

Whittle-le-Woods Parish Council

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, January 08th, 2018.

- Present Chairman Bell and Parish Councillors Briscoe, Candlish, B Higham, P Higham, McDonald, Marsden, Newall, Partington, Yates, and the Clerk.
A member of the public also attended.
- Apologies Councillor G Candlish
- The meeting opened at 7:30 pm.
1. Minutes
*18/01/01 The minutes of the previous meeting were amended APPROVED and signed.
2. Changes in Declarations of Interest There were no changes.
3. Defibrillator checks Both have been checked and are in working order.
4. Planning Matters Comments on the following new applications will be sent to the Planning Department:
- LCC/2017/0095 LAND AT LITTLE QUARRY, HILL TOP LANE, WHITTLE-LE-WOODS, IMPORTATION OF SOILS TO MEET STABILITY REQUIREMENTS FOR APPROVED RESIDENTIAL DEVELOPMENT AND CUTTING BACK OF ROCK OUTCROP TO PROVIDE A STABLE LANDFORM - extension requested until 12/01/18
The comments previously submitted are to be resubmitted, which object to this development.
- 17/01191/OUT, PP-06604313 - Address Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR. Proposal - Outline application for the erection of 2 no. dwellings (resubmission of planning application 17/00533/OUT)
Comments regarding the Greenbelt issues, parking, and the impact on the area are to be submitted.
- 17/01222/FULHH Alternative Reference PP-06623864 Application Validated Thu 21 Dec 2017 Address 9 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX Proposal Removal of existing fence closest to dwelling house and increase height of existing fence on side and rear boundaries. Status Awaiting decision
Comments regarding neighbours and materials to be submitted.
- 18/00006/TPO Works to a protected tree: Chorley BC TPO 4 (Whittle-le-Woods) 2001:Removal of sycamore tree (no. T2 within order). **Location:** Stablefold 66 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH
Passed to Frank Woods (Tree Warden)
- Granted**
17/01103/MNMA Application Validated Wed 22 Nov 2017
Hardacre Barn Hardacre Lane Whittle-Le-Woods Chorley PR6 7PQ
Minor non-material amendment to planning application 16/00925/FULHH
Status Granted Decision Minor Non-Material Amendment Accepted
Decision Issued Date Mon 18 Dec 2017

Chairman Date.....

17/01047/FULHH Alternative Reference PP-06492675 Application Validated Fri 27 Oct 2017 Address 20 Foxglove Drive Whittle-Le-Woods Chorley PR6 7SG Proposal Two storey side extension with detached double garage to front of property Status Granted Decision Permit Full Planning Permission Decision Issued Date Fri 22 Dec 2017

17/01020/LBC Alternative Reference PP-06473003 Application Validated Fri 20 Oct 2017 Address Johnson's Hillock 4th Lock Bridge (no81) Town Lane Whittle-Le-Woods Proposal Listed Building Consent for: Extension of two lock ladder recesses; replacement of tail gates Status Granted Decision Grant Listed Building Consent Decision Issued Date Fri 08 Dec 2017

17/01015/TPO Alternative Reference - Application Validated Wed 25 Oct 2017 Address 14 Stamford Drive Whittle-Le-Woods Chorley PR6 7HP Proposal Oak tree within rear garden - crown reduction by 20% Status Granted Decision Consent for Tree Works Decision Issued Date Mon 11 Dec 2017

17/00993/FULHH Alternative Reference PP-06443425 Application Validated Mon 09 Oct 2017 Address 8 Lancashire Drive Buckshaw Village Chorley PR7 7BJ Proposal Single storey rear extension Status Granted Decision Permit Full Planning Permission Decision Issued Date Mon 04 Dec 2017

Other decision

17/00959/CLPUD Alternative Reference - Application Validated Mon 30 Oct 2017 Address Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT Proposal Application for a certificate of lawfulness for the proposed siting of an ancillary outbuilding. Status Refused Decision Refuse Certificate of Lawfulness Prop Decision Issued Date Fri 22 Dec 2017

5. Correspondence

Correspondence was noted and Parish Councillors passed it around the meeting. Amongst the correspondence were the following:

LCC/2017/0095, emails with objections issued to LCC - the matter was discussed, and it was agreed that the same comments apply as to the previous application regarding Little Quarry. These will be resubmitted to CBC and LCC.

A local resident is interested in the provision of a Community Garden and has suggested a good area to have it would be on the old canal at the end opposite Birchin Lane and the Dog Inn. There is already a small rockery there. This resident is keen to become involved in the project.

6. Setting Budget and Precept

The full detailed spreadsheet of the budget was discussed by all Councillors. The proposed budget for the year 18/19 was scrutinised and agreed. The budget and precept were agreed unanimously.

7. Clerk's Report

*18/01/02

The Clerk has reported items mentioned at the last meeting.
 Invoices for Newsletter Issued - totalling £470
 Loan repayment invoice received - DD 29/01/18 (£2519.98)
 Letter / Card of Condolence sent to Rt Hon Lindsay Hoyle MP
 Maintenance - future invoices to be split over each quarter
 Purchase Requisition form to be utilised for any future spending
 Petty Cash top up requested
 Standing Orders - Received from Councillor B Higham - to be added to February agenda.

Chairman Date.....

8. Maintenance Carried out to the end of November:
1. Strimmed the River Lostock footpath, 2. Strimmed the Kem Mill footpath, 3. Cleared the leaves on the Brewery fields footpath x3, 4. Strimmed footpath from Dawson Lane to the River Lostock, 5. Cleaned area at the Notice board on Preston Rd, 6. Cleared the leaves on the Carwood Lane footpath, 7. Tidied up the Triangle on Waterhouse Green, 8. Cleared leaves on the Smithy fields footpath
9. Christmas Tree The 2018 Christmas tree light switch on was agreed for Sunday 02/12/18. The delivery of the tree will be planned for 24/11/18.
10. Appointment of new Councillor There have been 2 enquiries regarding the vacancy. The Staffing Committee will meet with both applicants on Monday 15/01/18.

11. Accounts The monitoring of the budget was APPROVED for December 2017.
Cheques presented for approval:

	Date	Cheq	Payee	Detail	Total
*18/01/03	30/01/2018	2870	Employee 2	January Wages	£352.80
*18/01/04	30/01/2018	2871	Employee 1	January Wages	£601.25
*18/01/05	03/01/2018	2872	David Hull	Maintenance Contract - Invoice 1	£1,000.00
*18/01/06	08/01/2018	2873	Eric Bell	Travel expenses & Chair expenses	£26.00
*18/01/07	08/01/2018	2874	Petty Cash	Petty cash top up	£50.00

12. Councillors' reports
- Councillor B Higham reported that the BT Manhole covers on Chorley Old Rd / Mount Pleasant need to be reported as unsafe.
- Councillor Newall requested details of the submissions that have been made to CBC
- Councillor Yates advised that the walls over Moss Bridge on Chorley Old Rd are close to collapse.
- Councillor Newall advised that the kerb stones on Lucas Lane / Town Lane have become disturbed and are causing a hazard.
- Councillor Newall advised that the trees at Town Lane / Low Mill are still causing issues, and no remedial action has been taken.
- Councillor McDonald reported a pothole at the top of Church Hill.
- Councillor Briscoe reported the grass verge is overgrowing on Blackburn Rd - from the bus stop near the traffic lights up to the Red Cat PH. The path is used regularly by Parents and Children on the school run.

26. Confidential Items There were no confidential items.

The meeting closed at 9:15pm. The next Parish Council Meeting will be held at the village hall on Monday 12th February at 7:30pm.

Chairman Date.....

DEC ACCOUNTS - APPROVED AT JAN MEETING				
Accounts				
Budget Monitoring as at		31-Dec-17		
	2017/8 Accounts		2016/7 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	2,642.35	-	2,642.35
Admin - Sals	15,700.00	15,218.81	-	15,218.81
War memorial	2,000.00	-	-	-
Loan	5,040.00	2,519.98	-	2,519.98
Maintenance	11,728.50	4,393.65	-	4,393.65
Grants	500.00	200.00	-	200.00
Projects	4,200.00	8,133.13	-	8,133.13
Other costs/misc	1,300.00	-	-	-
CIL	-	-	-	-
VAT	-	1,954.47	-	1,954.47
	46,904.50	35,062.39	-	35,062.39
				<i>Total pmnts year so far</i>
	2017/8 Accounts		2016/7 Accounts	TOTAL
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	38,045.50	-	38,045.50
Maintenance	220.00	128.00	-	128.00
CIL		5,393.24		5,393.24
Bank Interest	50.00	6.75		6.75
VAT repayment		858.02	-	858.02
	39,117.00	44,431.51	-	44,431.51
				<i>Total income year so far</i>
Accounts for month ending		31-Dec-17		
Receipts			Payments	
Interest	2.33		Employee 2	£352.80
Newsletter	25.00		Employee 1 (Lisa)	£601.25
			Bedrock Landsacpes	£3,870.00
			Boys Locksmiths Limited	£43.20
			Eric Bell	£40.00
			Peter Higham	£100.60
			David Hull	£140.00
			Employee 1 (Lisa)	£224.89
			LCC Pension	£155.07
Total receipts	27.33		Total payments	£5,527.81
			Current a/c 22nd Dec	1225.89
			Deposit a/c 22nd Dec	60484.18
			Bank balances	61710.07
			+ Deposits not incl	
30th Nov balance	64323.84		- Unpresented cheqs	2886.71
+ Receipts	27.33			
- Payments	5527.81			
31st Dec balance	58823.36		31st Dec balance	58823.36

Chairman Date.....

QUARTERLY REPORT 2017-8: PAYMENTS

Month	Admin	Sals	War Mem	Loan	Maint	Elections	Grants	Proj/Misc	CIL	VAT	Total
April	0.00	1138.00	0.00	0.00	0.00	0.00	200.00	1385.00	0.00	0.00	2723.00
May	215.07	999.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1214.39
June	570.00	1676.79	0.00	0.00	3447.65	0.00	0.00	550.00	0.00	700.26	6944.70
Quarter 1 totals	785.07	3814.11	0.00	0.00	3447.65	0.00	200.00	1935.00	0.00	700.26	10882.09
July	24.99	1158.05	0.00	0.00	251.55	0.00	0.00	630.00	0.00	16.00	2080.59
August	2580.58	1429.76	0.00	2519.98	145.00	0.00	0.00	0.00	0.00	0.00	6675.32
September	547.36	1158.05	0.00	0.00	0.00	0.00	0.00	840.00	0.00	232.32	2777.73
Quarter 2 totals	3152.93	3745.86	0.00	2519.98	396.55	0.00	0.00	1470.00	0.00	248.32	11533.64
October	628.00	1458.68	0.00	0.00	520.00	0.00	0.00	400.00	0.00	192.60	3199.28
November	0.00	2355.39	36.81	0.00	0.00	0.00	0.00	1369.17	0.00	158.20	3919.57
December	222.00	1109.12	0.00	0.00	176.00	0.00	0.00	3365.60	0.00	655.09	5527.81
Quarter 3 totals	850.00	4923.19	36.81	0.00	696.00	0.00	0.00	5134.77	0.00	1005.89	12646.66
January											0.00
February											0.00
March											0.00
Quarter 4 totals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Year end	4788.00	12483.16	36.81	2519.98	4540.20	0.00	200.00	8539.77	0.00	1954.47	35062.39

QUARTERLY REPORT 2017-8: INCOME

Month	Admin	Maint	Interest	CIL	VAT	Total
April	37647					37647
May			0.59			0.59
June	75	60	0.76			135.76
Quarter 1 totals	37722	60	1.35	0	0	37783.35
July	373.5	128			858.02	1359.52
August	-75	-60	0.67			-134.33
September			1.29			1.29
Quarter 2 totals	298.5	68	1.96	0	858.02	1226.48
October			0.54			0.54
November	0	0	0.57	5393.24		5393.81
December	25		2.33			27.33
Quarter 3 totals	25	0	3.44	5393.24	0	5421.68
January						
February						
March						
Quarter 4 totals	0	0	0	0	0	0
Year end	38045.50	128.00	6.75	5393.24	858.02	44431.51

Chairman

Date.....