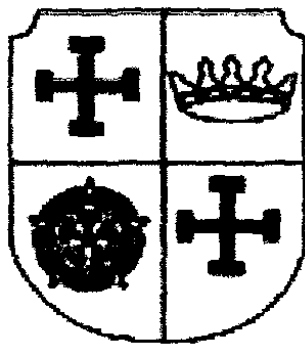


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
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5th February 2017

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 13th February, 2017 at 7.30pm.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in Declarations of Interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Project committee update
- 7) Reports from Representatives
 - a. Community Hall Trust
 - b. War Memorial
 - c. Other meetings.
- 8) Clerk's Report
- 9) Maintenance
- 10) Financial Committee meeting
- 11) Adoption of red phone boxes
- 12) June newsletter
- 13) Parish Councillor Vacancy
- 14) Lancashire Best Kept Village Competition
- 15) Buckshaw Village pond
- 16) Scarecrow Festival
- 17) Flooding committee update
- 18) Identifying ways of improving villagers' health
- 19) Documents for Comment
- 20) Accounts
- 21) Councillors' reports
- 22) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 13th February 2017

Pre-meeting Notes:

Apologies:

1) **Minutes of the last meeting**

2) **Changes in Declarations of Interest**

3) **Defibrillator checks**

4) **Planning matters**

New

17/00024/FULHH - 100 Preston Road - Erection of first floor side extension, two first floor rear extensions and elevational alterations - comment extension requested 18/01.

16/01118/S106A - Land 80m North Of Swansey Lane And Bounded By The Elms, Swansey Lane - Request under Section 106A of the Town and Country Planning Act 1990 (as amended) and the Town and Country Planning (Modification and Discharge of Planning Obligations). Regulations 1992 to modify a planning obligation (Affordable Housing) dated 2 November 2016.

17/00041/FUL - Whittle Surgery, 199 Preston Road -Siting of portable building to be used as consultation rooms for a period of 3 years.

16/01135/OUT - 2 Cliffe Drive - Outline application for demolition of existing garage and erection of dwelling in side garden.

17/00047/TPO - Cuckoo Lodge, Dark Lane - Ash (G1), Felling of 2 ash trees and felling of a stand of 8 ash trees - posted to Tree Warden 25/01 owing to comments date of 10/02.

17/00051/CLPUD - 11 Whittle Hills Close - Construction of new single storey rear extension.

17/00042/FULHH - 2 Theale Place, Buckshaw Village - Erection of detached building in rear garden to form ancillary granny annexe.

Granted

16/01115/FULHH - 150 Preston Road - Erection of a single storey side and rear extension and the insertion of rear dormer extension.

16/01030/DIS - Two Corners Residential Care Home, 170 Preston Road - Application to discharge conditions 6 (landscaping), 7 (materials), 9 (drainage details), and 13 (dwelling emission rate).

16/01090/FUL - Kem Mill, Kem Mill Lane - Erection of detached dwelling incorporating a double garage.

16/01091/FUL - Lisieux Hall, Dawson Lane - Erection of single storey rear extension.

16/01087/FULHH - 22 Harvest Drive - Front and rear single storey extensions.

16/01082/FUL - Brookfield, Kem Mill Lane - Erection of two detached dwellings.

16/01063/FULHH - 6 Dark Lane - Proposed front dormer extension, the addition of Velux windows to the rear and the removal of rear chimney.

16/01065/TPO - Beechwood, Parkside Drive - T3 oak, reduce to 7m nature stump, T5 and T6 sycamore - fell and replace with oak select standard.

16/01046/FULHH - 5 Carr Brook Close - Proposed construction of a two storey side/rear extension and single storey rear extension following demolition of conservatory and garage.

16/00665/FUL - Waterstone House, 1A Dark Lane - To build a mooring at the back of the house alongside the canal to be able to moor a narrowboat.

16/01015/FULHH - 119 Preston Road - Proposed new double garage with link extension to front elevation of existing house and rear single storey extension to the rear of existing house. Changes to external material palette and window and door openings.

16/01129/FULHH - Hill Park, Hill Top Lane - Proposed single storey side extension to a detached house.

16/01171/FULHH - 162 Preston Road - Demolition of garage and rear extension and replaced with single storey rear and side extension.

5) **Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Do we wish to have a community clean up day date this year - email from John Peet.

C2: Parish precept request.

C3: Chorley Council consultation on proposed changes to housing assistance policy.

C4: Draft Central Lancashire Employment Skills Supplementary Planning Document consultation.

C5: Letter from War Memorial Committee regarding tribute beacons November 2018.

C6: Letter regarding plans for The Pines and invitation to meet on 16th February.

C7: Letter regarding Parish and Town Council conference 25th February - agenda included.

6) **Project committee update**

7) **Reports from Representatives**

a. Community Hall Trust b. War Memorial c. Other meetings (Chairman Newall has update from Neighbourhood meeting).

8) **Clerk's Report**

9) **Maintenance**

As requested by Councillor Bell - flower beds and planters, wild flower areas, Smithy Fields footpath, Kem Mill fence, Lucas green new footpath (Ladycrosse Drive).

Also maintenance contracts - agreed to get CBC to do grass cutting and David Hull maintenance price 2017/8 quoted as £2745.

10) **Financial Committee meeting**

To be held between February and March meetings.

11) **Adoption of red phone boxes**

The contract and request for £1 has now been received (see Accounts below). As soon as both are received by BT the transfer can go ahead.

12) **June newsletter**

13) **Parish Councillor Vacancy**

Notices regarding the vacancy have now been displayed on relevant noticeboards and on the website.

Replacement for Councillor Walker on grants and charities and Neighbourhood meetings.

Signatory for charity cheques.
Also review of meetings and attendees.

14) **Lancashire Best Kept Village Competition**

Do Parish Councillors wish to enter? Entry criteria are changed from last year.

15) **Buckshaw Village pond**

Mark Perks to discuss.

16) **Scarecrow Festival**

Councillor McDonald informed the January meeting that the Scarecrow Festival will require new organisers this year and asked if the Parish Council would be willing to take over the running of this.

17) **Flooding committee update**

18) **Identifying ways of improving the villagers' health**

As requested by Chairman Newall.

19) **Documents for Comment**

The following documents require comment this meeting:

- 1) Opinion is sought on Lancashire County Council's proposed budget options.
- 2) Comments are invited on Chorley Council's budget proposals.

20) **Accounts (see following page)**

Cheques for signature:

2729 - Employee 1 February wages £649.22

2730 - Employee 2 February wages £276.60

2731 - Carvers Trees £190

2732 - Chorley Council dog bins £258.44

2733 - Town Centre Trees £240

2734 - David Hull Smithy Fields £155

2735 - David Hull contract £1000

2736 - BT re phone box adoption £1

21) **Councillors' reports**

22) **Confidential items**

JAN ACCOUNTS - TO BE APPROVED AT FEB MEETING				
Accounts				
Budget Monitoring as at 31st January 2017				
	2016/7 Accounts		2015/6 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2016	SPENT
Admin - Admin	6,940.00	5,176.31	-	5,176.31
Admin - Sals	15,000.00	12,763.64	-	12,763.64
War memorial	2,000.00	2,000.00	-	2,000.00
Loan	5,040.00	2,519.98	-	2,519.98
Maintenance	10,030.00	6,206.81	-	6,206.81
Grants	500.00	150.00	-	150.00
Projects	8,155.03	3,539.27	-	3,539.27
Other costs/misc	3,600.00	-	-	-
CIL	-	-	-	-
VAT	-	1,561.04	-	1,561.04
	51,265.03	33,917.05	-	33,917.05
				<i>Total pmnts year so far</i>
	2016/7 Accounts		2015/6 Accounts	TOTAL
Income	Budget	Actual	Income in 2016	INCOME
Administration	36,808.00	36,513.00	-	36,513.00
Maintenance	220.00	161.50	-	161.50
CIL	-	17,204.06	-	17,204.06
Bank Interest	50.00	23.25	-	23.25
VAT repayment	-	818.47	-	818.47
	37,078.00	54,720.28	-	53,901.81
				<i>Total income year so far</i>
Payments presented for authorisation				
				£649.22
2729 - Employee 1 February wages				£276.60
2730 - Employee 2 February wages				£190.00
2731 - Carvers Trees Christmas tree				£258.44
2732 - Chorley Council dog bins				£240.00
2733 - Town Centre Trees - 3 suspended trees				£155.00
2734 - David Hull Smithy Fields				£1,000.00
2735 - David Hull contract				£1.00
2736 - BT phone box adoption				
				£2,770.26
Accounts for month ending 31st January 2017				
Receipts			Payments	
Newsletter adverts	260.00		Employee 2 Jan wages	304.16
Interest	0.55		Employee 1 Jan wages	649.22
			ALCC subscription	10.00
			D Hull River Lostock path	60.00
			D Hull contract	710.00
			War memorial precept	2000.00
			Carvers Christmas tree	190.00
			Chorley Council dog bins	258.44
			Town Centre Trees - 3 hanging trees	240.00
			LCC pension	148.18
			Journal correction	-0.42
			Journal correction	40.00
Total receipts	260.55		Total payments	4,609.58
			Current a/c 26th Jan	581.96
			Deposit a/c 26th Jan	58577.80
			Bank balances	59159.76
31st Dec balance	61685.97		+ Deposits not incl	0.00
+ Receipts	260.55		- Unpresented cheqs	1822.82
- Payments	4609.58			
31st Jan balance	57336.94		31st Jan balance	57336.94