

The monthly meeting was held at the Village Hall, Union Street at 7:30pm on Monday, May 13th 2019.

Present Chairman Newall, Parish Councillors Bell, Briscoe, Evans, Fogarty, B Higham, P Higham, Yates, and the Clerk.

Apologies Councillors Auwerx, McDonald, Partington

The meeting opened at 7.45pm.

1. Minutes

*19/05/01 The minutes of the previous meeting were approved and signed, with 1 spelling correction.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

Town Lane - OK, Hillside Crescent – OK. Water House Green has a pane of glass missing from the door. Cllr Briscoe will look at repairing this.

4. Planning Matters

New

Notice of Appeal

Application for works to protected tree: Chorley BC TPO 12 (Whittle-le-Woods) 1992 - Sycamore (T5) - Crown reduce by 20% and lift over footway & highway. Location: 26 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ Appellant: Mr Peter Chung Planning Inspectorate Appeal Ref: APP/TPO/D2320/7408 Planning Application Ref: 19/00240/TPO

For information only

39 Hillside Crescent Whittle-Le-Woods Chorley PR6 7LU

Single storey side extension (following partial demolition of existing single storey side extension) Reference: 19/00383/FULHH

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Sondela House Parkside Drive Whittle-Le-Woods Chorley PR6 7PL

Application for works to a protected tree. Chorley BC TPO 15 (Whittle-le-Woods) 1992. Oak T1 - Crown lift to 5m above ground.

Ref. No: 19/00368/TPO | Received: Wed 17 Apr 2019 | Validated: Mon 29 Apr 2019

Status: Awaiting decision

The Parish Council Tree Warden is in agreement with the proposed works

123 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected tree. Chorley BC TPO 9 (Whittle-le-Woods) 1987, G1. Oak (T10) - 25% crown reduction.

Ref. No: 19/00341/TPO | Received: Tue 09 Apr 2019 | Validated: Thu 25 Apr 2019 | Status: Awaiting decision

The Parish Council Tree Warden is in agreement with the proposed works

80 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH

Two storey front extension and canopy over ground floor windows to the front elevation Ref. No: 19/00337/FULHH | Received: Mon 08 Apr 2019 | Validated: Mon 15 Apr 2019 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area street scene, and that property boundaries are not encroached upon in any way.

It should also be noted that this property is in greenbelt.

Playing Field Kem Mill Lane Whittle-Le-Woods

Proposed car park

Ref. No: 19/00325/FUL | Received: Fri 05 Apr 2019 | Validated: Fri 05 Apr 2019 | Status: Awaiting decision

The Parish Council support the proposed works on the Whittle-Le-Woods Playing Field (Trust). This is a positive development which will enhance the playing field by the provision of a small carpark, and therefore encourage the utilisation of the facility by all the residents of Whittle-Le-Woods.

The Parish Council also wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the greenbelt area and the environment in general, and that property boundaries are not encroached upon in any way.

Hill Park Hill Top Lane Whittle-Le-Woods Chorley PR6 7QS

s.73 application to amend condition 3 of application reference: 9/99/00781/FUL (date of decision: 26/05/2000) to permit the use of the workshop as ancillary accommodation to the main dwelling house. All other provisions of the condition to remain intact.

Ref. No: 19/00288/FUL | Received: Wed 27 Mar 2019 | Validated: Tue 02 Apr 2019 | Status: Awaiting decision

Cllr B Higham & Cllr P Higham declared an interest, as this is a neighbouring property.

The Parish Council wish to ensure that any condition attached to a planning application should be respected, unless there has been a material change. Object. It is noted that this is a retrospective application.

44 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH
(Retrospective) Change of use of land to garden and installation of raised platform.
Ref. No: 19/00252/FUL | Received: Fri 15 Mar 2019 | Validated: Fri 26 Apr 2019 |
Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way. It is noted that this is a retrospective application.

34 Spring Crescent Whittle-Le-Woods Chorley PR6 8AD
Erection of side facing dormers. Retention of container for a temporary period of 2 years. Ref. No: 19/00376/FULHH | Received: Fri 19 Apr 2019 | Validated: Thu 02 May 2019 Status: Awaiting decision
Cllr Briscoe declared an interest.

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Royal Oak Cottage Chorley Old Road Whittle-Le-Woods Chorley PR6 7NA
Two storey side extension. Ref. No: 19/00371/FULHH | Received: Thu 18 Apr 2019 | Validated: Thu 25 Apr 2019 Status: Awaiting decision
The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Gelston Dawson Lane Whittle-Le-Woods Chorley PR6 7DT
Application for advertisement consent for the display of 1no. double sided non-illuminated sign.
Ref. No: 19/00401/ADV | Received: Fri 26 Apr 2019 | Validated: Thu 02 May 2019 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

11 Dunham Drive Whittle-Le-Woods Chorley PR6 7DN
Application for work to protected trees - Chorley BC TPO 7 (Whittle-le-Woods) 1996. Trees 1,3 & 4 a crown reduction of 1 to 1.5m and a crown lift up to 4m. T2 (Lime) - complete removal
Ref. No: 19/00423/TPO | Received: Wed 01 May 2019 | Validated: Thu 09 May 2019 | Status: Awaiting decision

The tree warden has viewed the above application and agrees with the proposed tree works

Granted

Leatherlands Farm Moss Lane Whittle-Le-Woods Chorley PR6 7DD
Application to discharge condition 16 (construction environment management plan) attached to planning permission 16/00509/FULMAJ - Proposed development for the erection of 45 dwellings and associated landscaping and infrastructure Ref. No: 17/00354/DIS | Received: Thu 30 Mar 2017 | Validated: Tue 04 Apr 2017 | Status: Granted

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ
Single storey side/rear extension including side/rear patio areas and driveway (following demolition of existing single storey side/rear extension)
Ref. No: 19/00227/FULHH | Received: Mon 11 Mar 2019 | Validated: Fri 15 Mar 2019
Status: Granted

6 Poole Avenue Buckshaw Village Chorley PR7 7FP
Loft conversion to a detached dwelling involving hip to gable roof extensions
Ref. No: 19/00223/FULHH | Received: Sat 09 Mar 2019 | Validated: Thu 14 Mar 2019
Status: Granted

Other Decision

Land At The Rear Of 66 Blackburn Road Whittle-Le-Woods
Erection of stable block (Retrospective)
Ref. No: 19/00082/FUL | Received: Thu 31 Jan 2019 | Validated: Tue 05 Feb 2019 |
Status: Withdrawn

26 Orchard Drive Whittle-Le-Woods Chorley PR6 7JZ
19/00240/TPO Application for works to protected tree: Chorley BC TPO 12 (Whittle-le-Woods) 1992 - Sycamore (T5) - Crown reduce by 20% and lift over footway & highway. Application Validated Thu 28 Mar 2019
Status Refused Decision Issued Date Tue 07 May 2019

Church View 68 Blackburn Road Whittle-Le-Woods Chorley PR6 8LH
17/01124/FUL (Demolition of existing stables and store buildings and erection of one detached dwelling with associated landscaping)
Removal of condition 7 (external lighting plan for biodiversity) of planning permission
Ref. No: 19/00194/FUL | Received: Mon 04 Mar 2019 | Validated: Thu 14 Mar 2019 |
Status: Refused

5. Correspondence

Email from St Chads, inviting Councillors to attend the opening ceremony for the new outdoor teaching area. Clerk to email the Head teacher and advise that Cllr Evans, Cllr Newall, and Cllr Fogarty will attend.

Invitation from Brothers of Charity to attend a Creative art exhibition at the Roccoco Coffee Lounge on Wednesday the 22nd May. Cllr Newall & Cllr Bell to attend.

6. Committee Updates / Events

Scarecrow Festival, this will be held in conjunction with Clayton-Le-Woods Parish Council this year. Proposing the 3rd weekend in September to hold the competition. Cllr Evans will research ideas for a competition / festival and will be the point of contact for Clayton-Le-Woods Parish Council.

Neighbourhood Scheme – Steps /Tree work (Cllr P Higham writing to CBC) there is also word of Japanese knotweed in the area. Cllr P Higham will liaise with CBC regarding this issue.

Youth Events, proposed dates 10/08/19 & 31/08/19. Climbing wall and Human Hamster Balls. All agreed with the dates and proposed activities.

Whittle Trail Project, Chairwoman Newall advised that initial consultation regarding the scoping of the project has been carried out. The project will create the conditions for wellbeing and health as promoted by the LCC (Report of the Director of Public Health and Wellbeing (DPH) 2016).

We want to increase residents’ outdoor activity through participating in the walking trails and thereby improve their health and wellbeing, linking in with the Lancashire Health and Wellbeing Strategy.

Cllr Evans has contacted John Hill (CBC) in order to link up.

The objective of the project will be inclusivity and accessibility, and so may include carrying out improvements. This may require a request for CIL funding.

There is also the potential to link to the Canal Trust, and the Wildlife Trust. The project must include the area of Buckshaw.

The proposal is now ready to go to the consultants, and take the next step in the consultation process.

There was some discussion regarding the Health Walks that were run from Whittle, Chorley Ramblers were also mentioned, and the book Whittle Walks has also been useful.

A subcommittee will be formed of Cllr Wood, Cllr Evans, Cllr Auwerx & Chairperson Newall. Chairperson Newall to set the date for the next meeting.

7. Reports from Representatives

Chorley Liaison - NA

The next Neighbourhood Area Meeting is in June

8. Clerks Report

Newsletter, the Clerk provided a draft of the newsletter and advised that it was planned to be sent for printing on the 20th May if all the required information was provided in time. All were asked to review the newsletter and proof read and advise any further information required.

Lengths man Rota, this was discussed at length and it was agreed that the Clerk would ask the Lengthsman to review his rota and amend as necessary, plus advise if any additional hours are required.

Hanging baskets – total of 21 baskets plus 2 large for the hall to be ordered from Pole Green Nursery. Cllr P Higham to advise the Clerk of the delivery date.

Tidy up day / Skip day – June 29th The Clerk advised that the new process for requesting CBC input for the tidy up day seemed to implicate that residents would be responsible for the skips – there is a complex risk assessment and Health & Safety check list. This is not how the day has been run previously. Cllr Bell took the action to liaise with CBC to ensure that they provided the staff to organise the skip and rubbish collection.

9. Accounts

Outgoings to be approved / signed this meeting

	Ref	JV	Payee	Detail	Total
*19/05/02	2988	19/20-015	Employee 1	May Salary	-£635.14
*19/05/03	2989	19/20-016	Employee 2	May Salary	-£398.46
*19/05/04	dd	19/20-017	LLC Pension	Pension payment	-£151.22
*19/05/05	2990	19/20-018	Dedrah Moss	Community Garden	-£29.98

Further spending requirements were considered for the Community Garden. It was agreed that £30 per month would be allocated for June, July and August. The Clerk is to write to Dedrah Moss advising of this additional provision.

Additional spend was approved also - £6.16 for Dedrah Moss (Community Garden) and £332.00 for P Redmond (painting the Maypoles) to be included in June accounts.

Cllr B Higham reminded the meeting that there had been previous discussion of a bench near to the Community Garden. Cllr Yates suggested that this should be environmentally friendly, such as recycled plastic. The Clerk is to research benches and advise on cost.

10. CIL Monies

Brothers of Charity has submitted a more detailed proposal for CIL funding and requested £15,000 as a contribution. There was some discussion regarding the project and if the Brothers of Charity as an organisation fit the criteria set out for CIL.

Cllr Yates proposed a grant of £6,000 and this was seconded by Cllr Evans. Cllr P Higham proposed that the grant should be 50% of the request at £7,500. Cllr Bell seconded. Chairperson Newall asked the Council to vote on the proposals.

Following the vote of 5 for a grant of £6,000 and 3 for a grant of £7,500 it was agreed that the Brothers of Charity would be offered a grant of £6,000 provided that all the CIL criteria could be met, and full funding secured for the project. Cllr Woods raised the question of how / who would the additional funding be secured. It was agreed that the Brothers of Charity would be requested to show evidence of the project progress and completion.

11. Councillors' reports

Cllr Yates congratulated Chorley Football Club on their promotion.

He also provided an update from the Cricket Club which included a heartfelt thanks for the grant provided for the Mower. The All Stars Cricket Teams are now playing each Saturday morning, and Councillors are invited to come along and watch. The Cricket Club will also provide some pictures for the Newsletter.

Chairman Date.....

Cllr Briscoe advised that the hedges on Moss Lane at the junction of Preston Road are badly overgrown, and impede to sightline for drivers.

Cllr Briscoe advised that there is a deep pothole on the Whittle-Le-Woods side of the Canal Bridge on Town Lane.

Cllr Bell advised that there are 2 potholes on Carwood Lane.

Cllr Evans advised of the hole in the footpath (which is sinking) on Chorley Old Road, outside number 122.

Cllr Woods advised of potholes on Factory Lane, unfortunately this is an unadopted road, so it is unlikely that LCC will take any action.

Chairperson Newall advised of a pothole on Town Lane near the 40mph sign, close to the grid.

Cllr Yates also advised that at the junction of Hilltop Lane and Chorley Old Road, there is a 'No Left Turn' Sign, however a Ruttles Low loader (usually used to move heavy equipment) was recently trying to make the turn and caused some major traffic issues.

12. Confidential items

The meeting closed at 9.28pm. The next Parish Council Meeting will be held at the village hall on Monday 10th June at 7:30pm.

Full Year Accounts to date - against Budget.

Whittle-le-Woods Parish Council																			
Accounts for 2019 / 20																			
Date	Minute ref	Receipt / Payment	Reference	R	JV	Payee	Detail	Admin	Salaries	War Mem	Loan	Maint	Grants	Project/Misc	Interest	VAT	CIL	Total	
30/04/2019	*19/04/02	Payment	2979		19/20-001	Employee 1	April Salary		-£ 635.14									-£ 635.14	
30/04/2019	*19/04/03	Payment	2980		19/20-002	Employee 2	April Salary		-£ 398.46									-£ 398.46	
30/04/2019	*19/04/04	Payment	dd		19/20-003	LLC Pension	Pension payment		-£ 151.22									-£ 151.22	
08/04/2019	*19/04/05	Payment	2978		19/20-004	Lisa pickering	Crossleys Garden Buildings							-£ 819.17		-£ 163.83		-£ 983.00	
08/04/2019	*19/04/06	Payment	2981		19/20-005	Brindley Brass Band	Brindley Brass Band							-£ 250.00				-£ 250.00	
08/04/2019	*19/04/07	Payment	2982		19/20-006	EON	Electricity Supply (Christmas)							-£ 10.30				-£ 10.30	
08/04/2019	*19/04/08	Payment	2977		19/20-007	HMRc	PAVE		-£ 1,185.60									-£ 1,185.60	
08/04/2019	*19/04/09	Payment	2983		19/20-008	David Hull	Maintenance					-£ 140.00						-£ 140.00	
08/04/2019	*19/04/10	Payment	2984		19/20-009	JD Garstang	Gardening / Planting					-£ 1,647.00						-£ 1,647.00	
08/04/2019	*19/04/11	Payment	2985		19/20-010	Buchshaw Scouts	Grant					-£ 94.00						-£ 94.00	
08/04/2019	*19/04/12	Payment	2986		19/20-011	Dedrah Moss	Community Garden							-£ 21.03		-£ 2.20		-£ 23.23	
08/04/2019	*19/04/13	Payment	2987		19/20-012	Edward Redican	Installation of Greenhouse							-£ 200.00				-£ 200.00	
05/04/2019	*19/04/14	Receipt	BACS		19/20-013	CBC	Precept	£52,300.00										£52,300.00	
16/04/2019	*19/04/15	Receipt	BACS		19/20-014	CBC	CIL											£39,015.73	
April Month Totals									£52,300.00	-£2,370.42	£ -	£ -	-£ 1,787.00	-£ 94.00	-£ 1,300.50	£ -	-£ 166.03	£39,015.73	£85,597.78

2019 / 20 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring																
Categories	19/20 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	Spend against Budget	
Admin	£6,950.00	£0.00												£0.00	£6,950.00	
Salaries	£15,365.00	-£2,370.42												-£2,370.42	£12,994.58	
War Mem	£2,500.00	£0.00												£0.00	£2,500.00	
Loan	£5,040.00	£0.00												£0.00	£5,040.00	
Maint	£17,310.00	-£1,787.00												-£1,787.00	£15,523.00	
Grants	£500.00	-£94.00												-£94.00	£406.00	
Project/Misc	£16,760.00	-£1,300.50												-£1,300.50	£15,459.50	
Interest		£0.00												£0.00	£0.00	
VAT		-£166.03												-£166.03	-£166.03	
Total	£64,425.00	-£5,717.95												-£5,717.95	£58,707.05	
CIL	£106,697.71	£0.00												£0.00	£106,697.71	
Summary of bank accounts			Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar		
41346412 - Balance at 26th of previous month			£865.13	£737.73												
41346420 - Balance at 26th of previous month			£110,270.61	£187,604.60												
Precept / CIL Amount to deposit account			£91,315.73													
Payments this month			-£5,717.95													
Receipts this month			£0.00													
Unpresented Receipts			-£100.00													
Unpresented Payments			-£8,291.19													
Balance at month end (26th)			£188,342.33													

Chairman

Date.....