

The monthly meeting was held at St Chads Primary School, on Monday 12th July, at 7.30pm.

Present Chair McDonald; Parish Councillors Bell, Briscoe, Yates and the Clerk.

Apologies Councillors Auwerx, Evans, B Higham, P Higham, Fogarty, Newall, Partington, Wood (Councillors Auwerx, P Higham & B Higham, and Newall attended remotely due to self-isolating - will be unable to cast a vote – due to legislation)

The meeting opened at 7.45pm.

Visitors Borough Councillor Riggott

Meeting suspended at 7.46pm to allow Borough Councillor Riggott to address the Council.

Cllr Riggott introduced himself and advised that either himself, John Walker or Christine Turner will attend the Parish Council meetings to provide a point of contact to Chorley Borough Council to raise issues and to keep the Parish Council informed.

Cllr Riggott requested the opportunity to place articles in the Parish Council Newsletter, and also that he receives a copy of the Newsletter when distributed.

Meeting reconvened at 7.52pm

1. Minutes

*21/07/01 The minutes of the previous meeting were approved, with some minor corrections.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All ok – Cllr Newall to advise on Water House Green, Cllr Yates to advise on Hillside Crescent.

4. Planning Matters

New

14 Welch Walk Buckshaw Village Chorley PR7 7HQ

Notification of a proposed single storey rear extension measuring 3.6m in depth, with eaves height of 2.25m, and a maximum height of 3.45m

Ref. No: 21/00768/PDE | Received: Thu 17 Jun 2021 | Validated: Thu 17 Jun 2021 | Status:

Awaiting decision

No Comment required

JF Electrical Little Quarry Hill Top Lane Whittle-Le-Woods Chorley PR6 7QR

Section 73 application to vary conditions 7, 8, 9, and 10 (code for sustainable homes)

attached to planning permission 12/01134/OUTMAJ (Outline application for means of access for up to 85 new dwellings. All other matters reserved.)

Ref. No: 21/00751/OUTMAJ | Received: Tue 15 Jun 2021 | Validated: Tue 15 Jun 2021 |

Status: Awaiting decision

The Parish Council wish to object due to the traffic and access constraints around Smith Street

Chair

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7 Irvine Place Buckshaw Village Chorley PR7 7FL

Erection of a two-storey side extension and two-storey front porch.

Ref. No: 21/00722/FULHH | Received: Tue 08 Jun 2021 | Validated: Tue 08 Jun 2021 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Please also note that the plans have a mistake in labelling all the floors as ground floor.

120 Preston Road Whittle-Le-Woods Chorley PR6 7HE

Single storey rear extension (following the demolition of existing extension)

Ref. No: 21/00672/FULHH | Received: Wed 26 May 2021 | Validated: Wed 26 May 2021 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way

3 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ

Single storey rear extension (following demolition of existing rear conservatory) and elevational alterations to facilitate conversion of integral garage to habitable living accommodation

Ref. No: 21/00648/FULHH | Received: Fri 21 May 2021 | Validated: Fri 21 May 2021 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

50 Cross Keys Drive Whittle-Le-Woods Chorley PR6 7TF

Single storey side extension

Ref. No: 21/00614/FULHH | Received: Mon 17 May 2021 | Validated: Mon 17 May 2021 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

The drawings in the application are very difficult to interpret and proper drawings are requested to be submitted.

6 Burghfield Drive Buckshaw Village Chorley PR7 7FN

Installation of 2.2m high fence to side boundary (retrospective)

Ref. No: 21/00584/FULHH | Received: Mon 10 May 2021 | Validated: Wed 26 May 2021 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way. A condition stipulating that

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the hedge is properly maintained and does not encroach beyond their boundary should be attached.

5 The Square Waterhouse Green Whittle-Le-Woods Chorley PR6 7LF
Erection of detached garage (following demolition of existing garage)
Reference 21/00716/FULHH Alternative Reference PP-09918019 Application Validated Mon 07 Jun 2021 Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

196 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA

1) Erection of single storey rear extension. 2) Change in roof from hip to gable to accommodate rear roof dormer extension with habitable accommodation in the roof. 3) Construction of new access from Chorley Old Road and driveway. 4) Erection of new front bay window.

Reference 21/00786/FULHH Alternative Reference PP-09967235 Application Validated Wed 23 Jun 2021 Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way. Special consideration should be given to the render finish.

6 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for work to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Alder - Fell.

Reference 21/00811/TPO Alternative Reference PP-09978257
Application Validated Wed 07 Jul 2021 Status Awaiting decision

The Tree Warden has inspected the tree and finds that some boughs are rotten and need to be removed. The crown of the tree can be lowered, and this could save the tree. This would be a preferable course of action rather than felling this old and established tree.

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ Demolition of two workshops and erection of an extension to the main building to create new workshop areas.

Reference 21/00579/FUL Alternative Reference PP-09815562
Application Validated Tue 29 Jun 2021 Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Land 17M West Of 4 Halls Square Whittle-Le-Woods

Erection of 2no. sheds (following demolition of 2no. existing sheds)

Reference 21/00706/FUL Alternative Reference PP-09898455. Application Validated Thu 08 Jul 2021 Status Awaiting decision

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*The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.
Please can a condition be added that no vehicular access to be allowed.*

Granted

177 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB
Section 73 application to vary condition no. 3 (approved plans) of planning permission 20/00470/FUL (Erection of a detached two storey dwelling with integral double garage and other associated works)

Ref. No: 21/00431/FUL | Received: Thu 08 Apr 2021 | Validated: Wed 05 May 2021 | Status: Granted

Other

64 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Notification of a proposed single storey extension measuring 6.3m in depth, with eaves height of 3m, and a maximum height of 4m (following conversion of existing garage to habitable accommodation and extension of roof over existing garage)

Ref. No: 21/00591/PDE | Received: Mon 10 May 2021 | Validated: Mon 10 May 2021 | Status: Refused

3 Hardacre Lane Whittle-Le-Woods Chorley PR6 7PQ
Erection of a new front boundary wall (1.8m in height) with access gate and electric gate
Ref. No: 21/00491/FULHH | Received: Wed 21 Apr 2021 | Validated: Wed 21 Apr 2021 | Status: Refused

5. Matters Arising

An email of complaint has been received regarding the flying of the Pride Flag – Member of Public wishes to place on record his disgust at this flag being flown. This was noted.

The Chair stated that the majority of feedback regarding the Pride flag has been very positive.

The Flag Flying Policy is now in place and the Pride flag will be flown for a designated week every June. Clerk to forward a copy of the Flag Flying Policy to the Member of Public.

6. Clerks Update

Quote for valuation of the Village Hall.
Lea Hough Chartered Surveyors of £400+vat
Carter Jonas Chartered Surveyors of £750+vat (if building plans are available)
It was unanimously agreed that the valuation should be carried out by Lea Hough. Clerk to arrange the valuation of the Hall.

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The Clerk advised that plans are being published for the Queens Platinum Jubilee on the 2nd - 5th June 2022. There will be Lighting of beacons on the evening of the 2nd July.

The Clerk asked that consideration be given to a Picnic or Youth event to coincide with the celebrations.

The Chair suggested that a picnic could be held on the Polo that weekend.

There was discussion around the siting of a beacon, possibly in Pawson’s field. Could also consider using a gas fired beacon (available for hire) rather than a traditional bonfire.

The Clerk to diarise for December or January when arrangements will be made for any events.

Nature Trail - Tree Survey quotes requested from Envirocare and Tree Expert

Tree Expert quotation is £450 - *(Basic site and tree survey to be carried out on old canal land. A report will be produced as a result of survey highlighting any work required on trees.)*

Envirocare Quotation is £700+vat

Cllr Bell proposed that the Tree Survey is requested via Tree Expert. Chair McDonald seconded.

Clerk to request the Tree Survey from Tree Expert.

The Clerk made a request to purchase a St Patricks Saltire at a cost of £6.00, as this flag seems to be missing from the set included in the Flag Flying Policy. Cllr Briscoe advised that he did purchase the St Patricks Saltire and this was brought to the previous meeting in June and passed to Cllrs Partington & Newall.

Mill Lane Fence, CBC have now raised a formal issue with CH to undertake the repair of the fence – report from CBC that their part of the fence has now been repaired. Cllr Yates advised that he will check on the status of the fence and inform the Clerk.

7. Accounts

Outgoings for approval this meeting

	bacs	JV	Payee	Detail	Total
*21/06/02	bacs	21/22-021	Easy Websites	Monthly payment	-£27.60
*21/06/03	bacs	21/22-022	Employee 1	July Salary	-£651.05
*21/06/04	bacs	21/22-023	Employee 2	July Salary	-£432.54
*21/06/05	bacs	21/22-024	LLC Pension	Pension payment July	-£359.19
*21/06/06	bacs	21/22-025	HMRC	PAYE Payment Q1	-£1,005.61
*21/06/07	bacs	21/22-026	Galaxy Football	CIL Grant - Goals for Astley & Buckshaw FC	-£359.90

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Chair

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8. Any Other Business

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| Cllr Auwerx | Problems with Non-Native Invasive Species on and around Whittle Hills Quarry and the filled-in quarry. Giant Hogweed at the Whittle Hills Quarry and Himalayan Balsam next to the filled-in quarry and further next to Hill Top Lane. Clerk to report to Ruttle’s in the first instance. |
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| Cllr Bell | The hedge on the Zigzag is in need of cutting. Clerk to report to CBC. |
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| Cllr Briscoe | New property on Dark Lane – during the development the footpath has become damaged, and this needs to be reinstated. Clerk to report to CBC Planning. |
| | Red waste bins at the Top Lock Public House are still on the road, and have not been moved by the Canal & Rivers Trust. Clerk to follow up with the Canal & Rivers Trust. |
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| Cllr P Higham | The drains have been jetted on Hill Top Lane and seem to have resolved the issues that were causing the flooding down the lane. The material jetted out of the drains has contaminated the pond, which will hopefully not cause long term damage. |
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| Chair McDonald | Suggested replacing the footpath map notice board, at the top of the Carwood Lane footpath, with the extra notice board reclaimed from Town Lane. All agreed this is a good idea. Cllr Briscoe will take the necessary action with a maximum cost of £50. Cllr Yates proposed and Cllr Bell seconded. |
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| Cllr Bell | Request an update on the licence for the Canal Basin project. Clerk to write to CBC CEO once again. |
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| Cllr Newall | Preparation for the appeal regarding the Town Lane development is ongoing. A statement for the appeal is being prepared. There will be a further zoom meeting with CBC. |
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| Cllr B Higham | Please could we request David Hull to strim the Carwood Lane footpath as the weeds are getting out of control. |
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| Clerk | Review of location for meetings due to the lifting of restrictions from the 19 th July. It was agreed that for August and September meetings will be held at St Chads school as a precaution to ensure social distancing measures can be applied. |
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9. Confidential Items

NA

Chair

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The meeting closed at 20.35pm. The next Parish Council Meeting will be held on Monday 9th August at 7.30pm at St Chads School.

Chair

Date.....

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2021 / 22								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/07/2021	*21/07/01	Payment	dd		21/22-021	Easy Websites	Monthly payment	-£27.60
28/07/2021	*21/07/02	Payment	bacs		21/22-022	Employee 1	July Salary	-£651.05
28/07/2021	*21/07/03	Payment	bacs		21/22-023	Employee 2	July Salary	-£432.54
17/07/2021	*21/07/04	Payment	dd		21/22-024	LLC Pension	Pension payment July	-£359.19
12/07/2021	*21/07/05	Payment	bacs		21/22-025	HMRC	PAYE Payment Q1	-£1,005.61
Jul Totals								-£2,475.99

Chair

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Budget Tracking

2021 / 22 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin Payment	£7,510.00	-£137.70	-£103.00	-£272.36	-£23.00									-£536.06	£6,973.94
Admin Receipt	£0.00	£54,280.00	£0.00	£0.00	£0.00									£54,280.00	£54,280.00
Staffing Payment	£26,843.66	-£2,115.68	-£1,442.78	-£8,198.30	-£2,448.39									-£14,205.15	£12,638.51
War Mem Payment	£2,000.00	£0.00	£0.00	£0.00	£0.00									£0.00	£5,040.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	£0.00									£0.00	£12,360.00
Maint Payment	£12,360.00	£0.00	£0.00	-£888.00	£0.00									-£888.00	£11,472.00
Grants Payment	£2,387.49	-£465.50	-£399.00	-£706.48	£0.00									-£1,570.98	£816.51
Project/Misc. Payment	£19,600.00	-£340.00	-£59.26	-£2,077.99	£0.00									-£2,477.25	£17,122.75
Flooding Payment	£2,500.00	£0.00	£0.00	£0.00	£0.00									£0.00	£2,500.00
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00									£0.00	£3,500.00
Interest Receipt		£1.22	£1.38	£0.00	£2.09									£4.69	£4.69
VAT Payment	£0.00	-£4.60	-£17.48	-£420.37	-£4.60									-£447.05	-£447.05
VAT Receipt	£0.00	£0.00	£0.00	£0.00	£0.00									£0.00	£0.00
Total Receipt	£0.00	£54,281.22	£1.38	£0.00	£2.09	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£54,284.69	£54,284.69
Total Payments	£81,741.15	-£3,063.48	-£2,021.52	-£12,863.42	-£2,475.99	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£20,124.49	£65,976.66
CIL Payment				-£299.92										-£299.92	-£299.92
CIL Receipt (Bal C/O)	£82,610.77	£54,385.37	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£54,385.37	£82,310.85
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of previous month				£594.38	£530.90	£509.38	£897.82								
41346420 - Balance at end of previous month				£132,975.23	£238,641.82	£236,643.20	£224,645.03								
Total bank account balance				£133,569.61	£239,172.72	£237,152.58	£225,542.85	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account				£108,665.37	£0.00	£0.00	£0.00								
CIL Payments				£0.00	£0.00	£0.00	£0.00								
Payments this month				-£3,063.48	-£2,021.52	-£12,863.42	-£2,475.99								
Receipts this month				£1.22	£1.38	£1.83	£2.09								
Unpresented Payments				£0.00	£0.00	£1,251.86	£0.00								
Unpresented Receipts				£0.00	£0.00	£0.00	£0.00								
Balance at month end				£239,172.72	£237,152.58	£225,542.85	£223,068.95	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Chair

Date.....