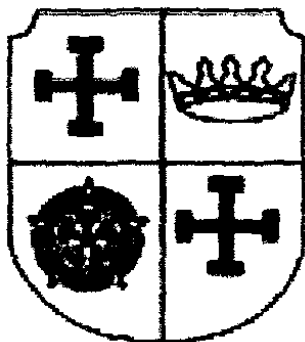


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
Clerk to the Council
10 Chester Place,
Adlington,
PR6 9RP
Tel: 01257 474961
www.whittlelewoodsparishcouncil.org.uk
whittlelewoodspc@yahoo.co.uk

3rd January 2017

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 9th January, 2017 at 7.30pm. This is a reduced meeting in order to allow additional time to set the budget and decide the precept.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Planning matters
- 3) Correspondence
- 4) Other business
- 5) Setting budget and precept
- 6) Documents for Comment
- 7) Accounts
- 8) Councillors' reports
- 9) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 9th January 2017

Pre-meeting Notes: This meeting will be a bare bones meeting to set the budget and precept for 2016-7.

Apologies:

1) Minutes of the last meeting

2) Planning matters

New

16/01129/FULHH - Hill Park, Hill Top Lane - Proposed single storey side extension to a detached house.

16/01168/FUL - 30 Langdale Grove - Erection of detached dwelling with integral garage including excavation of land and retaining structures to form access and parking.

Withdrawn

15/00770/FULMAJ - Land bounded by Town Lane and Lucas Lane - Section 73 application to vary conditions 10 (Carbon emissions statement) and 11 (code level) in respect of plots 57-72 attached to planning approval reference 13/00804/OUTMAJ.

Granted

16/01089/PDE - 3 Hampshire Avenue, Buckshaw Village - Rear single storey extension which will be constructed from brick to match existing house. No part of proposal to project over the party property.

16/00996/FULHH - 28 Chorley Old Road - Erection of a first floor rear extension.

16/00970/FULHH - Kyndere, Shaw Hill - Proposed first floor alterations to existing open balcony to form a new enclosed part brick part glazed studio and infilling of existing open porch.

16/00957/FULHH - 20 Dorset Drive, Buckshaw Village - Erection of single storey side and rear extension.

16/00925/FULHH - Hardacre Barn, Hardacre Lane - Proposed new front door and entrance area to front elevation with associated steps.

16/00509/FULMAJ - Leatherlands Farm, Moss Lane - Proposed residential development for the erection of 45 dwellings and associated landscaping and infrastructure.

3) Correspondence

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Invitation to the Parish Conference at County Hall, Preston on Saturday 25th February, 2017.

C2: Chorley Council's quote for 32 lamp post baskets as per last year is £3806.19 (1% rise).

C3: Resignation of Councillor Walker.

C4: Copy of Road Traffic Order relating to Town Lane speed limits.

4) Other business

Anything which cannot be carried over to the February meeting.

5) Setting budget and precept

The budget and precept documents will be emailed to each Parish Councillor prior to this meeting and will be printed out by the Clerk for use at the meeting.

No figures have yet been received regarding the Council Tax Base for 2016-7. Last year's was set at £2368.52.

6) **Documents for Comment**

No documents require comment.

7) **Accounts (see following page)**

Cheques for signature:

2720 - Chorley Council grass cutting - £996.79

2721 - Employee 2 January wages - £304.16

2722 - Employee 1 January wages - £649.22

2723 - SLCC membership - £121

2724 - Employee 1 expenses Oct-Dec - £209.66

2725 - ALCC membership (part of SLCC) - £10

8) **Councillors' reports**

9) **Confidential items**

DEC ACCOUNTS - TO BE APPROVED AT JAN MEETING				
Accounts				
Budget Monitoring as at		31st December 2016		
	2016/7 Accounts		2015/6 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2016	SPENT
Admin - Admin	6,940.00	5,166.73	-	5,166.73
Admin - Sals	15,000.00	11,662.08	-	11,662.08
War memorial	2,000.00	-	-	-
Loan	5,040.00	2,519.98	-	2,519.98
Maintenance	10,030.00	4,751.44	-	4,751.44
Grants	500.00	150.00	-	150.00
Projects	8,155.03	3,539.27	-	3,539.27
Other costs/misc	3,600.00	-	-	-
CIL	-	-	-	-
VAT	-	1,517.97	-	1,517.97
	51,265.03	29,307.47	-	29,307.47
				<i>Total pmnts year so far</i>
	2016/7 Accounts		2015/6 Accounts	TOTAL
Income	Budget	Actual	Income in 2016	INCOME
Administration	36,808.00	36,253.00	-	36,253.00
Maintenance	220.00	161.50	-	161.50
CIL	-	17,204.06	-	17,204.06
Bank Interest	50.00	22.70	-	22.70
VAT repayment	-	818.47	-	818.47
	37,078.00	54,459.73	-	53,641.26
				<i>Total income year so far</i>
Payments presented for authorisation				
	2720 - Chorley Council grass cutting			£996.79
	2721 - Employee 2 January wages			£304.16
	2722 - Employee 1 January wages			£649.22
	2723 - SLCC membership			£121.00
	2724 - Employee 1 expenses Oct-Dec			£209.66
	2725 - ALCC membership			£10.00 <i>Jan accoounts</i>
				£2,290.83
Accounts for month ending 31st December 2016				
Receipts		Payments		
Newsletter ads	50.00	P Higham Christmas switch on		56.04
Interest	1.07	T Newall re Paul K		30.00
		Chorley Council grass cutting		996.79
		SLCC subs		121.00
		E Bell re newsletter delivery		30.00
		LCC pension		148.18
		Employee 1 Oct-Dec expenses		209.66
Total receipts	51.07		Total payments	1,591.67
			Current a/c 25th Nov	1168.46
			Deposit a/c 25th Nov	66577.25
			Bank balances	67745.71
30th Nov balance	64179.95	+ Deposits not incl		25.00
+ Receipts	51.07	- Unpresented cheqs		5131.36
- Payments	1591.67			
31st Dec balance	62639.35	31st Dec balance		62639.35

QUARTERLY REPORT 2016-7: PAYMENTS											
Month	Admin	Sals	War Mem	Loan	Maint	Elections	Grants	Proi/Misc	Sect137	VAT	Total
April		1150.77					150.00	1419.25		265.08	2985.10
May	50.00	1333.49			180.00			71.04		36.00	1670.53
June/July	974.67	2288.48			530.36			493.24		110.14	4396.89
Quarter 1 totals	1024.67	4772.74	0.00	0.00	710.36	0.00	150.00	1983.53	0.00	411.22	9052.52
August	2887.97	1297.74		2519.98	70.00			800.00		166.00	7741.69
September	15.00	1152.32						677.00		135.40	1979.72
Quarter 2 totals	2902.97	2450.06	0.00	2519.98	70.00	0.00	0.00	1477.00	0.00	301.40	9721.41
October	134.43	1136.16								0.42	1271.01
November	747.00	2201.56			3140.42					628.50	6717.48
December	357.66	1101.56			830.66			78.74		176.43	2545.05
Quarter 3 totals	1239.09	4439.28	0.00	0.00	3971.08	0.00	0.00	78.74	0.00	805.35	10533.54
January											0.00
February											0.00
March											0.00
Quarter 4 totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Year end	5166.73	11662.08	0.00	2519.98	4751.44	0.00	150.00	3539.27	0.00	1517.97	29307.47

QUARTERLY REPORT 2016-7: INCOME											
Month	Admin	Maint	Interest	CIL	VAT	Total					
April	35733			12845.44		48578.44					
May			2.57		370.93	373.5					
June/July	175	85	6.87			266.87					
Quarter 1 totals	35908	85	9.44	12845.44	370.93	49218.81					
August	245	76.5	3.09			324.59					
September			3.34			3.34					
Quarter 2 totals	245	76.5	6.43	0	0	327.93					
October	25		2.92	4358.62	447.54	4834.08					
November	25		2.84			27.84					
December	50		1.07			51.07					
Quarter 3 totals	100	0	6.83	4358.62	447.54	4912.99					
January						0					
February						0					
March						0					
Quarter 4 totals	0	0	0	0	0	0					
Year end	36253.00	161.50	22.70	17204.06	818.47	54459.73	Balances with the Itemised Receipts Summary				