

The monthly meeting was held at Whittle-Le-Woods Village Hall, on Monday 8th November at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Evans, Fogarty, B Higham, P Higham, Newall, Wood, and Yates.

Apologies Councillor Partington & the Clerk
The meeting opened at 7.32pm.

Visitors Borough Councillor Christine Turner and Borough Councillor / County Councillor Aidy Riggott

1. Minutes

*21/11/01 The minutes of the previous meeting were approved, with minor amendments.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All OK. Cllr Newall to advise on the defib at Waterhouse Green

4. Planning Matters

New

18 Birchin Lane Whittle-Le-Woods Chorley PR6 7NH

Enlargement of existing front and rear dormers, erection of a single storey rear extension and single storey front extension/porch. Alterations to existing access/parking arrangement.

Reference 21/01264/FULHH | Alternative Reference PP-10331491

Application Validated Mon 25 Oct 2021 Status Awaiting decision

The proposal is overpowering and is not in keeping with the existing street scene.

2 Netherfield Court Whittle-Le-Woods Chorley PR6 7XR

Erection of detached double garage

Reference 21/01275/FULHH | Alternative Reference PP-10339950 | Application Validated Thu 28 Oct 2021 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

3 Southall Grove Buckshaw Village Chorley PR7 7FQ

Application for a certificate of lawfulness for a proposed single storey rear extension

Ref. No: 21/01232/CLPUD | Received: Fri 15 Oct 2021 | Validated: Fri 15 Oct 2021 | Status:

Awaiting decision

No comment required

Factory Lane, Whittle-Le-Woods,

Our Ref: 21/00064/REVNAM

Date: 20 October 2021

The following street names are being proposed: Park Lane

Chair

Date.....

Factory Lane is an unadopted lane so it is not up to Chorley Council or LCC to give permission for a name change. Only the owner of Factory Lane can authorise a name change. The name of Factory Lane is the only link left with the Kem Mill factory and should therefore should remain. It is part of the history of the village.

Cllr P Higham proposed leaving the name as it is. Cllr Newall Seconded.

Cllr Briscoe proposed adding a secondary sign 'leading to Lower Kem Mill Lane' Cllr Bell Seconded
Placed to the vote: leaving the road name as is 7 votes for 4 against. Amending the sign 3 votes for 8 against.

15 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01226/CLPUD | Received: Thu 14 Oct 2021 | Validated: Thu 14 Oct 2021 | Status: Awaiting decision

No comment required

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR

Application for work to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 2012: T1 Monkey Puzzle - Crown raise to 4 metres above ground level.

Ref. No: 21/01215/TPO | Received: Tue 12 Oct 2021 | Validated: Wed 13 Oct 2021 | Status:

Awaiting decision

Passed to Tree Warden

12 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01196/FULHH | Received: Wed 06 Oct 2021 | Validated: Wed 06 Oct 2021 | Status:

Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

8 Poole Avenue Buckshaw Village Chorley PR7 7FP

Erection of a first-floor extension over existing attached garage

Ref. No: 21/01189/FULHH | Received: Mon 04 Oct 2021 | Validated: Mon 04 Oct 2021 | Status:

Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Langdale 109A Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods) 1987: T1 Oak - Retrenchment pruning; and T2 Oak - Crown raise to provide 2 metres clearance from building.

Ref. No: 21/01190/TPO | Received: Mon 04 Oct 2021 | Validated: Fri 08 Oct 2021 | Status:

Awaiting decision

Passed to Tree Warden

6 Harvest Drive Whittle-Le-Woods Chorley PR6 7QL
Application for work to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: T32 Oak -
Removal of 1No. limb encroaching onto the garden of 6 Harvest Drive.
Ref. No: 21/01152/TPO | Received: Mon 27 Sep 2021 | Validated: Mon 04 Oct 2021 | Status:
Awaiting decision
Passed to Tree Warden

Granted

17 Wardle Court Whittle-Le-Woods Chorley PR6 7DQ
Application for works to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1996: Oak (T4) -
Prune overhanging branches to provide clearance from property
Ref. No: 21/01107/TPO | Received: Mon 13 Sep 2021 | Validated: Thu 16 Sep 2021 | Status:
Granted

15 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Application for a certificate of lawfulness for a proposed single storey rear extension (following
demolition of existing conservatory)
Ref. No: 21/01027/CLPUD | Received: Tue 24 Aug 2021 | Validated: Tue 24 Aug 2021 | Status:
Granted

14 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP
Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak tree
within rear garden - 2 metre crown reduction
Ref. No: 21/01025/TPO | Received: Mon 23 Aug 2021 | Validated: Thu 26 Aug 2021 | Status:
Granted

5 Tuson Lane Whittle-Le-Woods Chorley PR6 7FZ
Application for a certificate of lawfulness for a proposed single storey rear extension
Ref. No: 21/01021/CLPUD | Received: Sat 21 Aug 2021 | Validated: Mon 23 Aug 2021 | Status:
Granted

19 Burghfield Drive Buckshaw Village Chorley PR7 7FN
First floor extension over existing garage, single storey rear extension and flue to side elevation
Ref. No: 21/01014/FULHH | Received: Thu 19 Aug 2021 | Validated: Thu 19 Aug 2021 | Status:
Granted

Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR
Replacement dwelling and garage with associated landscaping
Ref. No: 21/00796/FUL | Received: Fri 25 Jun 2021 | Validated: Fri 25 Jun 2021 | Status: Granted

Other

Royton Drive Whittle-Le-Woods
Application for advertisement consent for the display of 2no. non-illuminated totem signs
Ref. No: 21/00970/ADV | Received: Mon 09 Aug 2021 | Validated: Mon 09 Aug 2021 | Status:
Withdrawn

Chair

Date.....

5. Matters Arising

Cllr Partington has made a request to purchase Christmas lights for the cottages on Water House Green – (1000 LED 12m/39ft Cluster Christmas Tree Lights for Indoor & Outdoor Use) 7 x £30.97 = £216.79

As Cllr Partington was not present at the meeting Cllr Newall left the meeting to make a call and confirm the requirements.

Following the feedback it was agreed to purchase the additional lighting required.

Member of Public raising the issue of the fencing on the Playing Fields and asking when it will be removed to allow Public access again.

Cllr Yates advised that the fencing would need to be in place until the works have been completed towards the end of the football season. An article will be provided for the newsletter to give more information to local residents.

Cllr Yates also raised the issue of the dog waste bin in situ on the playing fields as this is no longer in use. The Clerk to clarify costs with CB

Canal & Rivers Trust - [CASE:775026] Removal of bins from the road, Top Lock Bridge 82, Leeds & Liverpool Canal

Cllr B Higham advised that the Clerk had mentioned that the Parish Council can meet with the Canal & Rivers Trust regarding the waste bins.

Cllr Newall advised that this is the only place that the bins can be placed, and if the land is owned by the Canal & Rivers Trust then they have a right to place the bins there.

Cllr Briscoe and Cllr Fogarty stated that this is a public footpath and the bins should not be placed there.

Cllrs B Higham and P Higham stated that the current position is dangerous and hazardous where they are currently situated.

Cllr Briscoe raised the issue of weeds along Chorley Old Road

The meeting was suspended at 8.04pm to allow visitors to the meeting to speak.

Borough Councillor Aidy Riggott advised that builders are using the excuse that not a lot of building materials are available. He has asked CBC to ensure more vigilance in this area. LCC is working towards engaging more with Parish Councils.

Councillor Christine Turner advised that the weeds on Chorley Old Rad have been dealt with. There has been no feedback with regard to CCTV. The Canal Basin Project is ongoing and it is hoped that the Clerk has received some feedback.

The visitors left at 8.13pm and the meeting reopened.

6. Clerks Update

Whittle-Le-Woods Skip Day – 13/11/21

Volunteers to assist in managing traffic and co-ordinating drop-offs please.

Concerns were raised over people bringing along unacceptable items.

Chair

Date.....

Cllr Newall offered to assist at the skip from 9 to 10 am. Others will attend throughout the morning.

Parking on Chorley Old Road – around the Co-op and Mill Lane PCSO recommends using flower planters outside the Co-op to discourage parking directly outside.

Emails sent to PCSO Cath Flett and copied to LC Cllr Mark Clifford.

Parking on Mill Lane Junction reported online - CO/211006090905

Parking on Hill Top Lane / Chorley Old Road Junction reported online - LC-20211103-0190

Letter sent to LCC Highways regarding the issues and proposed solutions which are supported by the Police.

A letter of response has been received from LCC.

All Councillors are unhappy with the response as LCC will not act until there is a casualty.

Cllr Yates suggested writing to the Landlord of the flats requesting that the tenants park in their designated parking spaces rather than on the road outside the Co-op.

The Clerk is requested to check if the response from LCC can be posted on Notice Boards and on the Parish Council Website.

Newsletter – articles on:

The Clerk is requested to email Cllr Partington regarding the Flood Action Group. Cllr Yates asked if the Clerk would include the article from the Hockey Club.

Lucas Green Lucas Lane Whittle-Le-Woods Chorley PR6 7DA - Ref. No: 21/00900/FUL

Email sent to LC Councillor Kim Snape – response received

Cllr B Higham suggested that LCC are not in tune with the concerns of the Parish Council. Cllr Newall described the response as disgraceful.

Christmas 2021

Tree booked

Lights booked

Band Booked

Tipi / Gazebo – possible issues

Village Christmas Trees x 3 @ £80 each

Cllr Newall suggested getting in touch with CBC with regard to the Gazebo’s.

Cllr Bell advised he would contact Councillor John Walker.

Cllr B Higham asked that a budget of £250 be considered for the provision of mulled wine and mince pies. Unanimously agreed.

The Carol sheets are with the Clerk.

The question was raised as to who will be switching on the lights.

Councillor Yates asked that the clerk write to two young boys who have showed initiative by litter picking and I suggested that we ask them to switch on the Christmas tree lights.

Clerk requested to write to the young people asking them to switch on the lights.

Queens Platinum Jubilee 2022

Schedule issued by Bruno Peake – preference for Beacons

Possible site identified at football pitch at St Chads.

Cllr Newall will speak with Father Mark regarding the beacon.

Chair

Date.....

Budget setting meeting date (Finance Committee)
 To be arranged via the Clerk

7. Accounts

Outgoings for approval this meeting

| Ref | JV | Payee | Detail | Total |
|------|-----------|--------------------|---------------------------------|----------|
| dd | 21/22-052 | Easy Websites | Monthly payment | -£27.60 |
| bacs | 21/22-053 | Employee 1 | November Salary | -£667.84 |
| bacs | 21/22-054 | Employee 2 | November Salary | -£432.54 |
| dd | 21/22-055 | LLC Pension | Pension payment November | -£359.19 |
| dd | 21/22-056 | ICO | Data Protection Annual Fee | -£35.00 |
| bacs | 21/22-057 | David Hull | Water house Green Bushes | -£50.00 |
| bacs | 21/22-058 | LCC - PROW | PROW Opt-in | £500.00 |
| bacs | 21/22-059 | Cuerden Vally Park | Membership renewal | -£15.00 |
| bacs | 21/22-060 | Amazon | Hi Vis waterproofs - Lengthsman | -£39.53 |

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Receipt of Monies to the Parish Council
 CIL RECEIPT period 1st Apr - 30th Sept21 - £54,385.36
 PROW (Public Rights of Way) opt-in £500.00

8. Any Other Business

- Cllr S Fogarty Clarification needed following Facebook comments.
Cllr Bell advised that anyone could attend the service
- Cllr Briscoe The gullies at Hall Square need clearing
The footpath along School Brow needs clearing as it is encroaching upon the footpath
- Cllr Auwerx The Fence along Mill Lane is still in need of repair
- Cllr Evans 2 x tyres dumped on the zigzag foot path
- Cllr Yates Councillor Yates asked that the clerk write to two young boys who have showed initiative by litter picking Cllr Briscoe suggested that we ask them to switch on the Christmas tree lights.

Venue for next meeting – agree to meet at the village hall, if possible, in December

9. Confidential Items
 Removed

Chair

Date.....

Cllr Wood left the meeting at 9.01pm
The meeting closed at 9.05pm. The next Parish Council Meeting will be held on Monday 13th December at 7.30pm

Chair

Date.....

Payments & Receipts

| Whittle-le-Woods Parish Council | | | | | | | | |
|---------------------------------|------------|-------------------|------|---|-----------|--------------------|---------------------------------|-------------------|
| Accounts for 2021 / 22 | | | | | | | | |
| Date | Minute ref | Receipt / Payment | Ref | R | JV | Payee | Detail | Total |
| 01/11/2021 | *21/10/0 | Payment | dd | | 21/22-052 | Easy Websites | Monthly payment | -£27.60 |
| 28/11/2021 | *21/10/0 | Payment | bacs | | 21/22-053 | Employee 1 | November Salary | -£667.84 |
| 28/11/2021 | *21/10/0 | Payment | bacs | | 21/22-054 | Employee 2 | November Salary | -£432.54 |
| 17/11/2021 | *21/10/0 | Payment | dd | | 21/22-055 | LLC Pension | Pension payment November | -£359.19 |
| 04/10/2021 | *21/10/0 | Payment | dd | | 21/22-056 | ICO | Data Protection Annual Fee | -£35.00 |
| 08/11/2021 | *21/10/0 | Payment | bacs | | 21/22-057 | David Hull | Water house Green Bushes | -£50.00 |
| 03/11/2021 | *21/10/0 | Receipt | bacs | | 21/22-058 | LCC - PROW | PROW Opt-in | £500.00 |
| 08/11/2021 | *21/10/0 | Payment | bacs | | 21/22-059 | Cuerden Vally Park | Membership renewal | -£15.00 |
| 08/11/2021 | *21/10/0 | Payment | bacs | | 21/22-060 | Amazon | Hi Vis waterproofs - Lengthsman | -£39.53 |
| Nov Totals | | | | | | | | -£1,126.70 |

Budget Tracking

| 2021 / 22 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring | | | | | | | | | | | | | | | |
|---|-------------------|-------------------|-------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------|--------------|--------------------|----------------------|
| Categories | 21/22 Budget | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Totals | Spend against Budget |
| Admin Payment | £7,510.00 | -£137.70 | -£103.00 | -£272.36 | -£423.00 | -£23.00 | -£311.05 | -£2,866.22 | -£105.94 | | | | | -£4,242.27 | £3,267.73 |
| Admin Receipt | £0.00 | £54,280.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £500.00 | | | | | £54,780.00 | £54,780.00 |
| Staffing Payment | £26,843.66 | -£2,115.68 | -£1,442.78 | -£8,198.30 | -£2,448.39 | -£1,442.78 | -£1,442.78 | -£2,454.41 | -£1,459.57 | | | | | -£21,004.69 | £5,838.97 |
| War Mem Payment | £2,000.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | £0.00 | £5,040.00 |
| Loan Payment | £5,040.00 | £0.00 | £0.00 | £0.00 | -£2,519.98 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | -£2,519.98 | £9,840.02 |
| Maint Payment | £12,360.00 | £0.00 | £0.00 | -£888.00 | £0.00 | -£50.00 | -£1,502.00 | -£378.00 | -£50.00 | | | | | -£2,868.00 | £9,492.00 |
| Grants Payment | £2,387.49 | -£465.50 | -£399.00 | -£706.48 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | -£1,570.98 | £816.51 |
| Project/Misc. Payment | £19,600.00 | -£340.00 | -£59.26 | -£2,077.99 | £0.00 | £0.00 | -£5,448.00 | £0.00 | £0.00 | | | | | -£7,925.25 | £11,674.75 |
| Flooding Payment | £2,500.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | £0.00 | £2,500.00 |
| Christmas Payment | £3,500.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | £0.00 | £3,500.00 |
| Interest Receipt | | £1.22 | £1.38 | £1.83 | £2.09 | £1.92 | £1.75 | £1.62 | £0.00 | | | | | £11.81 | £11.81 |
| VAT Payment | £0.00 | -£4.60 | -£17.48 | -£420.37 | -£84.60 | -£4.60 | -£1,139.39 | -£313.32 | -£11.19 | | | | | -£1,995.55 | -£1,995.55 |
| VAT Receipt | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | £0.00 | £0.00 |
| Total Receipt | £0.00 | £54,281.22 | £1.38 | £1.83 | £2.09 | £1.92 | £1.75 | £1.62 | £500.00 | £0.00 | £0.00 | £0.00 | £0.00 | £54,791.81 | £54,791.81 |
| Total Payments | £81,741.15 | -£3,063.48 | -£2,021.52 | -£12,863.42 | -£5,475.97 | -£1,520.38 | -£9,843.22 | -£6,877.55 | -£1,626.70 | £0.00 | £0.00 | £0.00 | £0.00 | -£42,126.72 | £43,974.43 |
| CIL Payment | | | | -£299.92 | | | | -£865.60 | | | | | | -£1,165.52 | -£1,165.52 |
| CIL Receipt (Bal C/O) | £82,610.77 | £54,385.37 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | £54,385.37 | £81,445.25 |
| Categories | 21/22 Budget | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Totals | against Budget |
| Summary of bank accounts | | | | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar |
| 41346412 - Balance at end of previous month | | | | £594.38 | £530.90 | £509.38 | £897.82 | £421.85 | £901.47 | £515.03 | £854.31 | | | | |
| 41346420 - Balance at end of previous month | | | | £132,975.23 | £238,641.82 | £236,643.20 | £224,645.03 | £219,647.12 | £217,650.88 | £205,650.88 | £199,652.63 | | | | |
| Total bank account balance | | | | £133,569.61 | £239,172.72 | £237,152.58 | £225,542.85 | £220,068.97 | £218,552.35 | £206,165.91 | £200,506.94 | £0.00 | £0.00 | £0.00 | £0.00 |
| Precept / CIL Amount to deposit account | | | | £108,665.37 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | | | |
| CIL Payments | | | | £0.00 | £0.00 | £0.00 | £0.00 | £0.00 | | | | | | | |
| Payments this month | | | | -£3,063.48 | -£2,021.52 | -£12,863.42 | -£5,475.97 | -£1,520.38 | -£9,843.22 | -£7,743.15 | -£1,626.70 | | | | |
| Receipts this month | | | | £1.22 | £1.38 | £1.83 | £2.09 | £1.84 | £1.75 | £1.62 | | | | | |
| Unpresented Payments | | | | £0.00 | £0.00 | £1,251.86 | £0.00 | £0.00 | | £2,082.56 | | | | | |
| Unpresented Receipts | | | | £0.00 | £0.00 | £0.00 | £0.00 | £1.92 | | | | | | | |
| Balance at month end | | | | £239,172.72 | £237,152.58 | £225,542.85 | £220,068.97 | £218,552.35 | £208,710.88 | £200,506.94 | £198,880.24 | £0.00 | £0.00 | £0.00 | £0.00 |