

Whittle-le-Woods Parish Council

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, December 11th, 2017.

- Present Chairman Bell and Parish Councillors Briscoe, Candlish, Fogarty, B Higham, P Higham, McDonald, Marsden, Newall, Partington, Yates, and the Clerk.
A member of the public also attended.
- Apologies NA
- The meeting opened at 7:38 pm.
1. Minutes
*17/12/01 The minutes of the previous meeting were amended APPROVED and signed.
2. Changes in Declarations of Interest There were no changes.
3. Defibrillator checks Both have been checked and are in working order.
4. Planning Matters Comments on the following new applications will be sent to the Planning Department:
17/01103/MNMA Hardacre Barn Hardacre Lane Whittle-Le-Woods Chorley PR6 7PQ
Minor non-material amendment to planning application 16/00925/FULHH (which was for a proposed new front door and entrance area to front elevation with associated steps) to change the solid oak barn doors, window surrounds and French doors to PVCu Rosewood barn doors, window surrounds and French doors. Concern raised only regarding neighbour consultation and use of appropriate materials.
17/01099/FULHH 2 The Villas Dark Lane Whittle-Le-Woods Chorley PR6 8AE |Single storey front and side extension. Concern raised only regarding neighbour consultation and use of appropriate materials.
17/01124/FUL Wed 22 Nov 2017 68 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH, Demolition of existing stables and store buildings and erection of one detached dwelling with associated landscaping. Awaiting decision. Parish Councillors felt that this should not be permitted in green belt land - stabling is permitted but a new house replacement should not be. In addition, the entrance/exit is positioned on a bend which has road safety implications. It was felt that this proposal contravenes HS6, which says special interest is required before a house can be built in these circumstances.
- These Applications have been granted:
17/00920/FUL - Little Knowley Farm Blackburn Road Whittle-Le-Woods Chorley PR6 8LD, Change of gate to field from a farm gate to a solid hardwood gate (retrospective)
17/00966/MNMA | Received: Fri 29 Sep 2017 | Validated: Fri 06 Oct 2017 | Status: Granted Rambler Cottage 86 Preston Road Whittle-Le-Woods Chorley PR6 7HE
- Other decision
LCC/2016/0038 | PROPOSAL: IMPORTATION OF SOILS TO MEET STABILITY REQUIREMENTS FOR APPROVED RESIDENTIAL DEVELOPMENT AND CUTTING BACK OF ROCK OUTCROP TO PROVIDE A STABLE LANDFORM. LOCATION: LAND AT LITTLE QUARRY, HILL TOP LANE, WHITTLE-LE-WOODS
GR: 358439 422008 - WITHDRAWN 07/12/17
5. Correspondence Correspondence was noted and Parish Councillors passed it around the meeting. Amongst the correspondence were the following:
Confirmation from CBC of no applications for Councillor, also 2 letters of intro from candidates - Co-opting of new Councillor will commence in the New Year

Chairman Date.....

Notification of external auditor appointments
 Owner of 198 Preston Road has requested that they dig out the soil up against the gable end of the house - Smithy fields PFP. Chair advised they can go ahead.
 Minutes Chorley Liaison Meeting - 18/10/17
 Request for agenda items Chorley Liaison Meeting - 17/01/18
 Training programme 2018
 Mount Pleasant disturbance and litter - really a police matter (to be reported)
 Footpath issues (Street cleaning) Town Lane - to be reported to Highways
 Request for update on the potential for IT training for residents - no update
 All previous actions raised have been reported.

6. Project committee update
 Councillor Newall requested that the potential of CCTV be added to the next meeting agenda. Estimated costs to be researched.
7. Reports from Representatives
 Community Hall Trust - The Senior Citizen's Christmas Party on 6th December was a huge success - 85 - 90 people attended.
 War Memorial - Letter to Ruttle's to request use of the top of the quarry.
 Other meetings - NA
8. Clerk's Report
 *17/12/02
 The Clerk has reported items mentioned at the last meeting.
 Web site to be brought up to date.
 Clerk in process of set up as administrator for Pension scheme P45 / retire from Pension scheme for previous Clerk agreed.
 SLLC Membership renewal 01/01/2018 £121 + £30 for ALLC. Agreed
 Sub Committee Members - Councillor Marsden provided an updated list to the Clerk
 Bank Mandates for main accounts are complete, and Clerk can now sign cheques
 Charity accounts bank mandates in progress
 Letters issued to Taylor & Taylor and also Mr Goor thanking them for their assistance with the new village sign.
9. Maintenance
 David Hull has completed the Winter planting. Invoice received.
10. Neighbourhood schemes
 Current schemes under discussion are:
 Continuation of the Canal path
 Benches in the village
 The defibrillator in the phone box on Hillside Crescent / Chorley old Rd is often obstructed by parked vehicles - suggested installing a bollard to protect access - Clerk to advise on costs.
 It was also noted that the Projects subcommittee will recommend the allocation of CIL monies for the benefit of the community. However spend of CIL monies will be via full Council approval.
 It was suggested that all Councillors complete a form with suggested projects.
 Councillor Newall to issue form to all.
11. Flooding committee update
 Over the weekend 2-3rd December there was a riverbank clear up event which was extremely successful.
 The telemetry is now up and running - a database of residents affected is to be shared.
 The Chair will provide contacts to Councillor Partington.
 There are further flooding concerns at Dawson Lane.
12. CIL monies
 *17/12/03
 CIL monies received of £5393.24 in November. Total CIL monies current to date £23799.99
13. Newsletter
 The Winter 2017 Newsletter has been distributed. 25% of the properties are in Buckshaw Village. Requested a quote for the cost of having these delivered in this area.
 Discussion about contacting the Buckshaw Residents association to involve them in the community, and the potential of withdrawing from the precept.

Chairman Date.....

14. Christmas Tree The light switch on was a great success, and the refreshments went down a treat. There will be a requirement for more lights for next year. Need to book Brindle Brass Band as soon as a date is set for the 2018 switch-on, add to next agenda.
15. Appointment of new Councillor There have been 2 enquiries regarding the vacancy. The Staffing Committee will look at this after Christmas. Clerk will advise the applicants.
16. Standing orders The Standing Orders amendment is in progress.
17. New Bank Mandates The new mandates have been completed and signed off. The Clerk can now sign cheques on behalf of the Parish Council
18. Documents for comment NA
19. Accounts The monitoring of the budget was APPROVED for November 2017. It was proposed that the October accounts be APPROVED. Chairman Bell signed the itemised October accounts.

Cheques presented for approval:

*17/12/04	2859	Eric Bell	Newsletter Distribution	£45.00
*17/12/05	2860	Newbury Printers	Newsletter Printing	£570.00
*17/12/06	2861	HMRC	Quarterly deductions	£362.82
*17/12/07	2862	Employee 1 (Lisa)	December wages	£601.25
*17/12/08	2863	Employee 2	December wages	£352.80
*17/12/09	2864	Bedrock Landscapes	Smithfield Footpath Works	£3,870.00
*17/12/10	2865	Boyd's Locksmiths Limited	Lock on Buckshaw Notice board	£43.20
*17/12/11	2866	Eric Bell	Carol Service	£40.00
*17/12/12	2867	Peter Higham	Refreshments - Tree switch on	£100.60
*17/12/13	2868	David Hull	Maintenance work - 07/12/17	£140.00
*17/12/14	2869	Employee 1 (Lisa)	Expenses (Oct - Dec17)	£224.89

The Clerk was advised of the submission requirement to Northwest Electricity for the Christmas Tree lights - Clerk to action.

20. Councillors' reports Councillor Yates reported that potholes are appearing on Chorley Old Rd as a result of the pumping at the Quarry. This is to be reported to LCC (Mark Perks) and Highways. Councillor Newall again advised of the overhanging trees at Town Lane near Low Mill. This has been previously reported. Councillor Briscoe advised that unofficial 'Tourist Information Boards' have been put up for the Top Lock - check with CBC that planning has been granted. Councillor McDonald passed on a request for a salt grit bin at the top of Church Hill. Councillor Fogarty reported that the gullies are blocked on Dark Lane. Also a sign has appeared at Millennium Way / Moss Lane - advised to remove it. Councillor B Higham passed on a suggestion that a community garden could be created along the canal walk near the rockery. This is County land. All Councillors requested to have a look.

26. Confidential Items There were no confidential items.

The meeting closed at 9:09pm. The next Parish Council Meeting will be held at the village hall on Monday 8th January at 7:30pm.

Chairman Date.....

NOV ACCOUNTS - APPROVED AT DEC MEETING				
Accounts				
Budget Monitoring as at		30-Nov-17		
	2017/8 Accounts		2016/7 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	1,985.42	-	1,985.42
Admin - Sals	15,700.00	13,909.35	-	13,909.35
War memorial	2,000.00	36.81	-	36.81
Loan	5,040.00	2,519.98	-	2,519.98
Maintenance	11,728.50	4,084.20	-	4,084.20
Grants	500.00	200.00	-	200.00
Projects	4,200.00	5,174.17	-	5,174.17
Other costs/misc	1,300.00			-
CIL	-		-	-
VAT	-	1,299.38	-	1,299.38
	46,904.50	29,209.31	-	29,209.31
				<i>Total pmnts year so far</i>
	2017/8 Accounts		2016/7 Accounts	TOTAL
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	38,020.50	-	38,020.50
Maintenance	220.00	128.00	-	128.00
CIL		5,393.24		5,393.24
Bank Interest	50.00	4.42		4.42
VAT repayment		858.02	-	858.02
	39,117.00	44,404.18	-	44,404.18
				<i>Total income year so far</i>
Accounts for month ending		30th Nov 2017		
Receipts			Payments	
Interest	0.57		Employee 2	£352.80
CIL Payment	5393.24		Employee 1	£883.45
			Employee 1 (Lisa)	£601.25
			Physio Control	£905.01
			Tina Newall	£44.17
			LCC	£155.07
			Eric Bell	£45.00
			Newbury Printers	£570.00
			HMRC	£362.82
Total receipts	5393.81		Total payments	3919.57
				Current a/c 26th Nov
				641.49
				Deposit a/c 26th Nov
				67481.85
				Bank balances
				68123.34
31stOct balance	62849.60		+ Deposits not incl	0.00
+ Receipts	5393.81		- Unpresented cheqs	3799.50
- Payments	3919.57			
30th Nov balance	64323.84		30th November balance	64323.84

Chairman

Date.....