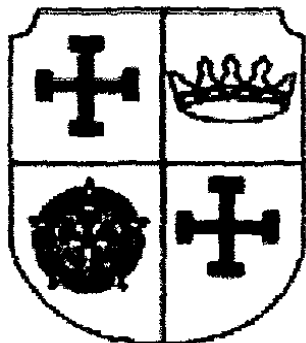


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Council
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5th April 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 11th April 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting.

Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 11th April 2022

Apologies: Councillor's Evans, Partington & Wood

1. Minutes
2. Changes in Declarations of Interest
3. Defibrillator checks
4. Planning Matters

New

Land 17M West Of 4 Halls Square Whittle-Le-Woods

Erection of 2no. sheds (following demolition of 2no. existing sheds) (resubmission of planning application ref: 21/00706/FUL)

Ref. No: 22/00369/FUL | Received: Thu 31 Mar 2022 | Validated: Thu 31 Mar 2022 | Status: Awaiting decision

The proposed development would be inappropriate development in the Green Belt as stated in the refusal of the original planning application.

If approved the Parish Council would request that a condition be added requiring that no vehicular access to the site be allowed.

9 Hillside Crescent Whittle-Le-Woods Chorley PR6 7LU

Application for work to a protected tree - Chorley BC TPO 5 (Whittle-le-Woods) 1996: Crown raise and prune two branches growing towards house back by three metres.

Ref. No: 22/00357/TPO | Received: Tue 29 Mar 2022 | Validated: Tue 05 Apr 2022 | Status: Awaiting decision

Passed to Tree Warden

1-3 Hill Top Cottages Shaw Brow Whittle-Le-Woods Chorley PR6 7HQ

Amendment to proposal - New vehicular access point, external landscaping and remodelling of frontages and associated works

Reference: 21/01322/FULHH

Responding to the Notification of amendment dated 01/04/22

There is no swept path analysis for house no.1 showing how they will exit the parking spaces.

Manoeuvring to exit a vehicle where there are 2 vehicles parked is going to be difficult at both houses. The personal access to all cottages from No. 1 seems to be blocked off

Parking difficulties already exist around this area and the sight lines for traffic from these properties will be compromised.

272 Preston Road Whittle-Le-Woods Chorley PR6 7HU

Amendment to application (23/03/22)

Single storey side/rear extension (following demolition of existing conservatory); entrance gates to maximum height of 1.04m

Reference 22/00026/FULHH | Alternative Reference PP-10533982 | Application Validated Tue 11 Jan 2022

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

18 Birchin Lane Whittle-Le-Woods Chorley PR6 7NH

Application to discharge conditions nos. 4 (materials) and 5 (arboricultural impact assessment) attached to planning permission ref:21/01264/FULHH (Enlargement of existing front and rear dormers, erection of a single storey rear extension, single storey front extension/porch and alterations to existing access/parking arrangement)

Ref. No: 22/00301/DIS | Received: Tue 15 Mar 2022 | Validated: Tue 15 Mar 2022 | Status: Awaiting decision

No comment required

Granted

3 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ

Single storey rear extension (following demolition of existing conservatory)

Ref. No: 22/00048/FULHH | Received: Tue 18 Jan 2022 | Validated: Tue 18 Jan 2022 | Status: Granted

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Timber framed open porch to front elevation (retrospective)

Ref. No: 22/00032/FULHH | Received: Wed 12 Jan 2022 | Validated: Wed 12 Jan 2022 | Status: Granted

Disused Pillbox At Junction With Magill Close Berry Avenue Whittle-Le-Woods

Application for listed building consent for repair works to listed Bofors gun emplacement and attached pillbox

Ref. No: 22/00027/LBC | Received: Tue 11 Jan 2022 | Validated: Wed 02 Feb 2022 | Status: Granted

Other

NA

5. Matters Arising

Chorley Liaison Meeting 16 March 2022 - nothing to feedback from Cllr Evans

Letter to Central Lancashire Local Plan team – Cllr Newall

Flower Baskets for local Businesses

Insurance Claim for Village Hall. The claim has now been accepted and the work has been quoted for. The quotes have been forwarded to the Insurance Company and the work will be completed by M J Fellows. An interim payment of £1900.00 will be made to the Parish Council for the work completed to date, less the £250.00. excess. The cost of the work already completed was £2150.00

Emails from Member of Public regarding the approval of retrospective planning permission for the access gate into the Cross Keys Estate from Carwood Lane.

Slow Down Save Lives resources order form from LCC - 250 x Bin Stickers / 1 x Banner (with guidance on installation) / 2 x Adult High Viz Waistcoats

SpID Guidance and policy received from LCC

6. Clerks Update

Queens Jubilee

Some requests for grants have been received

Lamp post Baskets

The GN22 inspections have been requested from Altitude Services. The smaller baskets which meet the LCC specifications have been ordered from Plantscape. The maintenance has been requested from CBC; however, this will not be agreed until the licence is granted by LCC for the baskets.

Canal Basin Licence – response sent to CBC requesting clarification on which areas of the Polo are to be included. Specifically, the Barge Planter, the Flower beds and the Community Garden, and specifically excluding maintenance of the play area and the rest of the Polo facility.

Bench on Chorley Old Road– CIL Funded

The Clerk has ordered the bench, to be fitted by David Hull

Notice boards on Shaw Brow & Blackburn Road– CIL Funded

Permission has been granted for the 2 noticeboards on Shaw Brow / Blackburn Road – Section 144 Licence (received 14/03/22)

Notice boards ordered for delivery to Cllr Briscoe to install

Nature Trail – CIL Funded

Sign for the dangerous bridge/tunnel has been ordered and will be installed by David Hull.

Whittle Walks

LCC advise that they are responsible for the maintenance of all PROW whether or not it is on private land. The requirement of the land owner is to provide access along the line of the footpath.

9-22-FP 62 (Factory Lane to the Cricket ground) – CIL Funded

Bedrock Landscapes have been asked to complete the works and also extend the footpath by approx. 6 feet onto the Cricket field.

9-22-FP 47 (Orchard Drive to Moss Lane) – CIL Funded

Works completed and invoice received. Confirmation received from LCC that the stile does not need to be replaced and the footpath can be left open.

9-22-FP 44 (Lady Crosse Drive to Magill Close) – Neighbourhood Area Project

The Parish Council would look to upgrade the footpath and ensure better accessibility for all.

The Clerk has entered this footpath as a priority for the Neighbourhood Area meeting (Eastern Parishes / Chorley North).

Chorley Borough Cllr Gordon France has advised that this is being dealt with as a developer issue. The Clerk has requested more information on how the issue is being progressed.

Beech Tree on Town Lane – Cllr Briscoe has requested the assistance of Lancashire County Cllr Kim Snape in resolving the issue

Bench on the A6 (just after the School Brow Bridge)

The bench has been installed and an acknowledgement from the family has been published on the website and social media – completed

Red dog waste bin to be moved from Whittle-le-Woods Playing Field to a general waste bin, just outside the gates - completed

Signs for Whittle-le-Woods Playing Field have been drafted stating ‘No dogs allowed’ and a quote received. The quote is £319.75 (this included the artwork required)

The Clerk has also been in touch with CBC regarding the prohibition order for dogs on the playing field.

CIL Funded

Defibrillator for the Royal Oak – prices received from NWAS and communication with the Grant requestors started. Suggested purchase of Lockable Cabinet, Physio Control Defib (with pads and batteries) and Rescue pack - £1610.00+vat

Several reports made to CBC and LCC – Zigzag trees being cut down / Obstruction of Public Footpath / Rubbish in tree / dog fouling at Whittle-le-Woods Playing Field / Replacement hedgehog sign for Dolphin Brow

7. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-001	Easy Websites	Monthly payment	-£27.60
bacs	22/23-002	Employee 1	April Salary	-£683.47
bacs	22/23-003	Employee 2	April Salary	-£461.13
dd	22/23-004	LLC Pension	Pension payment April	-£359.19
bacs	22/23-005	W-L-W Playing Field Trust	Grant	-£500.00
bacs	22/23-006	Bedrock Landscapes	Orchard Drive Footpath - Culvert installed	-£2,940.00
bacs	22/23-007	HMRC	PAYE Q4	-£1,150.38

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

8. Any Other Business

Venue for next meeting

9. Confidential Items

Time sheet and annual leave record for Clerk provided.

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/04/2022		Payment	dd	Y	22/23-001	Easy Websites	Monthly payment	-£ 27.60
28/04/2022		Payment	bacs	Y	22/23-002	Employee 1	April Salary	-£ 683.47
28/04/2022		Payment	bacs	Y	22/23-003	Employee 2	April Salary	-£ 461.13
17/04/2022		Payment	dd	Y	22/23-004	LLC Pension	Pension payment April	-£ 359.19
11/04/2022		Payment	bacs		22/23-005	W-L-W Playing Field Trust	Grant	-£ 500.00
11/04/2022		Payment	bacs		22/23-006	Bedrock Landscapes	Orchard Drive Footpath - Culvert installed	-£ 2,940.00
11/04/2022		Payment	bacs		22/23-007	HMRC	PAYE Q4	-£ 1,150.38
April Totals								-£ 6,121.77

