

Whittle-le-Woods Parish Council

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, March 12th, 2018.

Present Chairman Bell and Parish Councillors Briscoe, Evans, Fogerty, B Higham, P Higham, McDonald, Yates, and the Clerk.

Apologies Councillors Candlish, Gordon and Marsden

The meeting opened at 7:30 pm.

1. Minutes
*18/03/01 The minutes of the previous meeting were approved and signed.

2. Changes in
Declarations of
Interest None

3. Defibrillator checks All have been checked and are in working order.

4. Planning Matters Comments on the following new applications will be sent to the Planning Department:
14 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ
Ref. No: 18/00158/FULHH | Received: Mon 19 Feb 2018 | Validated: Mon 19 Feb 2018 | Status: Awaiting decision - Single storey rear extension following demolition of rear conservatory and insertion of 2 new windows in south facing side elevation.
Comment - Neighbours and Materials

7 Lady Crosse Drive Whittle-Le-Woods Chorley PR6 7DR
Ref. No: 18/00149/FULHH | Received: Fri 16 Feb 2018 | Validated: Fri 16 Feb 2018 | Status: Awaiting decision - Rear conservatory
Comment - Neighbours and Materials

107 Preston Road Whittle-Le-Woods Chorley PR6 7PJ Proposal Works to protected trees: Chorley BC TPO no. 11 (1992) within Group G3 on TPO Plan:
2 x sycamore trees in rear garden of adjacent property (109) overhanging:-Tree no.T1 crown lift to 5m above ground level and Tree no. T2 crown lift to 3.7m above ground level. 18/00180/TPO Alternative Reference - Application Validated Tue 27 Feb 2018 - Awaiting decision
Passed to Tree Warden

Granted
9 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX
Removal of existing fence closest to dwellinghouse and increase height of existing fence on side and rear boundaries.
Ref. No: 17/01222/FULHH | Received: Thu 21 Dec 2017 | Validated: Thu 21 Dec 2017 | Status: Granted

Other Decision
Plot 1 Land Between 1A And 3 Dark Lane Dark Lane Whittle-Le-Woods Chorley PR6 8AE, Erection of dwelling
Ref. No: 18/00038/FUL | Received: Tue 16 Jan 2018 | Validated: Tue 16 Jan 2018 | Status: Withdrawn

Chairman Date.....

Baysbrown Copthurst Lane Whittle-Le-Woods Chorley PR6 8LR

Outline application for the erection of 2 no. dwellings (resubmission of planning application 17/00533/OUT)

Ref. No: 17/01191/OUT | Received: Thu 14 Dec 2017 | Validated: Thu 14 Dec 2017 |

Status: Withdrawn

5. Correspondence Correspondence was noted and Parish Councillors passed it around the meeting. Amongst the correspondence were the following:
- Refund of overpayment of Clerk Pension, £310.14 (2 months Dec and Jan) Direct debit cancelled 15/02/18
Road Closures for Chorley Grand Prix
Ruttle's approval for Beacon at Little Quarries (WW1 Commoration)
Request from resident for Farnook to be considered for Hanging Baskets this year. Councillors agreed that the current locations for Lamp Post baskets should remain the same as in previous years. - Clerk to advise Resident.
6. Standing Orders / Financial Regulations The Standing Orders and Financial Regulations are agreed as final. The Regulations encompass the Finance Committee Financial Procedures, and therefore will supersede the procedures for simplicity. The issue as to whether they should be published on the Parish Council Website will be raised at the next meeting.
7. Parish Council Elections The last Parish Council election was in 2014. Therefore an election will go ahead in May of 2018. Election packs were provided to all 12 Councillors. The completed packs to be returned to Elections Services between Monday 26th March and 4pm on Friday 6th April.
8. Committee Updates Finance Committee met on 27/02/18 - see comments under point 12.
9. Reports from Representatives War Memorial Committee - precept payment has been made and received. Waiting decision from Neighbourhood Area Meeting on priorities. Charities - mandates required for change of correspondence address by the Charities Investment Fund.
10. Lancashire Best Kept Village Competition The forms for entry have been received, and will be completed and submitted before the end of March.
11. Summer Newsletter Clerk to put together a 'Strawman Newsletter' and articles / adverts to be submitted by end of April.
Councillor McDonald will provide a 'kids page'
Councillor Evans will provide an intro article for himself as the newest member of the Council.
Councillor Partington suggested a timetable of events be included for the following 6 months. He will also provide a flooding update.
Chairman Bell will provide information on Whittle Walks / Litter Campaign / Balsam Bashing / a Scarecrow weekend event in September.
News will also be reported on the progress of the Red phone boxes, all 3 now set up with defibrillators and book swap facilities.
Tips on Tipping (new regulations in force)
All to be completed by end of April 2018.

Chairman Date.....

- 12. Finance Committee Meeting Report
All documents were updated at the Finance Committee Meeting on 27/02/2018. Some further updates requested to Asset Register such as benches, war memorial wall, additional defibrillator and some changes to the responsible Councillor will be made by Councillor Fogerty. See point 6. above for Financial Procedures.

- 13. Lamppost Basket / Hanging Basket
It was agreed to follow the same arrangements as in 2017. A resident has requested Lamppost Baskets at Far Nook, however this was decided against as it is a no through Rd, and impacts on the current budget agreed.

- 14. Tidy Up Weekend
To be planned for before the schools breakup for Summer and to be included in the Newsletter

- 13. Clerks Report
All actions / Issues raised (CBC / LCC / Other Authorities)
Outstanding payments for Newsletter invoices - just 2 now outstanding - reminders to be issued.
Maintenance Contract signed for 18/19
Accounts - Revised spreadsheet to be provided for 18/19
Christmas Tree ordered for delivery on Sat 24/11/18
Brindle Brass Band booking made for 2nd Dec. for Christmas Tree Switch on

- 14. Accounts
The monitoring of the budget was approved for February 2018.
Cheques presented for approval:

	Cheq	JV	Payee	Detail	Total
*18/03/02	2886	17/115	Employee 2	March Salary	£352.80
*18/03/03	2887	17/116	Employee 1	March Salary	£568.24
*18/03/04	2888	17/118	David Hull	Lady Crosse Drive Footpath	£70.00
*18/03/05	2888	17/118	David Hull	Invoice 3 for 17/18	£745.00
*18/03/06	2889	17/119	Carvers Trees	2017 Christmas Tree	£290.00
*18/03/07	2890	17/120	Boyd's Locksmith	Cabinet Keys	£9.60
*18/03/08	2891	17/121	Employee 1	Expenses Jan - Mar	£289.67
*18/03/09	Dd	17/117	LCC	Pension (Employee 1)	£135.23

- 17. Councillors' reports
Councillor Yates advised that the Co-op delivery lorries are using Cow Well, Mill Lane and Hillside Crescent - all of which have a 7.5 ton restriction.

Councillor Briscoe reported the drains at Hall Square are flooding the road, due to a probable blockage or collapse and requires investigation.

Councillor Partington reported blocked Gullies on Preston Rd from Dawson Lane to School Brow.

Chairman Bell reported that a wall has collapsed at the top of Church Hill (number 23 Chorley Old RD) may need to be reported to Chorley Housing.

The meeting closed at 9:04pm. The next Parish Council Meeting will be held at the village hall on Monday 09th April at 7:30pm.

FEB ACCOUNTS - APPROVED AT MAR MEETING				
Accounts				
Budget Monitoring as at		28-Feb-18		
	2017/8 Accounts		2016/7 Accounts	TOTAL
Expenditure	Budget	Actual	Spent in 2017	SPENT
Admin - Admin	6,436.00	2,986.88	-	2,986.88
Admin - Sals	15,700.00	17,281.98	-	17,281.98
War memorial	2,000.00	2,000.00	-	2,000.00
Loan	5,040.00	5039.96	-	5,039.96
Maintenance	11,728.50	7447.99	-	7,447.99
Grants	500.00	200.00	-	200.00
Projects	4,200.00	8498.13	-	8,498.13
Other costs/misc	1,300.00	-	-	-
CIL	-	-	-	-
VAT	-	2238.79	-	2,238.79
	46,904.50	45,693.73	-	45,693.73
				<i>Total pmnts year so far</i>
	2017/8 Accounts		2016/7 Accounts	TOTAL
Income	Budget	Actual	Income in 2017	INCOME
Administration	38,847.00	38,775.50	-	38,775.50
Maintenance	220.00	128.00	-	128.00
CIL		5,393.24		5,393.24
Bank Interest	50.00	11.92		11.92
VAT repayment		858.02	-	858.02
	39,117.00	45,166.68	-	45,166.68
				<i>Total income year so far</i>
Accounts for month ending		28-Feb-18		
Receipts			Payments	
Interest	2.62		SLCC	Membership £108.00
Newsletter	115.00		ALCC	Membership £10.00
			L Atherton	Final Expenses £150.99
			PGC Electrical	Power supply to defib £216.00
			Gala Lights	Christmas Tree Lights £222.00
			CBC	Dogwaste Bins £258.44
			CBC	Mowing Kem Mill Pitch £1,006.76
			David Hull	Maintenance Invoice 2 £1,000.00
			Employee 2	February Wages £352.80
			Employee 1	February Wages £601.25
			War Memorial	Annual Precept £2,000.00
			Public Works Loan	Debt repayment £2,519.98
Total receipts	117.62		Total payments	£8,446.22
			Current a/c 26/02/18	1011.57
			Deposit a/c 26/02/18	51489.35
			Bank balances	52500.92
			+ Deposits not incl	
31st Jan balance	57255.79		- Unpresented cheqs	3573.73
+ Receipts	117.62			
- Payments	8446.22			
28th Feb balance	48927.19		28th Feb balance	48927.19

Chairman

Date.....