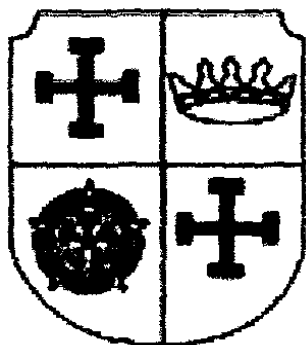


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU

Tel: 01772 629616

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whittlelewoodspc@yahoo.co.uk

05th March 2018

Notice of Meeting

Dear Councillor, You are hereby summonsed to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 12th March, 2018 at 7.30pm.

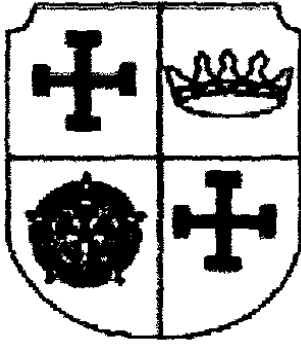
Yours sincerely, Lisa Pickering, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Standing Orders / Financial Regulations
- 7) Parish Councillor Elections
- 8) Committee Updates - *Planning / Grants / Staffing / Projects / Finance / Flooding*
- 9) Reports from Representatives - *Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*
- 10) Lancashire Best Kept Village 2018
- 11) Summer Newsletter
- 12) Finance Committee Meeting Report
- 13) Lamp post basket order / hanging baskets
- 14) Tidy up weekend
- 15) Clerk's report
- 16) Accounts
- 17) Councillors' reports
- 18) Confidential items

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Whittle-le-Woods Parish Council Meeting Monday 12th March, 2018

Apologies: Councillors Gordon and Candlish

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks - 3rd Defib report / responsibility
- 4) Planning matters
New

14 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ
Ref. No: 18/00158/FULHH | Received: Mon 19 Feb 2018 | Validated: Mon 19 Feb 2018 |
Status: Awaiting decision - Single storey rear extension following demolition of rear
conservatory and insertion of 2 new windows in south facing side elevation.

7 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Ref. No: 18/00149/FULHH | Received: Fri 16 Feb 2018 | Validated: Fri 16 Feb 2018 | Status:
Awaiting decision - Rear conservatory

107 Preston Road Whittle-Le-Woods Chorley PR6 7PJ Proposal Works to protected trees:
Chorley BC TPO no. 11 (1992) within Group G3 on TPO Plan:
2 x sycamore trees in rear garden of adjacent property (109) overhanging:-Tree no.T1 crown
lift to 5m above ground level and Tree no. T2 crown lift to 3.7m above ground level.
18/00180/TPO Alternative Reference - Application Validated Tue 27 Feb 2018 - Awaiting
decision

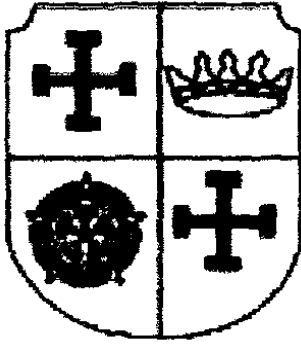
Granted

9 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX
Removal of existing fence closest to dwellinghouse and increase height of existing fence on
side and rear boundaries.
Ref. No: 17/01222/FULHH | Received: Thu 21 Dec 2017 | Validated: Thu 21 Dec 2017 |
Status: Granted

Other Decision

Plot 1 Land Between 1A And 3 Dark Lane Dark Lane Whittle-Le-Woods Chorley PR6 8AE
Erection of dwelling
Ref. No: 18/00038/FUL | Received: Tue 16 Jan 2018 | Validated: Tue 16 Jan 2018 | Status:
Withdrawn

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Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Outline application for the erection of 2 no. dwellings (resubmission of planning application 17/00533/OUT)

Ref. No: 17/01191/OUT | Received: Thu 14 Dec 2017 | Validated: Thu 14 Dec 2017 | Status: Withdrawn

5) Correspondence

C1 - Refund of overpayment of Clerk Pension, £310.14 (2 months Dec and Jan) Direct debit cancelled 15/02/18

C2 - Road Closures for Chorley Grand Prix

C3 - Ruttle's approval for Beacon at Little Quarries (WW1 Commoration)

C4 - Request from resident - Mrs Sutcliffe for Farnook to be considered for Hanging Baskets this year.

6) Standing Orders / Financial Regulations - Update from Councillor B Higham

7) Parish Councillor Elections

Due in May 2018 - last elections in 2014. See email from Phil Davies 20/11/18 - request for further information requested from Phil Davies.

8) Committee Updates - *Planning / Grants / Staffing / Projects / Finance / Flooding*

9) Reports from Representatives - *Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*

10) Lancashire Best Kept Village 2018

11) Summer Newsletter

12) Finance Committee Meeting Report

13) Lamp post basket order / hanging baskets

14) Tidy up weekend

15) Clerk's report

Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document

Outstanding payments for Newsletter invoices

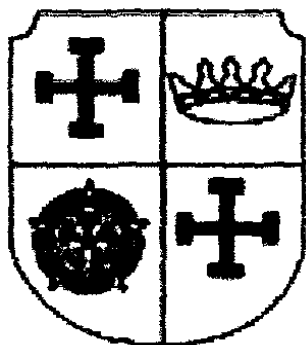
Maintenance Contract signed for 18/19

Accounts - Revised spreadsheet for 18/19

Christmas Tree ordered for delivery on Sat 24/11/18

Brindle Brass Band requested for provisional booking made for 2nd Dec.

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16) Accounts

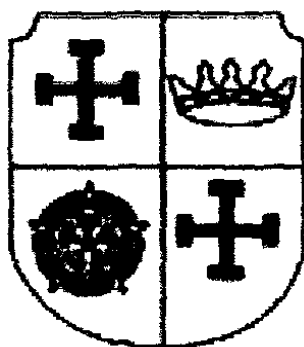
Cheq	JV	Payee	Detail	Total
2886	17/115	Employee 2	March Salary	£352.80
2887	17/116	Employee 1	March Salary	£568.24
2888	17/118	David Hull	Lady Crosse Drive Footpath	£70.00
2888	17/118	David Hull	Invoice 3 for 17/18	£745.00
2889	17/119	Carvers Trees	2017 Christmas Tree	£290.00
2890	17/120	Boyd's Locksmith	Cabinet Keys	£9.60
2891	17/121	Employee 1	Expenses Jan - Mar	£289.67
dd	17/117	LCC	Pension (Employee 1)	£135.23

17) Councillors' reports

18) Confidential items

Pay increase for Lengthsman from £7.50/hour to £7.83 from April 2018

WHITTLE-LE-WOODS PARISH COUNCIL

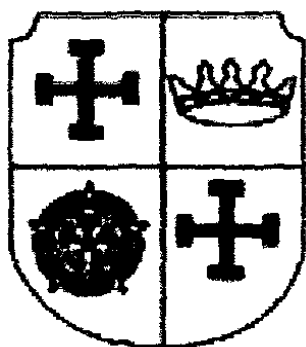


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FEB ACCOUNTS - APPROVED AT MAR MEETING				
Accounts				
Budget Monitoring as at		28-Feb-18		
	2017/8 Accounts	2016/7 Accounts	TOTAL	
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	2,986.88	-	2,986.88
Admin - Sals	15,700.00	17,281.98	-	17,281.98
War memorial	2,000.00	2,000.00	-	2,000.00
Loan	5,040.00	5039.96	-	5,039.96
Maintenance	11,728.50	7447.99	-	7,447.99
Grants	500.00	200.00	-	200.00
Projects	4,200.00	8498.13	-	8,498.13
Other costs/misc	1,300.00	-	-	-
CIL	-	-	-	-
VAT	-	2238.79	-	2,238.79
	46,904.50	45,693.73	-	45,693.73
				<i>Total prints year so far</i>
	2017/8 Accounts	2016/7 Accounts	TOTAL	
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	38,775.50	-	38,775.50
Maintenance	220.00	128.00	-	128.00
CIL		5,393.24		5,393.24
Bank Interest	50.00	11.92		11.92
VAT repayment		858.02	-	858.02
	39,117.00	45,166.68	-	45,166.68
				<i>Total income year so far</i>
Accounts for month ending		28-Feb-18		
Receipts		Payments		
Interest	2.62	SLCC	Membership	£108.00
Newsletter	115.00	ALCC	Membership	£10.00
		L Atherton	Final Expenses	£150.99
		PGC Electrical	Power supply to defib	£216.00
		Gala Lights	Christmas Tree Lights	£222.00
		CBC	Dogwaste Bins	£258.44
		CBC	Mowing Kem Mill Pitch	£1,006.76
		David Hull	Maintenance Invoice 2	£1,000.00
		Employee 2	February Wages	£352.80
		Employee 1	February Wages	£601.25
		War Memorial	Annual Precept	£2,000.00
		Public Works Loan	Debt repayment	£2,519.98
Total receipts	117.62	Total payments		£8,446.22
			Current a/c 26/02/18	1011.57
			Deposit a/c 26/02/18	51489.35
			Bank balances	52500.92
			+ Deposits not incl	
31st Jan balance	57255.79		- Unpresented cheqs	3573.73
+ Receipts	117.62			
- Payments	8446.22			
28th Feb balance	48927.19		28th Feb balance	48927.19

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QUARTERLY REPORT 2017-8: PAYMENTS											
Month	Admin	Sals	War Mem	Loan	Maint	Elections	Grants	Proj/Misc	CIL	VAT	Total
April	0.00	1138.00	0.00	0.00	0.00	0.00	200.00	1385.00	0.00	0.00	2723.00
May	215.07	999.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.39
June	570.00	1676.79	0.00	0.00	3447.65	0.00	0.00	550.00	0.00	700.26	6944.70
Quarter 1 totals	785.07	3814.11	0.00	0.00	3447.65	0.00	200.00	1935.00	0.00	700.26	10882.09
July	24.99	1158.05	0.00	0.00	251.55	0.00	0.00	630.00	0.00	16.00	2080.59
August	2580.58	1429.76	0.00	2519.98	145.00	0.00	0.00	0.00	0.00	0.00	6675.32
September	547.36	1158.05	0.00	0.00	0.00	0.00	0.00	840.00	0.00	232.32	2777.73
Quarter 2 totals	3152.93	3745.86	0.00	2519.98	396.55	0.00	0.00	1470.00	0.00	248.32	11533.64
October	628.00	1458.68	0.00	0.00	520.00	0.00	0.00	400.00	0.00	192.60	3199.28
November	0.00	2355.39	36.81	0.00	0.00	0.00	0.00	1369.17	0.00	158.20	3919.57
December	222.00	1109.12	0.00	0.00	176.00	0.00	0.00	3365.60	0.00	655.09	5527.81
Quarter 3 totals	850.00	4923.19	36.81	0.00	696.00	0.00	0.00	5134.77	0.00	1005.89	12646.66
January	76.00	1109.12	0.00	0.00	1000.00	0.00	0.00	0.00	0.00	0.00	2185.12
February	268.53	954.05	2000.00	2519.98	2054.34	0.00	0.00	365.00	0.00	284.32	8446.22
March	276.48	1056.27	0.00	0.00	815.00	0.00	0.00	290.00	0.00	22.79	2460.54
Quarter 4 totals	621.01	3119.44	2000.00	2519.98	3869.34	0.00	0.00	655.00	0.00	307.11	13091.88
Year end	5409.01	15602.60	2036.81	5039.96	8409.54	0.00	200.00	9194.77	0.00	2261.58	48154.27

QUARTERLY REPORT 2017-8: INCOME						
Month	Admin	Maint	Interest	CIL	VAT	Total
April	37647					37647
May			0.59			0.59
June	75	60	0.76			135.76
Quarter 1 totals	37722	60	1.35	0	0	37783.35
July	373.5	128			858.02	1359.52
August	-75	-60	0.67			-134.33
September			1.29			1.29
Quarter 2 totals	298.5	68	1.96	0	858.02	1226.48
October			0.54			0.54
November	0	0	0.57	5393.24		5393.81
December	25		2.33			27.33
Quarter 3 totals	25	0	3.44	5393.24	0	5421.68
January	615	0	0	2.55	0	617.55
February	115	0	0	2.62	0	117.62
March						0
Quarter 4 totals	730	0	0	5.17	0	735.17
Year end	38775.50	128.00	6.75	5398.41	858.02	45166.68