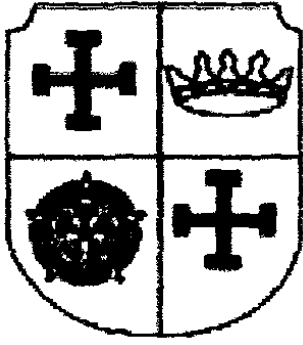


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU

Tel: 01772 629616

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whittlelewoodspc@yahoo.co.uk

03rd January 2018

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 08th January, 2018 at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

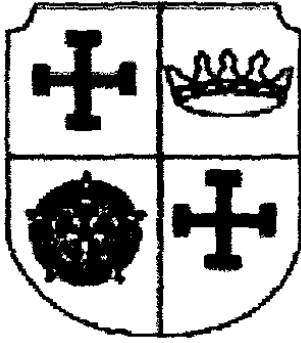
Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies:

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Setting Budget and Precept
- 7) Clerk's report
- 8) Maintenance
- 9) Christmas tree switch on date
- 10) Appointment of new Councillor
- 11) Accounts
- 12) Councillors' reports
- 13) Confidential items

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Whittle-le-Woods Parish Council Meeting Monday 08th January, 2018

Apologies: Councillor Candlish

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters

New

LCC/2017/0095 LAND AT LITTLE QUARRY, HILL TOP LANE, WHITTLE-LE-WOODS, IMPORTATION OF SOILS TO MEET STABILITY REQUIREMENTS FOR APPROVED RESIDENTIAL DEVELOPMENT AND CUTTING BACK OF ROCK OUTCROP TO PROVIDE A STABLE LANDFORM - extension requested until 12/01/18

See attached emails and previous PC comments.

17/01191/OUT, PP-06604313 - Address Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR.

Proposal - Outline application for the erection of 2 no. dwellings (resubmission of planning application 17/00533/OUT)

17/01222/FULHH Alternative Reference PP-06623864 Application Validated Thu 21 Dec 2017 Address 9 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX Proposal Removal of existing fence closest to dwellinghouse and increase height of existing fence on side and rear boundaries. Status Awaiting decision

18/00006/TPO Works to a protected tree: Chorley BC TPO 4 (Whittle-le-Woods)

2001:Removal of sycamore tree (no. T2 within order). **Location:** Stablefold 66 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Granted

17/01103/MNMA Application Validated Wed 22 Nov 2017

Hardacre Barn Hardacre Lane Whittle-Le-Woods Chorley PR6 7PQ

Minor non-material amendment to planning application 16/00925/FULHH

Status Granted Decision Minor Non-Material Amendment Accepted

Decision Issued Date Mon 18 Dec 2017

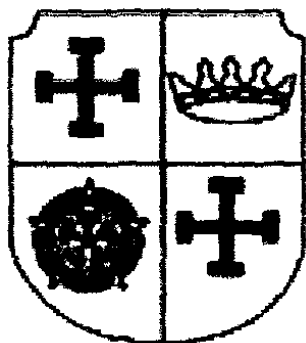
17/01047/FULHH Alternative Reference PP-06492675 Application Validated Fri 27 Oct 2017

Address 20 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG Proposal Two storey side

extension with detached double garage to front of property Status Granted Decision Permit

Full Planning Permission Decision Issued Date Fri 22 Dec 2017

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17/01020/LBC Alternative Reference PP-06473003 Application Validated Fri 20 Oct 2017 Address Johnson's Hillock 4th Lock Bridge (no81) Town Lane Whittle-Le-Woods Proposal Listed Building Consent for: Extension of two lock ladder recesses; replacement of tail gates Status Granted Decision Grant Listed Building Consent Decision Issued Date Fri 08 Dec 2017

17/01015/TPO Alternative Reference - Application Validated Wed 25 Oct 2017 Address 14 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP Proposal Oak tree within rear garden - crown reduction by 20% Status Granted Decision Consent for Tree Works Decision Issued Date Mon 11 Dec 2017

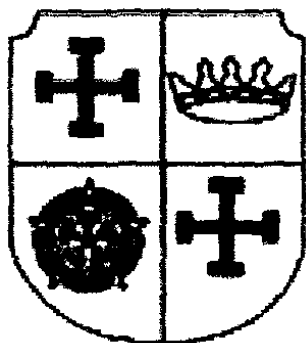
17/00993/FULHH Alternative Reference PP-06443425 Application Validated Mon 09 Oct 2017 Address 8 Lancashire Drive Buckshaw Village Chorley PR7 7BJ Proposal Single storey rear extension Status Granted Decision Permit Full Planning Permission Decision Issued Date Mon 04 Dec 2017

Other decision

17/00959/CLPUD Alternative Reference - Application Validated Mon 30 Oct 2017 Address Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT Proposal Application for a certificate of lawfulness for the proposed siting of an ancillary outbuilding. Status Refused Decision **Refuse Certificate of Lawfulness** Prop Decision Issued Date Fri 22 Dec 2017

- 5) Correspondence
General correspondence to be made available at the meeting. Also, specific correspondence items:
C1 - LCC/2017/0095, emails with objections issued to LCC
C2 - Resident suggesting Community Garden location and involvement in project.
- 6) Clerk's report
Invoices for Newsletter Issued - totalling £470
Loan repayment invoice received - DD 29/01/18 (£2519.98)
Letter / Card of Condolence sent to Rt Hon Lindsay Hoyle MP
Maintenance - invoices to be split over each quarter? - see email
Requisition form (as advised by Finance Committee)
Petty Cash - Cheque for £50?
Standing Orders - Received from Councillor B Higham (February agenda)
- 7) Maintenance
Carried out to the end of November:
1. Strimmed the River Lostock footpath, 2. Strimmed the Ken Mill footpath, 3. Cleared the leaves on the Brewery fields footpath x3, 4. Strimmed footpath from Dawson Lane to the River Lostock, 5. Cleaned area at the Notice board on Preston Rd, 6. Cleared the leaves on the Carwood Lane footpath, 7. Tidied up the Triangle on Waterhouse Green, 8. Cleared leaves on the Smithy fields footpath

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8) Christmas tree switch on date 2018

9) Appointment of new Councillor

10) Accounts

See attached sheet for month end and quarter end accounts.

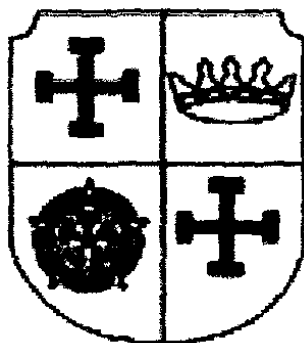
Cheques for signature:

| Date | Cheq | JV | Payee | Detail | Total |
|------------|------|--------|------------|----------------------------------|---------|
| 30/01/2018 | 2870 | 17/087 | Employee 2 | January Wages | 352.80 |
| 30/01/2018 | 2871 | 17/088 | Employee 1 | January Wages | 601.25 |
| 03/01/2018 | 2872 | 17/089 | David Hull | Maintenance Contract - Invoice 1 | 1000.00 |
| 08/01/2018 | 2873 | 17/090 | Eric Bell | Travel expenses & Chair expenses | 26.00 |

11) Councillors' reports

12) Confidential items

WHITTLE-LE-WOODS PARISH COUNCIL

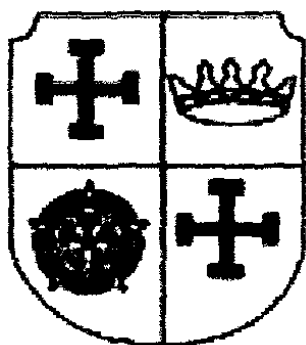


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| DEC ACCOUNTS - APPROVED AT JAN MEETING | | | | |
|--|------------------------|-----------------------------|------------------------|---------------------------------|
| Accounts | | | | |
| Budget Monitoring as at | | 31-Dec-17 | | |
| | 2017/8 Accounts | | 2016/7 Accounts | TOTAL |
| Expenditure | Budget | Actual | Spent in 2017 | SPENT |
| Admin - Admin | 6,436.00 | 2,642.35 | - | 2,642.35 |
| Admin - Sals | 15,700.00 | 15,218.81 | - | 15,218.81 |
| War memorial | 2,000.00 | - | - | - |
| Loan | 5,040.00 | 2,519.98 | - | 2,519.98 |
| Maintenance | 11,728.50 | 4,393.65 | - | 4,393.65 |
| Grants | 500.00 | 200.00 | - | 200.00 |
| Projects | 4,200.00 | 8,133.13 | - | 8,133.13 |
| Other costs/misc | 1,300.00 | - | - | - |
| CIL | - | - | - | - |
| VAT | - | 1,954.47 | - | 1,954.47 |
| | 46,904.50 | 35,062.39 | - | 35,062.39 |
| | | | | <i>Total pmnts year so far</i> |
| | 2017/8 Accounts | | 2016/7 Accounts | TOTAL |
| Income | Budget | Actual | Income in 2017 | INCOME |
| Administration | 38,847.00 | 38,045.50 | - | 38,045.50 |
| Maintenance | 220.00 | 128.00 | - | 128.00 |
| CIL | | 5,393.24 | | 5,393.24 |
| Bank Interest | 50.00 | 6.75 | | 6.75 |
| VAT repayment | | 858.02 | | 858.02 |
| | 39,117.00 | 44,431.51 | - | 44,431.51 |
| | | | | <i>Total income year so far</i> |
| Accounts for month ending | | 31-Dec-17 | | |
| Receipts | | Payments | | |
| Interest | 2.33 | Employee 2 | | £352.80 |
| Newsletter | 25.00 | Employee 1 (Lisa) | | £601.25 |
| | | Bedrock Landscapes | | £3,870.00 |
| | | Boys Locksmiths Limited | | £43.20 |
| | | Eric Bell | | £40.00 |
| | | Peter Higham | | £100.60 |
| | | David Hull | | £140.00 |
| | | Employee 1 (Lisa) | | £224.89 |
| | | LCC Pension | | £155.07 |
| Total receipts | 27.33 | Total payments | | £5,527.81 |
| | | Current a/c 22nd Dec | | 1225.89 |
| | | Deposit a/c 22nd Dec | | 60484.18 |
| | | Bank balances | | 61710.07 |
| | | + Deposits not incl | | |
| 30th Nov balance | 64323.84 | - Unpresented cheqs | | 2886.71 |
| + Receipts | 27.33 | | | |
| - Payments | 5527.81 | | | |
| 31st Dec balance | 58823.36 | 31st Dec balance | | 58823.36 |

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| QUARTERLY REPORT 2017-8: PAYMENTS | | | | | | | | | | | | |
|-----------------------------------|----------------|-----------------|--------------|----------------|----------------|-------------|---------------|----------------|-------------|----------------|-----------------|-----------------|
| Month | Admin | Sals | War Mem | Loan | Maint | Elections | Grants | Proj/Misc | CIL | VAT | Total | |
| April | 0.00 | 1138.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | 1385.00 | 0.00 | 0.00 | 2723.00 | |
| May | 215.07 | 999.32 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1214.39 | |
| June | 570.00 | 1676.79 | 0.00 | 0.00 | 3447.65 | 0.00 | 0.00 | 550.00 | 0.00 | 700.26 | 6944.70 | |
| Quarter 1 totals | 785.07 | 3814.11 | 0.00 | 0.00 | 3447.65 | 0.00 | 200.00 | 1935.00 | 0.00 | 700.26 | 10882.09 | |
| July | 24.99 | 1158.05 | 0.00 | 0.00 | 251.55 | 0.00 | 0.00 | 630.00 | 0.00 | 16.00 | 2080.59 | |
| August | 2580.58 | 1429.76 | 0.00 | 2519.98 | 145.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6675.32 | |
| September | 547.36 | 1158.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 840.00 | 0.00 | 232.32 | 2777.73 | |
| Quarter 2 totals | 3152.93 | 3745.86 | 0.00 | 2519.98 | 396.55 | 0.00 | 0.00 | 1470.00 | 0.00 | 248.32 | 11533.64 | |
| October | 628.00 | 1458.68 | 0.00 | 0.00 | 520.00 | 0.00 | 0.00 | 400.00 | 0.00 | 192.60 | 3199.28 | |
| November | 0.00 | 2355.39 | 36.81 | 0.00 | 0.00 | 0.00 | 0.00 | 1369.17 | 0.00 | 158.20 | 3919.57 | |
| December | 222.00 | 1109.12 | 0.00 | 0.00 | 176.00 | 0.00 | 0.00 | 3365.60 | 0.00 | 655.09 | 5527.81 | |
| Quarter 3 totals | 850.00 | 4923.19 | 36.81 | 0.00 | 696.00 | 0.00 | 0.00 | 5134.77 | 0.00 | 1005.89 | 12646.66 | |
| January | | | | | | | | | | | 0.00 | |
| February | | | | | | | | | | | 0.00 | |
| March | | | | | | | | | | | 0.00 | |
| Quarter 4 totals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Year end | 4788.00 | 12483.16 | 36.81 | 2519.98 | 4540.20 | 0.00 | 200.00 | 8539.77 | 0.00 | 1954.47 | 35062.39 | 35062.39 |

| QUARTERLY REPORT 2017-8: INCOME | | | | | | |
|---------------------------------|-----------------|---------------|-------------|----------------|---------------|-----------------|
| Month | Admin | Maint | Interest | CIL | VAT | Total |
| April | 37647 | | | | | 37647 |
| May | | | 0.59 | | | 0.59 |
| June | 75 | 60 | 0.76 | | | 135.76 |
| Quarter 1 totals | 37722 | 60 | 1.35 | 0 | 0 | 37783.35 |
| July | 373.5 | 128 | | | 858.02 | 1359.52 |
| August | -75 | -60 | 0.67 | | | -134.33 |
| September | | | 1.29 | | | 1.29 |
| Quarter 2 totals | 298.5 | 68 | 1.96 | 0 | 858.02 | 1226.48 |
| October | | | 0.54 | | | 0.54 |
| November | 0 | 0 | 0.57 | 5393.24 | | 5393.81 |
| December | 25 | | 2.33 | | | 27.33 |
| Quarter 3 totals | 25 | 0 | 3.44 | 5393.24 | 0 | 5421.68 |
| January | | | | | | |
| February | | | | | | |
| March | | | | | | |
| Quarter 4 totals | 0 | 0 | 0 | 0 | 0 | 0 |
| Year end | 38045.50 | 128.00 | 6.75 | 5393.24 | 858.02 | 44431.51 |