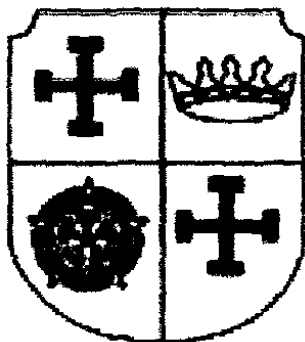


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
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5th March 2017

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 13th March, 2017 at 7.30pm.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in Declarations of Interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Project committee update
- 7) Reports from Representatives
 - a. Community Hall Trust
 - b. War Memorial
 - c. Other meetings.
- 8) Clerk's Report
- 9) Maintenance
- 10) Financial Committee meeting
- 11) Adoption of red phone boxes
- 12) June newsletter
- 13) Parish Councillor Vacancy
- 14) Buckshaw Village pond
- 15) Flooding committee update
- 16) Identifying ways of improving the villagers' health
- 17) Planting etc
- 18) Parish Council code of conduct
- 19) Update on the Path improvements leading to The Whittle Spinney off Birchin Lane
- 20) Documents for Comment
- 21) Accounts
- 22) Councillors' reports
- 23) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 13th March 2017

Pre-meeting Notes:

Apologies:

1) **Minutes of the last meeting**

2) **Changes in Declarations of Interest**

3) **Defibrillator checks**

4) **Planning matters**

New

17/00135/COU - Parkville Hotel and Truffles Restaurant, Preston Road - Change of use of the building from a mixed-use restaurant, hotel and apartment to a children's nursery.

17/00160/DIS - Leatherlands Farm, Moss Lane - Application to discharge conditions 3 (materials), 4 (highway works), 5 (estate phasing plan), 10 (construction management plan) and 12 (Dwelling Emission Rate) attached to planning permission 16/00509/FULMAJ relating to building 45 dwellings.

17/00176/FULHH - 106 Chorley Old Road - Rear dormer extension.

17/00170/FUL - Land 80m North East of 21 Delph Way - Proposed stable block comprising 2 stables with associated hay store and tack room.

17/00192/FULHH - 76 Derek Road - Erection of front dormer extension.

17/00131/FULHH - 63 Royton Drive - Demolition of existing detached garage and construction of two and one storey rear and side extension.

17/00102/DIS - Leatherlands Farm, Moss Lane - Application to discharge conditions 18 (removal of hedgerows, trees and shrubs), 19 (biodiversity enhancement measures) and 26 (contamination report) attached to planning permission 16/00509/FULMAJ - proposed development for the erection of 45 dwellings and associated landscaping and infrastructure.

17/00187/FULHH - Westlea House, 210 Town Lane - Replacement sunroom with contemporary glazed feature and new roof structure following the demolition of existing sunroom (this applications replaced the original approved application ref 11/00259/FUL.

Amendment

17/00042/FULHH - 2 Theale Place, Buckshaw Village - Erection of detached building in rear garden to form ancillary granny annexe. Amendments as follows 1) the proposed building would now be located outside the landscape buffer zone located to the rear of the application dwelling and 2) windows and doors have been re-positioned.

Granted

16/00810/OUT and 16/00800/OUT - Greenways, Parksyde Drive South - Outline consent for erection of detached house on South side of Greenways at 2 storey 4-5 bed roomed house on the North side of Greenways.

16/00726/FUL - Duke of York Hotel, 144 Chorley Old Road - Demolition of existing buildings and erection of new building to provide ground floor retail (class A1) neighbourhood convenience store with 4 apartments above.

16/01174/FULHH - Hardacre Barn, Hardacre Lane - Removal of existing rear conservatory and replacement with proposed oak conservatory. Removal of existing UPVc windows and doors

throughout the house and replacement with oak hardwood windows and doors.

16/01168/FUL - 30 Langdale Grove - Erection of detached dwelling with integral garage including excavation of land and retaining structures to form access and parking.

16/01129/FULHH - Hill Park, Hill Top Lane - Proposed single storey side extension to a detached house.

5) **Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:
C1:

6) **Project committee update**

7) **Reports from Representatives**

a. Community Hall Trust b. War Memorial c. Other meetings.

8) **Clerk's Report**

9) **Maintenance**

Update regarding Smithy Fields footpath.

10) **Financial Committee meeting**

Was held between February and March meetings.

11) **Adoption of red phone boxes**

The signed contract has been returned by BT. They are arranging for the telephony to be removed and will inform the Clerk when this is done. The Clerk has requested a DIY kit.

12) **June newsletter**

13) **Parish Councillor Vacancy**

No applications for the position were made to Chorley Council, giving the Parish Council permission now to co-opt.

14) **Buckshaw Village pond**

15) **Flooding committee update**

16) **Identifying ways of improving the villagers' health**

17) **Planting etc**

Pole Green hanging baskets - should the Clerk go ahead with contacting local businesses as per usual years?

Wild flower beds have been ordered.

18) **Parish Council code of conduct**

Regarding Facebook etc.

19) **Update on the Path improvements leading to The Whittle Spinney off Birchin Lane**

20) **Documents for Comment**

There are no documents for comment this meeting.

21) **Accounts (see following page)**

Cheques for signature:

2738 LBKVC entry fee £25

2739 Employee 1 March wages £649.22

2740 Employee 2 March wages £318.04

2741 Physio Control battery packs £178.56

2742 D Hull misc invoices £1345

The bank mandate form requires completing by all existing signatories on the account.

22) **Councillors' reports**

23) **Confidential items**

FEB ACCOUNTS - TO BE APPROVED AT MARCH MEETING				
Accounts				
Budget Monitoring as at 28th February 2017				
	2016/7 Accounts		2015/6 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2016	SPENT
Admin - Admin	6,940.00	5,201.31	-	5,201.31
Admin - Sals	15,000.00	14,243.44	-	14,243.44
War memorial	2,000.00	2,000.00	-	2,000.00
Loan	5,040.00	5,039.96	-	5,039.96
Maintenance	10,030.00	7,362.81	-	7,362.81
Grants	500.00	150.00	-	150.00
Projects	8,155.03	3,539.27	-	3,539.27
Other costs/misc	3,600.00	-	-	-
CIL	-	-	-	-
VAT	-	1,561.04	-	1,561.04
	51,265.03	39,097.83	-	39,097.83
				<i>Total pmnts year so far</i>
	2016/7 Accounts		2015/6 Accounts	TOTAL
Income	Budget	Actual	Income in 2016	INCOME
Administration	36,808.00	36,538.00	-	36,538.00
Maintenance	220.00	161.50	-	161.50
CIL	-	17,204.59	-	17,204.59
Bank Interest	50.00	23.25	-	23.25
VAT repayment	-	818.47	-	818.47
	37,078.00	54,745.81	-	53,927.34
				<i>Total income year so far</i>
Payments presented for authorisation				
2738 LBKVC entry fee				£25.00
2739 Employee 1 March wages				£649.22
2740 Employee 2 March wages				£318.04
2741 Physio Control defibrillator battery packs				£178.56
2742 D Hull misc invoices				£1,345.00
				£2,515.82
Accounts for month ending 28th February 2017				
Receipts		Payments		
Newsletter advert	25.00	2729 Employee 1 Feb wages		649.22
Interest	0.53	2730 Employee 2 Feb wages		276.60
		2734 D Hull Smithy Fields footpath		155.00
		2735 D Hull contract		1000.00
		2736 BT phone box adoption		1.00
		2737 HMRC Sept to Jan payment		405.80
		DD PWLB loan		2519.98
		2738 LBKVC entry fee		25.00
		DD LCC pension		148.18
Total receipts	25.53	Total payments		5,180.78
		Current a/c 24th Feb		604.18
		Deposit a/c 24th Feb		52578.33
		Bank balances		53182.51
31st Jan balance	57336.94	+ Deposits not incl		0.00
+ Receipts	25.53	- Unpresented cheqs		1000.82
- Payments	5180.78			
28th Feb balance	52181.69	28th Feb balance		52181.69