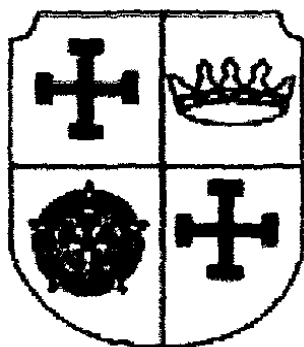


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Pickering
Clerk to the Council
309 Browndge Rd,
Bamber Bridge,
PR5 6UU

Tel: 01772 629616

www.whittlelewoodsparishcouncil.org.uk
whittlelewoodspc@yahoo.co.uk

3rd September 2018

Notice of Meeting

Dear Councillor, You are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at the Village Hall, Union Street, on Monday 10th September 2018, at 7.30pm.

Yours sincerely, Lisa Pickering, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks
- 4) Planning matters
- 5) Correspondence
- 6) Committee Updates / Events (review of Committee requirements)
- 7) Reports from Representatives
- 8) Clerk's report
- 9) Accounts
- 10) CIL Monies / Proposed Spend
- 11) Councillors' reports
- 12) Confidential items

Whittle-le-Woods Parish Council Meeting Monday 10th September 2018

Apologies: Councillor Fogarty

Attendees: Chairman Bell, Councillors Briscoe, Evans, B Higham, P Higham, McDonald, Yates, Newall, Partington

- 1) Minutes of the last meeting
- 2) Changes in declarations of interest
- 3) Defibrillator checks - website now working
- 4) Planning matters

New

206 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Application for works to protected trees: Chorley BC TPO no. 1 (Whittle-le-Woods) 2010:

T1 Beech - Crown Reduction x 3 metres to the East and North and x 2.5 metres to the West - also Crown Clean

T2 Sycamore - Crown Reduction x 2.5 metres to the south and west and 3 metres to the East - also Crown Clean

Reference: 18/00767/TPO

Waiting for feedback from Tree Warden

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Application to discharge condition 4 (materials), condition 7 (ground levels), condition 12 (sustainable resources), condition 15 (scheme of investigation), condition 16 (method statement) and condition 18 (vehicle wheel cleaning).

Ref. No: 18/00794/DIS | Received: Mon 20 Aug 2018 | Validated: Mon 20 Aug 2018 | Status: Awaiting decision

Waterstone House 1A Dark Lane Whittle-Le-Woods Chorley PR6 8AE

Minor non-material amendment to planning approval 15/01185/FUL (which was an application for the erection of two new dwelling houses on land between 1A and 3 Dark Lane) involving the installation of solar panels and elevational alterations.

Ref. No: 18/00795/MNMA | Received: Mon 20 Aug 2018 | Validated: Mon 20 Aug 2018 | Status: Awaiting decision

20 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

18/00835/CLPUD / PP-07251546

Application for Certificate of Lawfulness for a proposed single storey rear extension (following demolition of existing conservatory)

Application Validated Mon 03 Sep 2018

Status Awaiting decision

Granted

152 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

Notification of a proposed single storey rear extension measuring 3.45m in depth, with eaves height of 2.47m and a maximum height of 3.75m (following demolition of existing single storey rear extension)

Ref. No: 18/00699/PDE | Received: Wed 18 Jul 2018 | Validated: Wed 18 Jul 2018 | Status: Granted

16 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP

Application for works to a protected tree: Chorley BC TPO no. 12 (Whittle-le-Woods) 1992:
Alder tree (T12) - reduce branches touching neighbouring property by 1.5 m to prevent damage to neighbours roof.

Ref. No: 18/00659/TPO | Received: Fri 06 Jul 2018 | Validated: Fri 06 Jul 2018 | Status: Granted

9 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN

Application for works to a protected tree: Chorley BC TPO no. 7 (Whittle-le-Woods) 1996:
Oak (T40) - Fell to leave a habitat stem due to significant die back in the crown.

Ref. No: 18/00653/TPO | Received: Wed 04 Jul 2018 | Validated: Thu 05 Jul 2018 | Status: Granted

Dodd Cottage 37 Langdale Grove Whittle-Le-Woods Chorley PR6 7NU

Application to discharge conditions 3 (facing materials), 7 (ground surfacing materials), 9 (landscaping), 10 (boundary treatment) and 13 (dwelling emission rate) attached to planning permission 16/01168/FUL - Erection of detached dwelling with integral garage including excavation of land and retaining structures to form access and parking

18/00578/DIS / PP-06908238

Application Validated Mon 11 Jun 2018

Status Granted

Decision Condition(s) discharged

Decision Issued Date Wed 05 Sep 2018

Other Decision

NA

5) Correspondence

- C1 Bench Request
- C2 Information re Mower from CC
- C3 Parish Councillor Vacancy Application

6) Committee Updates / Events (*Planning / Grants / Staffing / Projects / Finance / Flooding*)
Review of Committees, representatives and requirements.

Whittle-in-Bloom (added to FB) 2 possible committee members Dedrah Moss and Helen Fothergill.

7) Reports from Representatives (*Community Hall Trust / War Memorial / Charity / BC Liaison Committee / Neighbourhood Area Meeting*)

Daffodil Planting - Oct / Nov

8) Clerk's report

Actions / Issues raised (CBC / LCC / Other Authorities) - please see attached document

- Councillor biographies required
- Newsletter Articles required
- CIL Monies for tractor mower - Memorandum of understanding
- Addition of info to the Whittle Facebook Page - Scarecrow Festival / Fly Tipping / Whittle-in-Bloom / Newsletter Adverts
- Churchill Rockery

9) Accounts

Outgoings to be approved / signed this meeting

Cheq	JV	Payee	Detail	Total
2921	18/19-051	Auditor Payment	Internal 17/18 account audit	-£60.00
2922	18/19-052	Newbury Printers	Scarecrow Festival Flyers	-£69.00
2923	18/19-053	Employee 1	Jul - Sept Expenses	-£207.88
dd	18/19-049	LLC Pension	Pension	-£147.42
dd	18/19-050	LLC Pension	Pension payment adjustment	-£338.20
2924	18/19-047	Employee 2	September Sick pay	-£380.02
2925	18/19-048	Employee 1	September Salary	-£619.16
2926	18/19-049	David Hull	Maintenance (Invoice 2)	-£703.25
2927	18/19-050	Lisa Pickering	New Laptop, Printer and associa	-£612.55
2928	18/19-051	BDP Creative	Scarecrow Festival Banners	-£150.00

10) CIL Monies / Proposed Spend

St Chads school have requested a grant (£4000) from CIL monies towards their project to relocate the pedestrian entrance / exit to the school grounds.

Community Orchard replacement Trees.

Banners for Scarecrow Festival (£150)

11) Councillors' reports

12) Confidential items

Employee appraisal

Employee return to work interview

Full Year Accounts to date - against Budget.

Summary of Monthly Accounts, and detail against Budget Monitoring

Detail of summary of monthly accounts	30/04/2018	31/05/2018	30/06/2018	30/07/2018	30/08/2018
Current account 41346412 - Balance at 26th of previous month	£570.42	£885.54	£948.17	£488.53	£638.55
Deposit account 41346420 - Balance at 26th of previous month	£46,493.32	£96,623.32	£140,791.75	£139,797.79	£132,803.37
Precept / CIL Amount to deposit account (10/04/18) (27/4/18)	£52,130.00	£46,164.81	£0.00	£0.00	£0.00
Payments this month	-£2,250.13	-£1,339.78	-£2,695.14	-£6,636.36	-£15,127.79
Receipts this month	£50.00	£3.62	£23.04	£287.58	£1,137.97
Unpresented Receipts	£0.00	-£597.59	£0.00	-£495.62	-£1,042.00
Unpresented Payments	£515.25	£0.00	£1,218.50	£0.00	£9,764.02
Balance at month end	£97,508.86	£141,739.92	£140,286.32	£133,441.92	£128,174.12

Budget Monitoring as at 30/08/2018

Categories	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	CIL	Interest	VAT	Total
2018 / 19 Budget	-£ 4,466.00	-£ 19,471.00	-£ 2,000.00	-£ 5,040.00	-£ 10,773.00	-£ 500.00	-£ 9,880.00	£ -	£ -	£ -	-£ 52,130.00
Apr-18	£ 52,180.00	-£ 2,250.13	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 49,929.87
May-18	£ -	-£ 1,339.78	£ -	£ -	£ -	£ -	£ -	£ 46,164.81	£ 3.62	£ -	£ 44,828.65
Jun-18	-£ 873.94	-£ 1,083.49	£ -	£ -	-£ 703.25	£ -	£ -	£ -	£ 6.04	-£ 17.46	-£ 2,672.10
Jul-18	-£ 3,585.39	-£ 1,083.49	£ -	£ -	£ -	£ -	-£ 905.00	£ -	£ 5.58	-£ 780.48	-£ 6,348.78
Aug-18	-£ 3,170.82	-£ 1,531.99	£ -	-£ 2,519.98	-£ 576.40	£ -	-£ 500.00	-£ 4,416.66	£ 5.97	-£ 1,279.94	-£ 13,989.82
Sep-18											£ -
Oct-18											£ -
Nov-18											£ -
Dec-18											£ -
Jan-19											£ -
Feb-19											£ -
Mar-19											£ -
Balance to date	£ 44,549.85	-£ 7,288.88	£ -	-£ 2,519.98	-£ 1,279.65	£ -	-£ 1,405.00	£ 41,748.15	£ 21.21	-£ 2,077.88	£ 71,747.82
Spend against Budget	-£ 49,015.85	-£ 12,182.12	-£ 2,000.00	-£ 2,520.02	-£ 9,493.35	-£ 500.00	-£ 8,475.00	-£ 41,748.15	-£ 21.21	£ 2,077.88	-£ 123,877.82