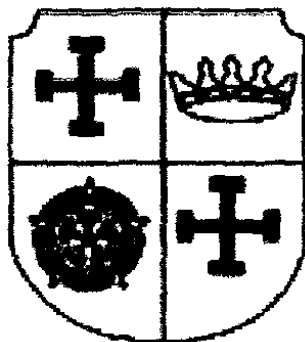


# WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lesley Atherton  
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5th August 2017

## Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 14th August, 2017 at 7.30pm. Parish Councillors should attend from 7:15pm as resident interested in running wellbeing classes will be attending to discuss.

Yours sincerely, Lesley Atherton, Clerk to the Council

## Agenda

*Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.*

## Apologies:

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Project committee update
- 7) Reports from representatives
- 8) Clerk's report
- 9) Maintenance
- 10) Neighbourhood schemes
- 11) Flooding committee update
- 12) Identifying ways of improving the villagers' health
- 13) Standing orders
- 14) Clean up day
- 15) CIL monies
- 16) Youth monies and future play schemes
- 17) Documents for comment
- 18) Accounts
- 19) Councillors' reports
- 20) Confidential items

## **Whittle-le-Woods Parish Council Meeting Monday 14th August 2017**

Pre-meeting Notes: 7:15 start owing to Dyan Fleming coming to talk about fitness class.

### **Apologies:**

1) **Minutes of the last meeting**

2) **Changes in declarations of interest**

3) **Defibrillator checks**

4) **Planning matters**

#### **New**

17/00766/MNMA - Leatherland Farm, Moss Lane - Minor non-material amendment to planning approval 16/00509/FULMAJ (which was for the erection of 45 no. dwellings and associated landscaping and infrastructure) to substitute the approved Proposed Site Layout Plan Ref: 15-160-0001 Rev E with revised plan Proposed Site Layout Plan Ref: 15-160-0001 Rev I to correct the schedule of accommodation.

17/00751/FULHH - 11 Berry Avenue - Removal of existing fence closing to dwelling house and increase height of existing fence on side and rear boundaries.

17/00747/ADV - Co-op, 144 Chorley Old Road - Installation of 2 non-illuminated fascia signs, 1 illuminated fascia sign, 1 internally illuminated projector sign, 4 non-illuminated wall mounted panels, 1 internally illuminated totem sign.

17/00739/FUL - 68 Blackburn Road - Demolition of existing stables and store buildings and erection of one detached dwelling.

17/00690/DIS - 107 Foxglove Drive - Erection of single storey rear extension and demolition of existing conservatory.

17/00690/DIS - Co-op, 144 Chorley Old Road - Application of discharge conditions 18 (highway details) and 19 (condenser and air conditioning unit details) attached to planning permission

16/00725/FUL - Demolition of existing buildings and erection of new building to provide ground floor retail (Class A1) neighbourhood convenience store with 4 apartments above.

17/00678/TPO - 3 Stamford Drive - Tree works to oak tree to boundary of 1 and 3 Stamford Drive (covered by TPL12, 1992).

17/00716/OUTMAJ - Land to the rear of 135 Blackburn Road - Outline planning application, with all matters reserved, for the construction of up to 100 dwellings (use Class C3) with associated highways, landscaping and infrastructure provisions and any ancillary development thereto. Sent details via email but not on online planning portal for Whittle.

17/00714/OUTMAJ - Land to the West side of Blackburn Road, Chorley - Outline planning application for the construction of up to 188 dwellings (use Class C3) with associated highways, landscaping and infrastructure provisions and any ancillary development thereto. All matters reserved except for access. Sent details via email but not on online planning portal for Whittle.

17/00826/OUTMAJ - Land between M61 motorway and Leeds and Liverpool canal - Outline planning application for retail floorspace, employment floorspace, hotel, creche, and provision of associated car parking, highways, landscaping and infrastructure and any ancillary development thereto. All matters reserved except for access which is proposed off the existing A674 roundabout. Demolition (as applied for) of on-site structures. Sent details via email but not on online planning portal for Whittle.

## **Granted**

17/00061/FULHH - 13 Berry Avenue - Proposed works to rear garden (removal of wooden fence nearest house, increase heights of existing rear fence and increase in rear.

17/00540/TPO - 29 The Ridings - Oak (T1) crown reduction all over by 2m. Oak (T2) crown reduction on south side by 2.5m and crown reduction on north west side by 2m. Oak (T3) crown reduction all over by 3m.

17/00560/TPO - Greenways, Parkside Drive South - Multiple tree requests to 7 TPO trees.

17/00568/FULHH - 88 Derek Road - Front dormer extensions and rear dormer extension involving installation of juliet window to existing dormer.

17/00628/MNMA - Waterstone House, 1A Dark Lane - Application for a non-material amendment to include a phasing plan for planning ref 15/01185/FUL (which was for two dwellings) to allow each individual house to be constructed independently.

17/00639/MNMA - Hillcrest House, Shaw Hill Drive - Minor non-material amendment to planning approval 16/00546/FULHH (which was for the erection of a single storey front and rear extension) involving alterations to the flat roof of the extensions.

## **5) Correspondence**

General correspondence to be made available at the meeting. Also, specific correspondence items:

C1: Resident reporting trouble with rats following opening of sewers to support Redrow development. Chairman Bell has reported.

C2: Email from Marie Walker with recommendation of event calendar.

## **6) Project committee update**

### **7) Reports from representatives**

a. Community Hall Trust b. War Memorial c. Other meetings.

The union jack flower bed is looking good and the tree planted for Rosemary Boyd will have a plaque fixed to it in her honour.

## **8) Clerk's report**

### **9) Maintenance**

David Hull has now planted out the tubs and the rockery and Waterhouse Green box.

Chairman Bell has asked Chorley Council to plant out concrete rings at Union Street play area.

Hanging baskets - successful this year.

### **10) Neighbourhood schemes**

The next neighbourhood meeting will cover the next round of schemes. Suggestions are invited.

Smithy Fields footpath will be started in September, and the phone box will be painted shortly.

Other updates.

### **11) Flooding committee update**

### **12) Identifying ways of improving the villagers' health**

Location for community garden?

Health related class to be run at village hall.

### **13) Standing orders**

Include use of email decision making when circumstances permit.

14) **Clean up day**

Date organised for September 9th and all usual arrangements are being made.

15) **CIL monies**

Parish Councillors are advised that the latest edition of intheboro should include an update of what CIL monies can and cannot be used for (forwarded to Parish Councillors).

16) **Youth monies and future play schemes**

Councillor McDonald sourcing details for future events.

17) **Documents for comment**

There are no documents for comment this meeting.

18) **Accounts (see following page)**

Cheques for signature:

2833 - Darren Marsden Joomla web hosting £24.99

2834 - Employee 1 August wages £650.18

2835 - Employee 2 August wages £352.80

19) **Councillors' reports**

20) **Confidential items**

| <b>JULY ACCOUNTS - TO BE APPROVED AT AUGUST MEETING</b> |                        |                                 |                        |                                 |
|---|------------------------|---------------------------------|------------------------|---------------------------------|
| <b>Accounts</b>   |                        |                                 |                        |                                 |
| <b>Budget Monitoring as at 31st July 2017</b>           |                        |                                 |                        |                                 |
|   | <b>2017/8 Accounts</b> |                                 | <b>2016/7 Accounts</b> | <b>TOTAL</b>                    |
| <b>Expenditure</b>                                      | <b>Budget</b>          | <b>Actual</b>                   | <b>Spent in 2017</b>   | <b>SPENT</b>                    |
| Admin - Admin   | 6,436.00               | 810.06                          | -                      | 810.06                          |
| Admin - Sals  | 15,700.00              | 3,972.84                        | -                      | 3,972.84                        |
| War memorial  | 2,000.00               |                                 | -                      | -                               |
| Loan  | 5,040.00               |                                 | -                      | -                               |
| Maintenance   | 11,728.50              | 3,699.20                        | -                      | 3,699.20                        |
| Grants  | 500.00                 | 200.00                          | -                      | 200.00                          |
| Projects  | 4,200.00               | 2,565.00                        | -                      | 2,565.00                        |
| Other costs/misc  | 1,300.00               |                                 |                        |                                 |
| CIL   | -                      |                                 | -                      | -                               |
| VAT   | -                      | 716.26                          | -                      | -                               |
|   | <b>46,904.50</b>       | <b>11,963.36</b>                | <b>-</b>               | <b>11,247.10</b>                |
|   |                        |                                 |                        | <i>Total pmnts year so far</i>  |
|   | <b>2017/8 Accounts</b> |                                 | <b>2016/7 Accounts</b> | <b>TOTAL</b>                    |
| <b>Income</b>   | <b>Budget</b>          | <b>Actual</b>                   | <b>Income in 2017</b>  | <b>INCOME</b>                   |
| Administration  | 38,847.00              | 38,095.50                       | -                      | 38,095.50                       |
| Maintenance   | 220.00                 | 188.00                          | -                      | 188.00                          |
| CIL   |                        |                                 |                        |                                 |
| Bank Interest   | 50.00                  | 1.35                            |                        | 1.35                            |
| VAT repayment   |                        | 858.02                          | -                      | 858.02                          |
|   | <b>39,117.00</b>       | <b>39,142.87</b>                | <b>-</b>               | <b>38,284.85</b>                |
|   |                        |                                 |                        | <i>Total income year so far</i> |
| <b>Payments presented for authorisation</b>             |                        |                                 |                        |                                 |
| 2833 - Darren Marsden Joomla web hosting                |                        |                                 |                        | £24.99                          |
| 2834 - Employee 1 August wages                          |                        |                                 |                        | £650.18                         |
| 2835 - Employee 2 August wages                          |                        |                                 |                        | £352.80                         |
|   |                        |                                 |                        |                                 |
|   |                        |                                 |                        | <b>£1,027.97</b>                |
| <b>Accounts for month ending 31st July 2017</b>         |                        |                                 |                        |                                 |
| <b>Receipts</b>   |                        | <b>Payments</b>                 |                        |                                 |
| Newsletter adverts                                      | 373.50                 | Employee 2 July wages           |                        | 352.80                          |
| Hanging baskets   | 128.00                 | Employee 1 July wages           |                        | 650.18                          |
| VAT repayment   | 858.02                 | Plantscape Church Hill          |                        | 96.00                           |
|   |                        | Chris Briscoe phone box shelves |                        | 171.55                          |
|   |                        | Scouts re Picnic on Polo        |                        | 30.00                           |
|   |                        | Odin Events climbing wall       |                        | 600.00                          |
|   |                        | Darren Marsden Joomla hosting   |                        | 24.99                           |
|   |                        | LCC pension                     |                        | 155.07                          |
|   |                        |                                 |                        |                                 |
| Total receipts  | 1359.52                | Total payments                  |                        | 2080.59                         |
|   |                        |                                 |                        |                                 |
|   |                        | <b>Current a/c 26th July</b>    |                        | 1158.36                         |
|   |                        | <b>Deposit a/c 26th July</b>    |                        | 75086.22                        |
|   |                        | <b>Bank balances</b>            |                        | 76244.58                        |
|   |                        |                                 |                        |                                 |
| <b>30th June balance</b>                                | 76075.50               | <b>+ Deposits not incl</b>      |                        | 218.50                          |
| <b>+ Receipts</b>                                       | 1359.52                | <b>- Unpresented cheqs</b>      |                        | 1108.65                         |
| <b>- Payments</b>                                       | 2080.59                |                                 |                        |                                 |
| <b>31st July balance</b>                                | 75354.43               | <b>31st July balance</b>        |                        | 75354.43                        |