

Whittle-le-Woods Parish Council

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, August 14th, 2017.

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| Present | Parish Councillors Briscoe, Candlish, Cornwell, B Higham, P Higham, McDonald, Newall, Partington, Yates and the Clerk. Dyan Fleming, a resident also attended for part of the meeting. |
| Apologies | Chairman Bell, Councillor Fogarty and Councillor Marsden.

The meeting opened at 7:29pm. In Chairman Bell's absence, Vice Chair B Higham chaired the meeting. |
| 1. Minutes
*17/08/01 | The minutes of the previous meeting were slightly amended, APPROVED and signed. |
| 2. Changes in
Declarations of
Interest | There were no changes. |
| 3. Defibrillator checks | Both have been checked and are in working order. |
| 4. Planning Matters | <p>Comments on the following new applications will be sent to the Planning Department:</p> <p>17/00766/MNMA - Leatherland Farm, Moss Lane - Minor non-material amendment to planning approval 16/00509/FULMAJ (which was for the erection of 45 no. dwellings and associated landscaping and infrastructure) to substitute the approved Proposed Site Layout Plan Ref: 15-160-0001 Rev E with revised plan Proposed Site Layout Plan Ref: 15-160-0001 Rev I to correct the schedule of accommodation. No comment.</p> <p>17/00751/FULHH - 11 Berry Avenue - Removal of existing fence closing to dwelling house and increase height of existing fence on side and rear boundaries. No comment.</p> <p>17/00747/ADV - Co-op, 144 Chorley Old Road - Installation of 2 non-illuminated fascia signs, 1 illuminated fascia sign, 1 internally illuminated projector sign, 4 non-illuminated wall mounted panels, 1 internally illuminated totem sign. The Parish Councillors wish to strongly object to the unnecessary 12 foot high illuminated totem. The proposed location means it will disrupt traffic and will likely cause problems with visibility. It was requested that sight lines be checked, particularly with regard to traffic leaving the premises. This totem is a very large illuminated sign and is both out of proportion and out of character with the area. In addition, it was felt that the main illuminated fascia sign over the door was too large at 5.4 metres.</p> <p>17/00739/FUL - 68 Blackburn Road - Demolition of existing stables and store buildings and erection of one detached dwelling. Parish Councillors felt that this should not be permitted in green belt land - stabling is permitted but a new house replacement should not be. In addition, the entrance/exit is positioned on a bend which has road safety implications. It was felt that this proposal contravenes HS6, which says special interest is required before a house can be built in these circumstances.</p> <p>17/00729/FULHH - 107 Foxglove Drive - Erection of single storey rear extension and demolition of existing conservatory. No comment.</p> <p>17/00690/DIS - Co-op, 144 Chorley Old Road - Application of discharge conditions 18 (highway details) and 19 (condenser and air conditioning unit</p> |

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details) attached to planning permission 16/00725/FUL - Demolition of existing buildings and erection of new building to provide ground floor retail (Class A1) neighbourhood convenience store with 4 apartments above. No comment.

17/00678/TPO - 3 Stamford Drive - Tree works to oak tree to boundary of 1 and 3 Stamford Drive (covered by TPL12, 1992). This was passed to the tree warden.

17/00787/TPO - 11 Chorley Old Road - Crown reduction of sycamores, felling of chestnut and reducing of one sycamore to boundary line. This was passed to the tree warden.

The following items were sent for consultation but are not situated in Whittle. No comments were made:

17/00716/OUTMAJ - Land to the rear of 135 Blackburn Road - Outline planning application, with all matters reserved, for the construction of up to 100 dwellings (use Class C3) with associated highways, landscaping and infrastructure provisions and any ancillary development thereto.

17/00714/OUTMAJ - Land to the West side of Blackburn Road, Chorley - Outline planning application for the construction of up to 188 dwellings (use Class C3) with associated highways, landscaping and infrastructure provisions and any ancillary development thereto. All matters reserved except for access.

17/00715/OUTMAJ - Land between M61 motorway and Leeds and Liverpool canal - Outline planning application for retail floorspace, employment floorspace, hotel, creche, and provision of associated car parking, highways, landscaping and infrastructure and any ancillary development thereto. All matters reserved except for access which is proposed off the existing A674 roundabout. Demolition (as applied for) of on-site structures.

17/00713/OUTMAJ - Land adjacent to and South of Leeds Liverpool Canal, Blackburn Road, Chorley - Outline planning application for employment floorspace (use classes B2 and B8) with associated highways, landscaping provision and any ancillary development thereto. All matters reserved except for access which is proposed off the existing A674 roundabout.

The following applications were granted:

17/00061/FULHH - 13 Berry Avenue - Proposed works to rear garden (removal of wooden fence nearest house, increase heights of existing rear fence and increase in rear.

17/00540/TPO - 29 The Ridings - Oak (T1) crown reduction all over by 2m. Oak (T2) crown reduction on south side by 2.5m and crown reduction on north west side by 2m. Oak (T3) crown reduction all over by 3m.

17/00560/TPO - Greenways, Parkside Drive South - Multiple tree requests to 7 TPO trees.

17/00568/FULHH - 88 Derek Road - Front dormer extensions and rear dormer extension involving installation of Juliet window to existing dormer.

17/00628/MNMA - Waterstone House, 1A Dark Lane - Application for a non-material amendment to include a phasing plan for planning ref 15/01185/FUL (which was for two dwellings) to allow each individual house to be constructed independently.

17/00639/MNMA - Hillcrest House, Shaw Hill Drive - Minor non-material amendment to planning approval 16/00546/FULHH (which was for the erection of a single storey front and rear extension) involving alterations to the flat roof of the extensions.

Dyan Fleming arrived at 7:41 and the meeting was closed to allow her to speak. Dyan has worked in the fitness industry for 24 years and is also a personal trainer. She had expressed interest in running the Parish Council funded classes to be held at the village hall. Councillor B Higham said that the Parish Council was looking for advice and was not even at this stage sure that there would be community interest. Councillor Newall explained that any classes would be aimed more at people who don't get out much or cannot afford expensive classes - such as the village's older residents. Chair exercise classes have been held in the past but have fizzled out. Dyan felt we should try to run classes and then adapt to the needs of those interested. Potentially different levels could be catered for. She felt September would be a good start time for many, and suggested putting on a sample class. This could be connected with wellness, mild exercise, mindfulness, advice etc. Day time running would be preferable. It was agreed that the Clerk would liaise with Dyan regarding production of posters and leaflets in the next few days, and that a September start could be aimed for. Dyan was thanked for her contribution and left the meeting. The meeting reopened at 7:53pm.

5. Correspondence

Correspondence was noted and Parish Councillors passed it around the meeting.
 A resident has reported trouble with rats following the opening of sewers to support Redrow development and Chairman Bell has already reported this. The Clerk will check with the resident to see if any progress has been made.
 An email was received from a resident asking if an event calendar could be put together to prevent clashes. It was agreed that there were sometimes clashes, but at times these were perceived as a good thing. For example, there had been feedback that the Dogfest and climbing wall worked well together and that each event attracted different people. In theory it is a good idea to combine events into a calendar so it was agreed that a request could be put in the next newsletter asking event organisers to inform the Clerk so events could be included on the website calendar. Two Parish Council representatives were invited to the Planning in Practice meeting on Monday 13th November. This date is a clash with the November Parish Council meeting, but no meeting time was provided. The Clerk will check this and let the organisers know that Councillors Cornwell and Candlish will attend.

6. Project committee update

The project committee have met unofficially to scope out ideas. Signage and interpretation boards were discussed, and ideas for the Redrow playground were considered. Lyndsey Blackstock at Chorley Council will be approached about what actions could be taken regarding the area's drainage. This could be a potential neighbourhood project. A community garden location is still being considered, and a man shed project was briefly discussed.
 Councillor Briscoe wondered if a clock could still be considered.

7. Reports from Representatives

Community Hall Trust - Councillor P Higham reported that the roof is currently off at the rear of the building, but should be back on very shortly.
 War Memorial - Chairman Bell reported prior to the meeting that the union jack flower bed is looking good and that the tree planted for Rosemary Boyd will have a plaque fixed to it in her honour.
 Other meetings - There were no reports from other meetings this month.

8. Clerk's Report

The Clerk reported that the pothole outside 43 Hillside Crescent is being investigated as are the badly seated kerbs on Hillside Crescent. The two blocked drains reported last month have been added to the gully cleansing programme.
 The Clerk was asked to chase up her previous request for a dog waste bin.

- Councillor Briscoe reported that one of the lamp post baskets on Town Lane was hidden by an overgrown tree. He will provide the Clerk with the location and she will report, requesting it be trimmed back.
9. Maintenance
David Hull has now planted out the tubs, rockery and the Waterhouse Green box. Chairman Bell has asked Chorley Council to plant out the concrete rings at the Union Street play area.
It was generally agreed that the lamp post baskets were extremely successful this year. The quality of the maypole hanging baskets was more inconsistent.
10. Neighbourhood schemes
Suggestions were invited for the next round of neighbourhood schemes. It was confirmed that the Smithy Fields footpath will be started in September and that the adopted red phone box will shortly be painted. Councillor Newall has spoken to Doug Cridland who will be responsible for the canal basin project, and a meeting will take place in mid September. Councillor Yates had some concerns regarding the Chorley Old Road red phone box as cars are parking on the footpath and too close to the door. It was suggested that, to protect access to the defibrillator once installed, a bollard could be put in place to ensure the door can always be opened. Councillor Candlish asked about the criteria for these projects and Councillor Newall explained that they were basically projects to improve the neighbourhood. It was felt that Redrow field drainage could definitely be considered as a possible neighbourhood scheme.
11. Flooding committee update
Councillor Partington will send the final Strengthening Communities grant application tomorrow. He has also provided the Clerk with details of the flooding items in storage and she will pass these to the insurers. The second riverbank cleaning day has gone ahead. The telemetry agreement was signed.
12. Identifying ways of improving the villagers' health
Local resident Dyan Fleming attended tonight to discuss proposal to run health related class at the village hall, funded by the Parish Council (see earlier in minutes). Councillor Candlish felt that walk information boards could improve villagers' health. Councillor Newall felt some steps could be made towards setting up a community choir. The Clerk will add something into the next newsletter, and ask for a volunteer choir master.
13. Standing orders
Councillor B Higham discussed her progress so far regarding amending the standing orders. Chairman Bell suggested in his absence, that a proposal to include the use of email decision making might be added. Other items will be added and subtracted and the whole renewed standing orders will be agreed by the Parish Council at a later date.
14. Clean up day
The date has been organised for September 9th and all the usual arrangements are being made.
15. CIL monies
Parish Councillors were advised that the latest edition of intheboro included an update of what CIL monies can and cannot be used for (this was forwarded to Parish Councillors in advance of this meeting). However, this still does not clarify the rules and there is a lot of contradictory information circulating.
Councillor Newall requested that the Clerk produce an analysis of CIL monies received, accrued, spent and projected etc. She will forward this to all Parish Councillors.
16. Youth monies and future play schemes
Chairman Bell had asked Councillor McDonald to source details of a trailer cave, supplied by the company who supplied the climbing wall. The cost is £800 for a day. Councillor Bell was keen to get the trailer cave into the village at the end of the Summer holidays.

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Councillor Candlish asked about the history of the Youth Monies in the budget. Councillor B Higham explained that it had been put into place because of the potential provision of youth shelters etc - projects which had not come to pass. The monies were kept in set asides and have remained there for some time.

Councillor Partington was keen to support any event which could be made into an annual event, though was concerned that this was a decision that was being rushed into.

It was also mentioned that this cave is powered by generator and by a power point, and is situated on a trailer - the size of the cave and lack of flexible mobility of the trailer means that not all possible locations are suitable.

Other locations were discussed. Councillor Newall pointed out that a lot of Whittle residents do not live in the central areas and that the Parish Council has a duty to consider other locations. The other locations that were discussed were deemed unsuitable and it was agreed to locate the cave on the Polo Park.

*17/08/02 It was agreed that organising such an event before the end of the Summer would be too much of a rush, but that Councillor McDonald should investigate further and book this during the October half term holidays. All Parish Councillors, with one exception, were in favour of this booking. Councillor McDonald left the meeting at 8:46pm.

17. Documents for comment There were no documents for comment this meeting.

18. Accounts The monitoring of the budget was APPROVED for July 2017.

*17/08/03 It was proposed that the July accounts be APPROVED.

*17/08/04 The Vice Chairman, B Higham, signed the itemised July accounts.

Cheques presented for approval:

*17/08/05 2833 - Darren Marsden Joomla web hosting £24.99

*17/08/06 2834 - Employee 1 August wages £650.18

*17/08/07 2835 - Employee 2 August wages £352.80

*17/08/08 2836 - Came and Co insurance £2580.58

19. Councillors' reports Councillor Candlish expressed concerns about overgrown hedges on Town Lane leading down onto the canal which are forcing walkers into the road. Councillor Newall explained that these are usually cut by a farmer twice a year who is unable to cut more frequently owing to bird nesting. The Clerk was asked to contact Chorley Council regarding their hedge cutting policy. Councillor Candlish asked if signs might be installed saying "Caution, Walkers in road" and she will send the Clerk details of the preferred sign locations.

Councillor Partington expressed his concern about the state of the road surfaces around the Town Lane and Shaw Brow area. These have been regularly reported and outlined and are on the schedule for repairs soon. Councillor Briscoe asked the Clerk to re-request the previously reported cycle signs are removed.

Councillor Briscoe also confirmed what had been thought at previous meetings - that Iron Man paperwork was not correct. Roads were labelled as being in the wrong village and there was no advance notice of Town Lane being closed. It was felt that the best way to contact the organisers and register concerns would be through a formal email sent by the Parish Clerk at a later date.

Councillor Briscoe also felt that the Blackburn Road wild flowers were disappointing this year. The Parish Council paid for re-seeding but the quality of flowers isn't anything like as good as last year. The Clerk will contact Sean Blake about this.

Councillor Newall reported concerns from owners of cars parked outside the cottages near Low Mill. The trees surrounding Low Mill are overgrown and their sap is dropping onto the cars on the other side of the road. The Clerk was asked to speak to Chairman Bell about this.

Councillor Cornwell informed the meeting about a leaning tree on the canal walk from the basin to the Dog Bridge, behind 177 Chorley Old Road. It is leaning towards the canal and she was concerned about its stability and safety. The Clerk will report this to Chorley Council.

Councillor P Higham mentioned the Chorley Old road resident who lays out traffic cones on the pavement to ensure his parking space. Dog walkers and pedestrians are forced into the road. The Clerk was asked to contact Highways and request advice as to the legality of this.

As Councillor McDonald left the meeting a little early, Vice Chairman B Higham reported issues on her behalf. First, she reported a pothole on Cow Well Lane, and second, the hedge on Town Lane that requires cutting back (both these issues were mentioned by other Parish Councillors), and third, she asked if there could be a page for children in every newsletter. Councillor Newall added to this that it would be good to have an expose of different Whittle areas in each newsletter. She also wondered if it would be useful to ask villagers to write the content.

20. Confidential Items There were no confidential items.

The meeting closed at 9:07pm. The next Parish Council Meeting will be held at the village hall on Monday 11th September at 7:30pm.

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JULY ACCOUNTS - TO BE APPROVED AT AUGUST MEETING				
Accounts				
Budget Monitoring as at 31st July 2017				
	2017/8 Accounts		2016/7 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	810.06	-	810.06
Admin - Sals	15,700.00	3,972.84	-	3,972.84
War memorial	2,000.00		-	-
Loan	5,040.00		-	-
Maintenance	11,728.50	3,699.20	-	3,699.20
Grants	500.00	200.00	-	200.00
Projects	4,200.00	2,565.00	-	2,565.00
Other costs/misc	1,300.00			
CIL	-		-	-
VAT	-	716.26	-	-
	46,904.50	11,963.36	-	11,247.10
				<i>Total pmnts year so far</i>
	2017/8 Accounts		2016/7 Accounts	TOTAL
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	38,095.50	-	38,095.50
Maintenance	220.00	188.00	-	188.00
CIL				
Bank Interest	50.00	1.35		1.35
VAT repayment		858.02	-	858.02
	39,117.00	39,142.87	-	38,284.85
				<i>Total income year so far</i>
Payments presented for authorisation				
2833 - Darren Marsden Joomla web hosting				£24.99
2834 - Employee 1 August wages				£650.18
2835 - Employee 2 August wages				£352.80
2836 - Came and Co insurance				£2,580.58
				£3,608.55
Accounts for month ending 31st July 2017				
Receipts		Payments		
Newsletter adverts	373.50	Employee 2 July wages		352.80
Hanging baskets	128.00	Employee 1 July wages		650.18
VAT repayment	858.02	Plantscape Church Hill		96.00
		Chris Briscoe phone box shelves		171.55
		Scouts re Picnic on Polo		30.00
		Odin Events climbing wall		600.00
		Darren Marsden Joomla hosting		24.99
		LCC pension		155.07
Total receipts	1359.52	Total payments		2080.59
		Current a/c 26th July		1158.36
		Deposit a/c 26th July		75086.22
		Bank balances		76244.58
30th June balance	76075.50	+ Deposits not incl		218.50
+ Receipts	1359.52	- Unpresented cheqs		1108.65
- Payments	2080.59			
31st July balance	75354.43	31st July balance		75354.43

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