

The monthly meeting was held at Whittle-Le-Woods Village Hall, on Monday 10th January at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Fogarty, B Higham, P Higham, Newall, Yates & the Clerk

Apologies Councillor Evans, Partington and Wood

The meeting opened at 7.26pm.

Visitors NA

1. Minutes

*22/01/01 The minutes of the previous meeting were approved, with minor amendments.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All OK. The Clerk advised that the original 3 defibs were purchased on 24/03/2014. Cllr Briscoe requested if the spare parts for the defibs / red phone boxes could be stored at the village hall. This was agreed. The Clerk has purchased ancillaries for the defibs located at Town Lane & Waterhouse Green, these were given to Cllr Newall for installation.

4. Planning Matters

New

10 Tuson Lane Whittle-Le-Woods Chorley PR6 7FZ
First floor front extension over existing garage Open for comment icon
Ref. No: 21/01443/FULHH | Received: Wed 15 Dec 2021 | Validated: Wed 15 Dec 2021 |
Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

11 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ
First floor side extension, single storey rear extension Open for comment icon
Ref. No: 21/01438/FULHH | Received: Tue 14 Dec 2021 | Validated: Tue 14 Dec 2021 | Status:
Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

5 Blossom Grove Whittle-Le-Woods Chorley PR6 7HB
Application for works to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996: T1 Lime - crown reduction away from property by 2 metres; T2 Oak - crown reduction away from property by 2 metres; and T3 Oak - crown reduction away from property by 2 metres

Chair

Date.....

Ref. No: 21/01292/TPO | Received: Mon 01 Nov 2021 | Validated: Thu 04 Nov 2021 | Status: Granted

2 Netherfield Court Whittle-Le-Woods Chorley PR6 7XR

Erection of detached double garage

Ref. No: 21/01275/FULHH | Received: Wed 27 Oct 2021 | Validated: Thu 28 Oct 2021 | Status: Granted

3 Southall Grove Buckshaw Village Chorley PR7 7FQ

Application for a certificate of lawfulness for a proposed single storey rear extension

Ref. No: 21/01232/CLPUD | Received: Fri 15 Oct 2021 | Validated: Fri 15 Oct 2021 | Status: Granted

179 Preston Road Whittle-Le-Woods Chorley PR6 7PR

Application for works to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 2012: T1 Monkey Puzzle - Crown raise to 4 metres above ground level

Ref. No: 21/01215/TPO | Received: Tue 12 Oct 2021 | Validated: Wed 13 Oct 2021 | Status: Granted

12 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01196/FULHH | Received: Wed 06 Oct 2021 | Validated: Wed 06 Oct 2021 | Status: Granted

1 Smith Street Whittle-Le-Woods Chorley PR6 7NE

Part two storey side, part single storey rear extension

Ref. No: 21/01057/FULHH | Received: Tue 31 Aug 2021 | Validated: Tue 31 Aug 2021 | Status: Granted

Land Adjacent 6 Catley Close Whittle-Le-Woods

Change of use of land to facilitate the provision of an extended driveway to be used in conjunction with no. 6 Catley Close

Ref. No: 21/01031/FUL | Received: Tue 24 Aug 2021 | Validated: Thu 23 Sep 2021 | Status: Granted

Cheeky Monkeys Factory Lane Whittle-Le-Woods Chorley PR6 7YA

Application to discharge conditions nos. 5 (facing materials), 10 (landscaping), 13 (method statement for eradication of invasive species), 15 (design stage dwelling emission rate), 17 (surface water drainage details), 18 (land contamination report), and 19 (archaeology investigation report) attached to planning permission 20/00483/FUL (Erection of 6no. detached houses with associated infrastructure following demolition of existing buildings)

Ref. No: 21/00773/DIS | Received: Thu 17 Jun 2021 | Validated: Thu 17 Jun 2021 | Status: Granted

Chair

Date.....

Other

1-3 Hill Top Cottages Shaw Brow Whittle-Le-Woods Chorley PR6 7HQ

Application for listed building consent for proposed new vehicular access point and external landscaping and remodelling

Ref. No: 21/01323/LBC | Received: Tue 09 Nov 2021 | Validated: Tue 09 Nov 2021 | Status: Withdrawn

15 Lea Road Whittle-Le-Woods Chorley PR6 7PF

Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory)

Ref. No: 21/01226/CLPUD | Received: Thu 14 Oct 2021 | Validated: Thu 14 Oct 2021 | Status: Refused

5. Matters Arising

Queens Platinum Jubilee

It was decided not to hold a picnic on the park. It was agreed to promote local residents to hold a street party in honour of the Queens Jubilee. A bursary will be provided to each street hosting a party.

The event will be commemorated by providing the School Children attending Whittle-Le-Woods Primary School & St Chads Primary School with a Jubilee Commemorative coin or similar.

Events will be held on the Polo to be booked via Odin Events.

Clerk to provide a draft Flyer / Advert for the event

Clerk to source the memorabilia and provide costs for approval.

Clerk to book events with Odin for Saturday 4th June 2022

Budget / Precept for 2022/2023.

The Council Tax base has yet to be provided.

It was agreed to increase the budget to cover the additional costs oof the Queens Jubilee Based on the draft budget presented by the Clerk it was agreed to request a precept of £59,070.00. A cost of £23.23 per household.

The Clerk will await the release of the Council Tax Base and then advise the Parish Council of the final figures. The final figures will then be provided to CBC.

6. Clerks Update

Clerk has requested for all planting to be completed in Red White & Blue

The following outstanding issues have been followed up with LCC or CBC:

Canal Basin Licence

CCTV Installation in Whittle-Le-Woods

Bus Stop locations & benches along Chorley Old Road. Cllr Bell advised that the bench will be located on the LHS of Chorley Old Road when facing South.

Chair

Date.....

7. Accounts

Outgoings for approval this meeting

	Ref	JV	Payee	Detail	Total
*21/01/02	dd	21/22-088	Easy Websites	Monthly payment	-£27.60
*21/01/03	bacs	21/22-089	Employee 1	January Salary	-£712.64
*21/01/04	bacs	21/22-090	Employee 2	January Salary	-£432.54
*21/01/05	dd	21/22-091	LLC Pension	Pension payment January	-£358.98
*21/01/06	bacs	21/22-080	Chorley Silver Band	Christmas 21	-£150.00
*21/01/07	CARD	21/22-086	Defib World	Pak including 1 set of Pads	-£339.99
*21/01/08	bacs	21/22-087	PWLB	PWLB Loan Repayment	-£2,591.98
*21/01/09	bacs	21/22-092	HMRC	PAYE Q3	-£1,064.92

Payments authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

Venue for next meeting – agreed to meet at St Chads School in February due to ongoing Covid-19 concerns

Cllr Bell There are a lot of leaves on the footpaths on Cow Well Lane which makes the paths slippery when wet. Please can this be reported.
Please can an update be provided on the Tree works at the Nature Trail
Please can an update be provided on the works to Carwood Lane footpath

Cllr Auwerx Please can the bushes/trees on Hill Top Lane be trimmed back as they are encroaching into the road. This work will be completed as a part of the tree works on the Nature Trail

Cllr Yates The fence on the Polo along Chorley Old Road needs to be reported please
The footpath behind Whittle-Le-Woods Primary School needs more bark putting down.
The clerk suggested that it might be worth looking at putting stone on the path as a part of the Whittle Walks project.
Clerk to check who the landowner / responsible authority is for the footpath and provide quotes for a stone topping.

Cllr Briscoe Please can an update on the Notice boards be provided
Please can an update on the Beech Tree on Town Lane be provided

Cllr Fogarty The grids on Town Lane / Copthurst Lane are blocked and need reporting

Cllr McDonald The recently filled pot holes outside 44 Church Hill are in a poor state. The repair was not fit for purpose and has failed. 4 potholes are really bad and are falling apart.

Chair

Date.....

9. Confidential Items

Clerks Contract update – proposal from Staffing Committee / Signing Contract

The staffing Committee recommended to the Parish Council that the new contract is accepted and agreed. Cllr P Higham proposed and Chair McDonald seconded.

Cllr Fogarty advised the Parish Council that the Council would be non-compliant unless the referenced policies are in place.

Clerk to provide the required policies

The meeting closed at 8.40pm. The next Parish Council Meeting will be held at St Chads School, Whittle-Le-Woods, on Monday 14th February at 7.30pm

Chair

Date.....

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2021 / 22								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/01/2022	*21/01/02	Payment	dd		21/22-088	Easy Websites	Monthly payment	-£ 27.60
28/01/2022	*21/01/03	Payment	bacs		21/22-089	Employee 1	January Salary	-£ 671.86
28/01/2022	*21/01/04	Payment	bacs		21/22-090	Employee 2	January Salary	-£ 432.54
17/01/2022	*21/01/05	Payment	dd		21/22-091	LLC Pension	Pension payment January	-£ 367.31
25/01/2022	*21/01/06	Payment	bacs		21/22-080	Chorley Silver Band	Christmas 21	-£ 150.00
01/01/2022	*21/01/07	Payment	CARD		21/22-086	Defib World	2 x LIFEPAK CR Plus AED - Replacement Charge-Pak including 1 set of Pads	-£ 339.99
28/01/2022	*21/01/08	Payment	bacs		21/22-087	PWLB	PWLB Loan Repayment	-£ 2,591.98
13/01/2022	*21/01/09	Payment	bacs		21/22-092	HMRC	PAYE Q3	-£ 1,064.92
Jan Totals								-£5,646.20

Chair

Date.....

Budget Tracking

2021 / 22 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget
Admin Payment	£7,510.00	-£137.70	-£103.00	-£272.36	-£423.00	-£23.00	-£311.05	-£2,866.22	-£327.42	-£1,518.64	-£306.99			-£6,289.38	£1,220.62
Admin Receipt	£0.00	£54,280.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			£54,280.00	£54,280.00
Staffing Payment	£26,843.66	-£2,115.68	-£1,442.78	-£8,198.30	-£2,448.39	-£1,442.78	-£1,442.78	-£2,454.41	-£1,460.16	-£1,512.49	-£2,536.63			-£25,054.40	£1,789.26
War Mem Payment	£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£20.00	£0.00		-£20.00	£5,020.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,591.98			-£5,111.96	£7,248.04
Maint Payment	£12,360.00	£0.00	£0.00	-£888.00	£0.00	-£50.00	-£1,502.00	-£378.00	£450.00	-£3,305.00	£0.00			-£5,673.00	£6,687.00
Grants Payment	£2,387.49	-£465.50	-£399.00	-£706.48	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			-£1,570.98	£816.51
Project/Misc. Payment	£19,600.00	-£340.00	-£59.26	-£2,077.99	£0.00	£0.00	-£5,448.00	£0.00	£0.00	£0.00	£0.00			-£7,925.25	£11,674.75
Flooding Payment	£2,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			£0.00	£2,500.00
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,642.34	-£150.00		-£1,792.34	£1,707.66
Interest Receipt		£1.38	£1.83	£2.09	£1.84	£1.92	£0.00	£0.00	£2.12	£0.00	£0.00			£11.18	£11.18
VAT Payment	£0.00	-£4.60	-£17.48	-£420.37	-£84.60	-£4.60	-£1,139.39	-£313.32	-£55.50	-£256.15	-£60.60			-£2,356.61	-£2,356.61
VAT Receipt	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			£0.00	£0.00
Total Receipt	£0.00	£54,281.38	£1.83	£2.09	£1.84	£1.92	£0.00	£1.62	£2.12	£2.11	£0.00	£0.00	£0.00	£54,291.18	£54,291.18
Total Payments	£81,741.15	-£3,063.48	-£2,021.52	-£12,863.42	-£5,475.97	-£1,520.38	-£9,843.22	-£6,877.55	-£1,393.08	-£8,254.62	-£5,646.20	£0.00	£0.00	-£54,001.58	£32,099.57
CIL Payment				-£299.92				-£865.60						-£1,165.52	-£1,165.52
CIL Receipt (Bal C/O)	£82,610.77	£54,385.37	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£54,385.36	£0.00	£0.00	£0.00	£0.00	£191,381.50	£81,445.25
Categories	21/22 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of previous month				£594.38	£530.90	£509.38	£897.82	£421.85	£901.47	£598.62	£937.90	£1,215.09	£1,281.14	£881.94	
41346420 - Balance at end of previous month				£132,975.23	£238,641.82	£236,643.20	£224,645.03	£219,647.12	£217,648.96	£205,650.88	£199,652.63	£252,039.61	£244,041.73	£239,043.84	
Total bank account balance				£133,569.61	£239,172.72	£237,152.58	£225,542.85	£220,068.97	£218,550.43	£206,249.50	£200,590.53	£253,254.70	£245,322.87	£239,925.78	£0.00
Precept / CIL Amount to deposit account				£108,665.37	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£54,385.36	£0.00	£0.00		
CIL Payments				£0.00	£0.00	-£299.92	£0.00	£0.00	£0.00	-£865.60	£0.00	£0.00	£0.00		
Payments this month				-£3,063.48	-£2,021.52	-£12,863.42	-£5,475.97	-£1,520.38	-£9,843.22	-£6,877.55	-£1,393.08	-£8,254.62	-£5,646.20		
Receipts this month				£1.22	£1.38	£1.83	£2.09	£1.84	£1.92	£1.75	£1.62	£2.12	£2.11		
Unpresented Payments				£0.00	£0.00	£1,551.78	£0.00	£0.00	-£2,459.63	£2,082.43	-329.73	£320.67	£0.00		
Unpresented Receipts				£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00		
Balance at month end				£239,172.72	£237,152.58	£225,542.85	£220,068.97	£218,550.43	£206,249.50	£200,590.53	£253,254.70	£245,322.87	£239,678.78	£239,925.78	£0.00

Chair

Date.....