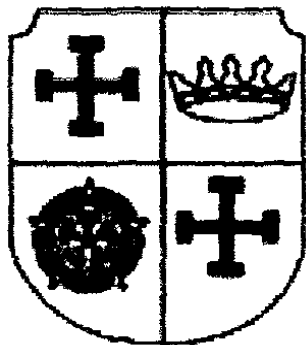


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
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3rd May 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 9th May 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting.

Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 9th May 2022

Apologies:

1. Minutes

2. Changes in Declarations of Interest

3. Defibrillator checks

4. Planning Matters

New

1 Waterhouse Green Whittle-Le-Woods Chorley PR6 7LA

Notification of intention to install 1no. 9m high pole for the provision of fixed line broadband electronic communications apparatus Open for comment icon

Ref. No: 22/00462/NOT | Received: Tue 26 Apr 2022 | Validated: Tue 26 Apr 2022 | Status: Awaiting decision

No Comment required

9 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG

Erection of a detached outbuilding to accommodate a garden room

Reference 22/00427/FULHH | Alternative Reference

Application Validated Wed 13 Apr 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

6 Snape Drive Whittle-Le-Woods Chorley PR6 7FY

Part first floor side extension, part single storey rear extension

Reference 22/00382/FULHH | Alternative Reference PP-11168507

Application Validated Mon 04 Apr 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

12 Spring Crescent Whittle-Le-Woods Chorley PR6 8AD

Application for a certificate of lawfulness for a proposed detached outbuilding (garden room)

Reference 22/00390/CLPUD | Alternative Reference PP-11159937

Application Validated Mon 04 Apr 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Land Adjacent To 26 - 28 Spring Crescent Whittle-Le-Woods

Application to discharge conditions nos. 4 (landscaping layout), 5 (drainage design), 6

(construction method statement / site management plan), 7 & 8 (dwelling emission rate), 10

(materials) and 13 (boundary details) attached to planning permission 20/00277/FUL (Erection of 2no. semi detached bungalows)

Ref. No: 22/00365/DIS | Received: Wed 30 Mar 2022 | Validated: Fri 08 Apr 2022 | Status:
Awaiting decision
No comment required

26 Cliffe Drive Whittle-Le-Woods Chorley PR6 7HT
Single storey side/rear extension (following demolition of existing garage)
Reference 22/00355/FULHH | Alternative Reference PP-11146930
Application Validated Mon 28 Mar 2022 | Status Awaiting decision
The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.
Does this application comply with the Chorley House design Policy. This extension blocks off access to the rear of the house. The street scene is adversely affected.

272 Preston Road Whittle-Le-Woods Chorley PR6 7HU
Single storey side/rear extension (following demolition of existing conservatory); sliding gate and entrance gates to maximum height of 2.195m
Reference 22/00026/FULHH | Alternative Reference PP-10533982
Application Validated Tue 11 Jan 2022 | Status Awaiting decision
Does the existence of remotely operated gates adjacent to the footpath and highway comply to road safety regulations?
If this can be clarified than the Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

18 Birchin Lane Whittle-Le-Woods Chorley PR6 7NH
Application to discharge conditions nos. 4 (materials) and 5 (arboricultural impact assessment) attached to planning permission ref:21/01264/FULHH (Enlargement of existing front and rear dormers, erection of a single storey rear extension, single storey front extension/porch and alterations to existing access/parking arrangement)
Ref. No: 22/00301/DIS | Received: Tue 15 Mar 2022 | Validated: Tue 15 Mar 2022 | Status:
Granted

1 St Helens Road Whittle-Le-Woods Chorley PR6 7NQ
Erection of an outbuilding and perimeter fence (retrospective)
Ref. No: 22/00158/FULHH | Received: Wed 09 Feb 2022 | Validated: Tue 22 Feb 2022 | Status:
Granted

138 Preston Road Whittle-Le-Woods Chorley PR6 7HE
Erection of 2m high rendered pillars, timber board fencing above existing front boundary wall to a height of 2m and electric gate 1.8m in height (part retrospective)
Ref. No: 22/00103/FULHH | Received: Wed 26 Jan 2022 | Validated: Fri 11 Feb 2022 | Status:
Granted

272 Preston Road Whittle-Le-Woods Chorley PR6 7HU

Single storey side/rear extension (following demolition of existing conservatory); sliding gate and entrance gates to maximum height of 2.195m Open for comment icon

Ref. No: 22/00026/FULHH | Received: Tue 11 Jan 2022 | Validated: Tue 11 Jan 2022 | Status: Granted

Other

NA

5. Matters Arising

War Memorial Committee – Note of Change from Clayton-le-Woods Parish Council – Cllr Bell

Spam email received by the Parish Council – Cllr Fogarty

Letter to Central Lancashire Local Plan team – Cllr Newall

Insurance Claim for Village Hall – Cllr P Higham / Clerk

6. Clerks Update

Grant funding requests received from:

- 1 St Chad's PTA (funding for an After School Club Place) £100
- 2 Chorley Buddies – donation towards Social Activities held at St Chad's Parish Centre. No set amount requested.

Letter sent to Planning Enforcement regarding the approval of retrospective planning permission for the access gate into the Cross Keys Estate from Carwood Lane.

Slow Down Save Lives resources order form from LCC - 250 x Bin Stickers / 1 x Banner (with guidance on installation) / 2 x Adult High Viz Waistcoats – Pack Ordered

Queens Jubilee

Grants form provided to the grant requesters.

Grant requests received from:

Laura King (Jubilee Close),

Peter Higham (The Village Hall),

Angela Perkins (Paradise Close),

Cath Flett & Vicky Farnworth (Langdale Grove)

The Queens Platinum Jubilee Celebrations will take place at St Chad's School on Tuesday 24/05/22 at 2pm. Cllrs Briscoe and Newall to attend.

The Queens Platinum Jubilee Celebrations will take place at Whittle-le-Woods Primary School on Monday 16/05/22 at 10.25am. Cllrs Bell and Fogarty to attend.

Flower Baskets for local Businesses

Letters have been issued to local businesses. 8 responses received to date. Deadline of 06/05/2022.

Date for delivery of the baskets please.

Lamp post Baskets

The GN22 inspections have been completed by Altitude Services and the invoice has been received.

The smaller baskets which meet the LCC specifications have been ordered from Plantscape.

The maintenance has been requested from CBC; however, this will not be agreed until the licence is granted by LCC for the baskets.

The application for the licence has been submitted to LCC.

Canal Basin Licence – response sent to CBC requesting clarification on which areas of the Polo are to be included. Specifically, the Barge Planter, the Flower beds and the Community Garden, and specifically excluding maintenance of the play area and the rest of the Polo facility.

The matter has now been passed to another member of Legal Services within CBC.

Notice boards on Shaw Brow & Blackburn Road– CIL Funded

Both Notice Boards have been installed. Project Completed.

Whittle Walks

LCC advise that they are responsible for the maintenance of all PROW whether or not it is on private land. The requirement of the land owner is to provide access along the line of the footpath.

9-22-FP 62 (Factory Lane to the Cricket ground) – CIL Funded

Bedrock Landscapes have been asked to complete the works and also extend the footpath by approx. 12 feet onto the Cricket field. The Land Owner has refused permission to add hardcore to their land.

9-22-FP 44 (Lady Crosse Drive to Magill Close) – Neighbourhood Area Project

The Parish Council would look to upgrade the footpath and ensure better accessibility for all.

The Clerk has entered this footpath as a priority for the Neighbourhood Area meeting (Eastern Parishes / Chorley North).

Chorley Borough Cllr Gordon France has advised that this is being dealt with as a developer issue.

The Clerk has requested more information on how the issue is being progressed.

Beech Tree on Town Lane – Cllr Briscoe has requested the assistance of Lancashire County Cllr Kim Snape in resolving the issue

CIL Funded

Defibrillator for the Royal Oak – prices received from NWAS. Agreed purchase of Lockable Cabinet, Physio Control Defib (with pads and batteries) and Rescue pack - £1610.00+vat

The Community Defib team at the Royal Oak have been asked to provide confirmation that ongoing power costs and maintenance of the Defib will be provided by them, and permission from the Tenant / Building Owner / Land Owner is also to be provided.

Additional rescue packs will also be purchased for the 3 defibs at Hillside Crescent, Waterhouse Green and Town Lane.

Update from David Hull

1. Weeded the Triangle
2. Weeded the Rockery on Chorley Old Road
3. Cut the grass on Cow Well x2

7. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-008	Easy Websites	Monthly payment	-£27.60
bacs	22/23-009	Employee 1	May Salary	-£683.47
bacs	22/23-010	Employee 2	May Salary	-£461.13
dd	22/23-011	LLC Pension	Pension payment April	-£371.73
bacs	22/23-012	War Memorial Committee	Precept for War Memorial Committee	-£2,000.00
bacs	22/23-013	Altitude Services	GN22 Inspection to light columns	-£1,086.18
bacs	22/23-014	Whitehill Direct	Notice boards for Blackburn Rd / Shaw Brow (CIL)	-£1,560.00
bacs	22/23-015	Whitehill Direct	Bench for Chorley Old Road (CIL)	-£556.80
bacs	22/23-016	Whitehill Direct	Signs for Playing Field (CIL)	-£383.70
bacs	22/23-017	Jubilee Grant	Jubilee Close	-£50.00
bacs	22/23-018	Jubilee Grant	The Village Hall	-£50.00
bacs	22/23-019	Jubilee Grant	Paradise Close	-£50.00
bacs	22/23-020	Jubilee Grant	Langdale Close	-£50.00
bacs	22/23-021	David Hull	Installation of bench	-£120.00
bacs	22/23-022	David Hull	Installation of sign (Nature trail)	-£30.00
bacs	22/23-023	Chris Briscoe	Installation of Notice Boards - Shaw Brow / Blackburn Road	-£576.00

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Precept received of £59070.00 from Chorley Borough Council. CIL funding of £5447.47 has not been received at time of issue.

8. Any Other Business

Venue for next meeting

9. Confidential Items

Removed

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/05/2022		Payment	dd	Y	22/23-008	Easy Websites	Monthly payment	-£ 27.60
28/05/2022		Payment	bacs	Y	22/23-009	Employee 1	May Salary	-£ 683.47
28/05/2022		Payment	bacs	Y	22/23-010	Employee 2	May Salary	-£ 461.13
17/05/2022		Payment	dd	Y	22/23-011	LLC Pension	Pension payment April	-£ 371.73
09/05/2022		Payment	bacs		22/23-012	War Memorial Committee	Precept for War Memorial Committee	-£ 2,000.00
09/05/2022		Payment	bacs		22/23-013	Altitude Services	GN22 Inspection to light columns	-£ 1,086.18
09/05/2022		Payment	bacs		22/23-014	Whitehill Direct	Notice boards for Blackburn Rd / Shaw Brow (CIL)	-£ 1,560.00
09/05/2022		Payment	bacs		22/23-015	Whitehill Direct	Bench for Chorley Old Road (CIL)	-£ 556.80
09/05/2022		Payment	bacs		22/23-016	Whitehill Direct	Signs for Playing Field (CIL)	-£ 383.70
09/05/2022		Payment	bacs		22/23-017	Jubilee Grant	Jubilee Close	-£ 50.00
09/05/2022		Payment	bacs		22/23-018	Jubilee Grant	The Village Hall	-£ 50.00
09/05/2022		Payment	bacs		22/23-019	Jubilee Grant	Paradise Close	-£ 50.00
09/05/2022		Payment	bacs		22/23-020	Jubilee Grant	Langdale Close	-£ 50.00
09/05/2022		Payment	bacs		22/23-021	David Hull	Installation of bench	-£ 120.00
09/05/2022		Payment	bacs		22/23-022	David Hull	Installation of sign (Nature trail)	-£ 30.00
09/05/2022		Payment	bacs		22/23-023	Chris Briscoe	Installation of Notice Boards - Shaw Brow / Blackburn Road	-£ 576.00
May Totals								-£8,056.61

