

Whittle-le-Woods Annual Parish Meeting

Thursday 6th May 2021, via Zoom at 7pm

Present: - Chairman Newall
Councillors Bell, Briscoe, Fogarty, B Higham, P Higham, McDonald, Wood, Yates and the Clerk.
Apologies: - Auwerx, Evans, Partington

The meeting commenced at 7.02pm.

Councillor Newall in her position as Chairman of the Parish Council took the chair.
The minutes of the previous meeting were **APPROVED** and signed.

Matters Arising

None

Chairman's Report

The Chairman's report was as follows:

It has been 2 years since the last Annual Parish Meeting. There was a very successful Christmas in 2019, and the Christmas Tree in 2020 looked great although we had to forego the festivities – but now we are all Zoom experts! We generated a great deal of support from the Local Community for the Consultation of the Local Plan in January 2020, and then the pandemic had a great impact. Even so over this period we have provided the schools with IT Infrastructure, invested in the Flag pole, provided support through food boxes and successfully implementing online banking and coped well with new regulations, with the assistance of the Clerk. There has been agreement to the Canal Basin project and the Parish Council have challenged the Town Lane Development by contributing to Highways having to object to the application. Moving forward the Parish Council will be in a much better position to deal with major planning applications. Thank you for all your support over the last 2 years.

Financial Report

The Clerk reported on the accounts for the year ending March 2020 and March 2021.

Meeting with the internal auditor has taken place and there are no issues to address. The balance carried forward at March 2021 is £133,589.93. See end of minutes for breakdown.

War Memorial Report

The War Memorial report is as follows:

In 2020 the Remembrance service was greatly reduced to a small party of 12. The Vicar held a service. The Benches at the War Memorial have been repaired. There are monuments to those not killed at war appearing in the flowerbeds, and these are being discouraged. The annual audit is in progress. The silent soldiers from Redrow, Water House Green and Blackburn Road will be placed on the war memorial.

Charities Report

The account balance carried forward from the previous year was £198.78. In 2019/20 payments to charity grant recipients, combined with receipts of interest and dividends led to a joint bank balance of £185.96 to be carried forward. In 2020/21 payments to charity grant recipients, combined with receipts of interest and dividends led to a joint bank balance of £70.87 to be carried forward. See end of minutes for breakdown.

Tree Warden Reports

There is no Tree Warden report this year.

Community Hall Trust

The Community Hall Trust report is as follows:

This year was dominated by the Covid virus pandemic.

The hall was closed for the enforced lockdown on 20th March. We did manage to re-open for selected permitted events in September but the take up was small as there was heightened fear from participants of potentially catching the virus. The events petered out and by December we were closed again.

We were not able to have the annual Duck Race, Flower Show or the Senior Citizens' Christmas party.

Signed.....

Date.....

All this had a dramatic effect on our income which was only partially mitigated with a £10,000 business covid grant from the Government.

We were however able to continue with our general maintenance and improvement plans for the building. After much delay stainless steel units were eventually fitted in the main hall kitchen and they are a great improvement. However due to the situation they have yet to be used.

The back storeroom had really been damp since its inception. It was decided to install a new floor and render the walls with a special waterproof membrane. This has proved to be a major success.

The large window in the back hall has always tended to leak a little when driving rain came from the west. However, over the years this has become much worse for some unexplained reason. It was decided to fit a cavity tray over the top. This was done but had no effect. The rain still pours in and the problem remains. Work is now ongoing to try and solve.

The double-glazed window units that had 'blown' were replaced. Some of the wooden fascia boards around the building had started to rot so they were replaced with plastic units and new guttering installed.

Whittle-le-Woods Playing Field Trust

The Playing Field report is as follows:

There are now 2 teams formally playing. Seniors play AM and Juniors (Under 15's) PM. It is proposed to start a new team of Under 8's.

The pitch is to be reworked from May 10th 2020 which will take until August. There is also scope for an Under 12's team possibly playing at the Manor Road pitch. There are to be new Goal Posts for the start of the Season, plus the storage required for them. A grant from the Parish Council of £500 is very welcome.

Matters Raised By Residents

There were no residents in attendance.

There being no other business, the meeting closed at 7.21 pm.

Signed.....

Date.....

2019 / 20 FINANCIAL REPORT FOR ANNUAL PARISH MEETING
Reconciliation of Parish Council Full Accounts at 31/03/20

The main items of expenditure were:

Admin	-£6,555.53
Salaries	-£15,543.92
War Mem	-£2,020.00
Loan	-£5,039.96
Maint	-£6,976.02
Grants	-£394.00
Project/Misc	-£9,450.90
CIL	-£8,680.85
VAT	-£3,298.86

Year's expenditure -£57,960.04

The main sources of income were:

Precept	£ 52,300.00
Admin	£842.00
Grants	£0.00
CIL	£43,510.48
Interest	£331.71
VAT	£0.00

Year's income £96,984.19

Bank balances at end March 2019

Current account	£403.81
Deposit account	£102,288.87
Total Bank Balance	£102,692.68
<u>Income minus expenditure</u>	<u>£39,024.15</u>
Petty Cash Balance	£0.00
Deposits not included	£0.00
Unpresented payments	£398.47

Balance to c/f at 31st March 2020

£142,115.30

Signed



Position

Clerk & Responsible Finance Officer

Date

01/05/2020

Signed.....

Date.....

2020 / 21 FINANCIAL REPORT FOR ANNUAL PARISH MEETING

Reconciliation of Parish Council Full Accounts at 31/03/21

The main items of expenditure were:

Admin	-£5,071.54
Salaries	-£17,201.68
War Mem	-£2,000.00
Loan	-£5,039.96
Maint	-£12,919.06
Grants	-£5,358.75
Project/Misc	-£3,629.00
CIL	-£21,838.03
VAT	-£2,490.24

Year's expenditure -£75,548.26

The main sources of income were:

Precept	£ 54,900.00
Admin	£0.00
Grants	£5,877.49
CIL	£0.00
Interest	£71.18
VAT	£6,174.21

Year's income £67,022.88

Bank balances at end March 2020

Current account	£684.24
Deposit account	£141,431.06
Total Bank Balance	£142,115.30
<u>Income minus expenditure</u>	-£8,525.38
Petty Cash Balance	£19.10
Deposits not included	£0.00
Unpresented payments	£0.00

Balance to c/f at 31st March 2021

£133,589.93

Signed



Position

Clerk & Responsible Finance Officer

Date

01/05/2021

Signed.....

Date.....

CHARITIES REPORT FOR 2019/20
BURSCOUGH AND PINCOCK CHARITIES AND ROBERT LEIGH CROSS
To be presented to Annual Parish Meeting 2021

At the time of the Annual Charities Meeting (held on 9th December 2019), the balance of charities accounts stood at £198.78. Donations at this meeting were made to Help The Homeless (£50), Living Waters Food Bank (£50). Clare House (£60). Total donations £160.

RECEIPTS

Interest	£0.09
Dividends	£128.29
	<u>£128.38</u>

PAYMENTS

000063 - Help the Homeless	£0.00 (not cashed)
000064 - Living Waters food bank	£50.00
000065 - Clare House	£60.00
	<u>£110.00</u>

Balance carried forward	£167.58
Plus total receipts	£128.38
Minus total payments	£110.00
	<u>£185.96</u>

41344037 balance 20/10/20	£134.33
41344029 balance 20/01/20	£51.63
	<u>£185.96</u>

Carry forward to 2020/21

Signed.....

Date.....

CHARITIES REPORT FOR 2020/21
BURSCOUGH AND PINCOCK CHARITIES AND ROBERT LEIGH CROSS
To be presented to Annual Parish Meeting 2021

At the time of the Annual Charities Meeting (held on 21st December 2020), the balance of charities accounts stood at £185.96. Donations at this meeting were made to Living Waters (£60), Derian House Children's Hospice (£60), Clare House (Women's Refuge Chorley) (£60). Total £180

RECEIPTS

Interest	£0.01
Dividends	£64.90
From Clayton charities	£0.00
	<u>£64.91</u>

PAYMENTS

000066 - Living Waters	£60.00
000067 - Derian House	£60.00
000068 - Clare House	£60.00
	<u>£180.00</u>

Balance carried forward	£185.96
Plus total receipts	£64.91
Minus total payments	£180.00
	<u>£70.87</u>

41344037 balance 20/04/21	£19.24
41344029 balance 19/03/20	£51.63

£70.87

Carry forward to 2021/22

Signed.....

Date.....