/7 Accounts		2015/6 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2016	SPENT
Admin - Admin	6,940.00	4,809.07	-	4,809.07
Admin - Sals	15,000.00	10,560.52	-	10,560.52
War memorial	2,000.00	-	-	-
Loan	5,040.00	2,519.98	-	2,519.98
Maintenance	10,030.00	3,920.78	-	3,920.78
Grants	500.00	150.00	-	150.00
Projects	8,155.03	3,460.53	-	3,460.53
Other costs/misc	3,600.00	-	-	-
CIL	-	-	-	-
VAT	-	1,341.54	-	1,341.54
	51,265.03	26,762.42	-	26,762.42
				<i>Total pmnts year so far</i>
	2016/7 Accounts		2015/6 Accounts	TOTAL
Income	Budget	Actual	Income in 2016	INCOME
Administration	36,808.00	36,203.00	-	36,203.00
Maintenance	220.00	161.50	-	161.50
CIL	-	17,204.06	-	17,204.06
Bank Interest	50.00	21.63	-	21.63
VAT repayment	-	818.47	-	818.47
	37,078.00	54,408.66	-	53,590.19
				<i>Total income year so far</i>
Payments presented for authorisation				
2714 - Chorley Council lamp post baskets				£3,768.50
2715 - Councillor Bell reimbursement for newsletter delivery				£30.00
2716 - Employee 2 December wages				£304.16
2717 - Employee 1 December wages				£649.22
				£4,751.88
Accounts for month ending 30th November 2016				
Receipts			Payments	
Interest	2.84		Employee 2 November wages	304.16
Fairy Dogmother ad	25.00		Employee 1 November wages	649.22
			Newbury - Christmas newsletter	727.42
			Remembrance wreath	20.00
			Chorley Council lamp post baskets	3768.50
			Clerk's pension plus accrued transfer	1248.18
Total receipts	27.84		Total payments	6,717.48
			Current a/c 25th Nov	1058.06
			Deposit a/c 25th Nov	68576.18
			Bank balances	69634.24
31st Oct balance	70869.59		+ Deposits not incl	0.00
+ Receipts	27.84		- Unpresented cheqs	5454.29
- Payments	6717.48			
30th Nov balance	64179.95		30th Nov balance	64179.95