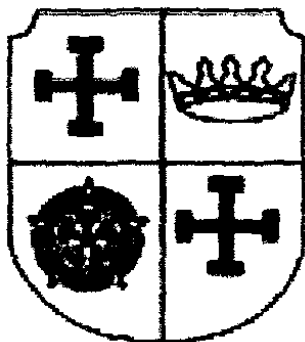


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton
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5th July 2017

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 10th July, 2017 at 7.30pm.

Yours sincerely, Lesley Atherton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies:

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Project committee update
- 7) Reports from representatives
 - a. Community Hall Trust
 - b. War Memorial
 - c. Other meetings.
- 8) Clerk's report
- 9) Maintenance
- 10) Neighbourhood schemes
- 11) Summer newsletter
- 12) Flooding committee update
- 13) Identifying ways of improving the villagers' health
- 14) Planting etc
- 15) Picnic on Polo
- 16) Standing orders
- 17) Clean up day
- 18) CIL monies
- 19) Documents for comment
- 20) Accounts
- 21) Councillors' reports
- 22) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 10th July 2017

Pre-meeting Notes:

Apologies:

1) **Minutes of the last meeting**

2) **Changes in declarations of interest**

3) **Defibrillator checks**

4) **Planning matters**

New

17/00610/FULHH - Rustic Oak Farm, Moss Lane - Formation of new driveway and vehicular access from Moss Lane.

17/00563/FULHH - Greenways, Parkside Drive South - Part single storey/part two storey extensions to front, side and the rear elevations. Also, amendment was made to the initial application. The description has been amended and the plans have been amended to include external works including walls, gates, steps and the summer house. New description reads "Part single storey/part two storey extensions for front, side and the rear elevations (following part demolition of existing house), external works to include steps, patios, walls and gates and the construction of a summer house".

17/00630/TPO - 10 Spring Mews - 50% crown reduction to 1 oak tree and 2 sycamore trees.

17/00560/TPO - Greenways, Parkside Drive South - Multiple tree requests to 7 TPO trees.

17/00639/MNMA - Hillcrest House, Shaw Hill Drive - Minor non-material amendment to planning approval 16/00546/FULHH (which was for the erection of a single storey front and rear extension) involving alterations to the flat roof of the extensions.

17/00628/MNMA - Waterstone House, 1A Dark Lane - Application for a non-material amendment to include a phasing plan for planning ref 15/01185/FUL (which was for two dwellings) to allow each individual house to be constructed independently.

Amended

17/00061/FULHH - 13 Berry Avenue - Proposed works to rear garden (removal of wooden fence nearest house, increase heights of existing rear fence and increase in rear. Plans have been amended to show the removal of the retaining wall.

17/00568/FULHH - 88 Derek Road - Front dormer extensions and rear dormer extension involving installation of juliet window to existing dormer. Amendment has been made to front dormers.

Granted

17/00507/TPO - 1 Buckton Close - T44 oak to Chorley BC TPL 12 1992: Remove dead wood and reduce to create a 'nature stump'.

17/00487/FULHH - 32 Spring Crescent - Erection of a single storey side/rear extension and elevational alterations.

17/00442/DIS - Leatherlands Farm, Moss Lane - Application to discharge condition 14 (Ground Surfacing Materials) attached to planning permission 16/00509/FULMAJ - Proposed development for the erection of 45 dwellings and associated landscaping and infrastructure.

17/00335/FULHH - 2 Theale Place, Buckshaw Village - Play area platform - 4m*4m - raised decked

platform with barrier and a garden shed.

5) **Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:
C1: Agenda for the Neighbourhood Area meeting on 26th June.

6) **Project committee update**

7) **Reports from representatives**

a. Community Hall Trust b. War Memorial c. Other meetings.

8) **Clerk's report**

9) **Maintenance**

10) **Neighbourhood schemes**

The next neighbourhood meeting will cover the next round of schemes. Suggestions.

11) **Summer newsletter**

Newsletters should have been distributed prior to this meeting.

12) **Flooding committee update**

13) **Identifying ways of improving the villagers' health**

Location for community garden?

See also letter from Jamie Carson regarding the Social Isolation Pilot Project.

Befriending scheme.

14) **Planting etc**

Maypole baskets - watering tanks have now been ordered.

15) **Picnic on Polo**

The event was held on the 17th of June on the Polo. Any further events of this kind will need to be officially authorised by Chorley Council as there is a new events policy for public events on council land.

16) **Standing orders**

Councillor Higham progress regarding draft standing orders document.

The Clerk spoke to a SLCC customer services adviser on 11/08/16. She said when we wish to make changes to standing orders, we need to hold a separate meeting, preferably of the finance and general purpose committee, for the standing order changes to be discussed and changed. Notice of this meeting needs to be given at a general meeting, and then a decision needs to be discussed and made at the next meeting.

17) **Clean up day**

To organise a date in Autumn.

18) **CIL monies**

Clarification of how monies can be spent. Also, some Parish Councils have applied for Chorley's CIL money - possible course of action for a scheme that Chorley Council would approve.

19) **Documents for comment**

There are no documents for comment this meeting.

20) **Accounts (see following page)**

Cheques for signature:

- 2822 Newbury Printers newsletter £570
- 2823 Employee 2 July wages £352.80
- 2824 Employee 1 July wages £650.18
- 2825 HMRC April to June £267.51
- 2826 Plantscape lamp post baskets £3763.20
- 2827 VOID
- 2828 Employee 1 April to June expenses £261.96

21) **Councillors' reports**

22) **Confidential items**

JUNE ACCOUNTS - TO BE APPROVED AT JULY MEETING				
Accounts				
Budget Monitoring as at 30th June 2017				
	2017/8 Accounts		2016/7 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	785.07	-	785.07
Admin - Sals	15,700.00	2,814.79	-	2,814.79
War memorial	2,000.00		-	-
Loan	5,040.00		-	-
Maintenance	11,728.50	3,447.65	-	3,447.65
Grants	500.00	200.00	-	200.00
Projects	4,200.00	1,935.00	-	1,935.00
Other costs/misc	1,300.00			
CIL	-		-	-
VAT	-	700.26	-	-
	46,904.50	9,882.77	-	9,182.51
				<i>Total pmnts year so far</i>
	2017/8 Accounts		2016/7 Accounts	TOTAL
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	37,722.00	-	37,722.00
Maintenance	220.00	60.00	-	60.00
CIL				
Bank Interest	50.00	1.35		1.35
VAT repayment			-	-
	39,117.00	37,783.35	-	37,783.35
				<i>Total income year so far</i>
Payments presented for authorisation				
2822 Newbury Printers newsletter				£570.00
2823 Employee 2 July wages				£352.80
2824 Employee 1 July wages				£650.18
2825 HMRC April to June				£267.51
2826 Plantscape lamp post baskets				£3,763.20
2828 Employee 1 April to June expenses				£261.96
				£5,865.65
Accounts for month ending 30th June 2017				
Receipts		Payments		
Newsletter ads	75.00	LCC pension		155.07
Hanging baskets	60.00	Employee 1 June wages		650.18
Interest	0.76	Employee 2 June wages		352.80
		Picnic on Polo expenses		550.00
		Summer newsletter printing		570.00
		HMRC April to June		267.51
		Plantscape lamp post baskets		3763.20
		Employee 1 April to June expenses		261.96
		Pole green hanging baskets		373.98
Total receipts	135.76	Total payments		6944.70
		Current a/c 26th June		425.81
		Deposit a/c 26th June		82227.52
		Bank balances		82653.33
31st May balance	82884.44	+ Deposits not incl		60.00
+ Receipts	135.76	- Unpresented cheqs		6637.83
- Payments	6944.70			
30th June balance	76075.50	30th June balance		76075.50